

December 2022						
◀ Nov 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 7:00 pm City Council	6 5:30pm Civil Service	7	8	9	10
11	12	13 8:00am Records Commission	14	15	16	17
18	19 7:00 pm City Council	20	21	22	23	24
25	26 City Offices Closed	27 City Offices Closed	28 4:30 Civil Service Commission 6:30 pm Parks and Rec Board 6:30 pm – Finance and Budget Committee 7:30 pm – Safety and Human Resources Committee	29	30	31



# *City of Napoleon, Ohio*

*255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545  
Telephone: (419) 592-4010 Fax: (419) 599-8393  
www.napoleonohio.com*

## *Memorandum*

**To:** Tree Commission, City Council, Mayor, City Manager, City Finance Director, City Law Director, Department Supervisors, News-media  
**From:** Marrisa Flogaus, Clerk  
**Date:** December 16, 2022  
**Subject:** Tree Commission Meeting Canceled

The regularly scheduled meeting of the Tree Commission for Monday, December 19, 2022 at 6:30 pm has been CANCELED due to lack of agenda items.



# *City of Napoleon, Ohio*

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## *Memorandum*

**To:** Mayor and City Council, City Manager, City  
Finance Director, Law Director, Department  
Supervisors, News media  
**From:** Marrisa Flogaus, Clerk  
**Date:** December 16, 2022  
**Subject:** *Parks & Recreation Committee – Cancellation*

The regularly scheduled meeting of the Parks and Recreation Committee for Monday, December 19, 2022 at 6:00 pm has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio

**CITY COUNCIL**

MEETING AGENDA

**Monday, December 19, 2022 at 7:00 pm**

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

**A. Call to Order**

**B. Attendance** (Noted by Clerk)

**C. Prayer and Pledge of Allegiance**

**D. Approval of Minutes** (in the absence of any objections or corrections, the minutes shall stand approved)  
December 5, 2022 Regular Council Meeting Minutes

**E. Citizen Communication**

**F. Reports from Council Committees**

1. The Electric Committee did not meet on December 12, 2022 due to lack of agenda items.
2. The Water, Sewer, Refuse, Recycling and Litter Committee did not meet on December 12, 2022 due to lack of agenda items.
3. The Municipal Properties, Building, Land Use and Economic Development Committee did not meet on December 12, 2022 due to lack of agenda items.
4. The Parks and Rec Committee did not meet on December 19, 2022 due to lack of agenda items.

**G. Reports from Other Committees, Commissions and Boards** (*Informational Only-Not Read*) –

1. The Board of Public Affairs did not meet on December 12, 2022 due to lack of agenda items.
2. The Records Commission met on December 13, 2022 at 8:00am to discuss the review of records retention schedules.
3. The Board of Zoning Appeals did not meet on December 13, 2022 due to lack of agenda items.
4. The Planning Commission did not meet on December 13, 2022 due to lack of agenda items.
5. The Tree Commission did not meet on December 19, 2022 due to lack of agenda items.

**H. Introduction of New Ordinances and Resolutions**

1. **Ordinance No. 080-22**, an Ordinance creating the non-bargaining position of Public Safety Administrative Assistant for the City of Napoleon, Ohio, amending Ordinance No. 077-22; and declaring an Emergency
2. **Resolution No. 081-22**, a Resolution Authorizing the expenditure of funds in excess of fifty thousand dollars (\$50,000) for the purpose of purchasing integrative software and all necessary appurtenances for the City of Napoleon Police Department, and to award said purchase to CentralSquare; and declaring an Emergency (Suspension Requested)
3. **Ordinance No. 082-22**, an Ordinance amending Ordinance No. 077-22 regarding compensation of the City of Napoleon Clerk of Council/Records Retention position for the year 2023; and declaring an Emergency
4. **Ordinance No. 083-22**, an Ordinance appointing J. Andrew Small as the City Manager of Napoleon, Ohio; and, declaring an Emergency

**I. Second Reading of Ordinances and Resolutions**

1. **Ordinance No. 078-22**, An Ordinance authorizing the transfer of a portion of certain property to wit: approximately 0.733 acres, more or less of real property, Parcel No. 41-110048.0000, owned by the City of Napoleon, Ohio to the Ohio Department of Transportation (ODOT); and declaring an Emergency
2. **Resolution No. 079-22**, A Resolution appointing Mayor Jason Maassel and Councilperson Molly Knepley to represent the City of Napoleon, Ohio as members of the Board of Directors of the Community Improvement Corporation of Henry County, Ohio; and declaring an Emergency



**J. Third Reading of Ordinances and Resolutions**

1. **Ordinance No. 064-22**, An Ordinance creating the non-bargaining position of Geographic Information Systems (GIS) Technician/Senior Technician for the City of Napoleon, Ohio; and declaring an Emergency
2. **Ordinance No. 065-22**, An Ordinance creating the non-bargaining position of Assistant Chief of Police for the City of Napoleon, Ohio; and declaring an Emergency
3. **Resolution No. 066-22**, A Resolution extending the provisions contained in Ordinance No. 021-18 and Resolution No.(s) 086-19, 072-20, and 046-21 wherein Council imposed a temporary reduction and/or temporary elimination of certain residential building permit fees; and declaring an Emergency
4. **Resolution No. 067-22**, A Resolution strongly supporting the Napoleon Area School's Resolution in taking legal action regarding the Cultural Center of Henry County
5. **Resolution No. 068-22**, A Resolution authorizing the expenditure of funds and authorizing a department director to take bids on certain projects, services, equipment, materials, or supplies without the requirement for additional legislation to do so in the year 2023; and declaring an Emergency
6. **Resolution No. 069-22**, A Resolution authorizing expenditure of funds in excess of fifty thousand dollars (\$50,000) in and for the year 2023 as it relates to reoccurring costs associated with the operation of the City, for payment of expenses, and for purchases associated with vendors utilized by multiple departments within the City; elimination of necessity of competitive bidding in and for the year 2023 as it relates to certain transactions; and declaring an Emergency
7. **Resolution No. 070-22**, A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor of Henry County for the 2022 tax duplicates payable in year 2023; and declaring an Emergency
8. **Resolution No. 071-22**, A Resolution authorizing and directing the Finance Director of the City of Napoleon to certify and file annual special assessments of the City of Napoleon, Ohio, with the County Auditor of Henry County for placement and collection on the 2022 tax duplicates payable in the year 2023; and declaring an Emergency
9. **Resolution No. 072-22**, A Resolution authorizing a contribution to the Community Improvement Corporation of Henry County, Ohio, in and for the year 2023; and declaring an Emergency
10. **Ordinance No. 073-22**, An Ordinance establishing the appropriation measure (budget) of the City of Napoleon, Ohio for the fiscal year ending December 31, 2023, listed in Exhibit A; and declaring an Emergency
11. **Resolution No. 074-22**, A Resolution authorizing the Finance Director to transfer certain fund balances from respective funds to other funds per section 5705.14 ORC on an as needed basis in fiscal year 2023, listed in exhibit A; and declaring an Emergency
12. **Ordinance No. 075-22**, An Ordinance amending the allocation of funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio; and declaring an Emergency
13. **Ordinance No. 076-22**, An Ordinance apportioning the expenses incurred including wages, salaries and fringe benefits of the Mayor, Council, and various other departments of the City of Napoleon which are not otherwise directly charged to special and/or capital projects among various accounts effective January 1, 2023; amending Ordinance No.(s) 104-09, 087-19, 069-20, and 059-21; and declaring an Emergency
14. **Ordinance No. 077-22**, An Ordinance establishing a new position classification pay plan for employees of the city of napoleon, Ohio for the year 2023; repealing Ordinance No. 053-21; and declaring an Emergency

**K. Good of the City** (Any other business as may properly come before Council, including but not limited to):

1. Discussion/Action: Appointment of two Councilmembers to the Volunteer Firefighters' Dependents Fund Board
2. Discussion/Action: Appointment of two Councilmembers to the Volunteer Peace Officers' Dependents Fund Board.
3. Discussion/Action: Review/Approval of the Power Supply Cost Adjustment Factor for December 2022, PSCAF 3- month averaged factor \$0.01988 and JV2 \$0.055688
4. Discussion/Action: to accept a \$10,000 Donation to the Police Department

**Executive Session (as needed)**

- L. Approve Payments of Bills and Financial Reports** (In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)
- M. Adjournment**



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Marrisa Flogaus– Clerk

**A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL**

- 1. Technology & Communication Committee (1<sup>st</sup> Monday)**  
*(Next Regular Meeting: December 5, 2022 @6:15 pm)*
- 2. Electric Committee (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, December 12, 2022 @6:30 pm)*
  - a. Review of Power Supply Cost Adjustment Factor for December 2022
  - b. Electric Department Report
- 3. Water, Sewer, Refuse, Recycling & Litter Committee (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, December 12, 2022 @7:00 pm)*
- 4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday, December 12, 2022 @7:30 pm)*
- 5. Parks & Recreation Committee (3<sup>rd</sup> Monday)**  
*(Next Regular Meeting: Monday, December 19, 2022 @6:00 pm)*
- 6. Finance & Budget Committee (4<sup>th</sup> Monday)**  
*(Next Regular Meeting: Monday, December 28, 2022 @6:30 pm)*
- 7. Safety & Human Resources Committee (4<sup>th</sup> Monday)**  
*(Next Regular Meeting: Monday, December 28, 2022 @7:30 pm)*
- 8. Personnel Committee (as needed)**

**B. Items Referred or Pending in Other City Committees, Commissions & Boards**

- 1. Board of Public Affairs (2<sup>nd</sup> Monday)**  
*(Next Regular Meeting: Monday December 12, 2022 @6:30 pm)*
  - a. Review of Power Supply Cost Adjustment Factor for December, 2022
  - b. Electric Department Report
- 2. Board of Zoning Appeals (2<sup>nd</sup> Tuesday)**  
*(Next Regular Meeting: Tuesday, December 13, 2022 @4:30 pm)*
- 3. Planning Commission (2<sup>nd</sup> Tuesday)**  
*(Next Regular Meeting: Tuesday, December 13, 2022 @5:00 pm)*
- 4. Tree Commission (3<sup>rd</sup> Monday)**  
*(Next Regular Meeting: Monday, January 16, 2022 @6:00 pm)*
- 5. Civil Service Commission (4<sup>th</sup> Tuesday)**  
*(Next Regular Meeting: Tuesday, December 06, 2022 @5:30 pm)*
- 6. Parks & Recreation Board (Last Wednesday)**  
*(Next Regular Meeting: Wed., December 28, 2022 @6:30 pm)*
- 7. Privacy Committee (2nd Tuesday in May & November)**  
*(Next Regular Meeting: Tuesday, May, 2023 @10:30 am)*
- 8. Records Commission (2<sup>nd</sup> Tuesday in June & December)**  
*(Next Regular Meeting: Monday, December, 2022 @6:45 pm)*
- 9. Housing Council (1<sup>st</sup> Monday after the TIRC meeting)**
- 10. Health Care Cost Committee (as needed)**
- 11. Preservation Commission (as needed)**
- 12. Napoleon Infrastructure/Economic Development Fund Review Committee (NIEDF) (as needed)**
- 13. Tax Incentive Review Council**
- 14. Volunteer Firefighters' Dependents Fund Board (as needed)**
- 15. Volunteer Peace Officers' Dependents Fund Board (as needed)**
- 16. Lodge Tax Advisory & Control Board (as needed)**
- 17. Board of Building Appeals (as needed)**
- 18. ADA Compliance Board (as needed)**

*City of Napoleon, Ohio*  
**CITY COUNCIL MEETING MINUTES**  
Monday, December 5, 2022 at 7:00 pm

**PRESENT**

Council Members	Ross Durham- Council President Pro-Tem, Daniel Baer, Lori Siclair, Ken Haase, Dr. David Cordes
Mayor	Jason Maassel
Acting City Manager	Chad Lulfs- P.E., P.S. - Director of Public Works
Law Director	Billy Harmon
Finance Director	Kevin Garringer
City Staff	Brittney Roof- Human Resource Director
	David Mack- Police Chief
	Ed Legg- Police Lieutenant
	Joel Frey- Acting Fire Chief
Others	News- Media
Recorder	Marrisa Flogaus
Absent	Joe Bialorucki, Molly Knepley

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**CALL TO ORDER**

Council President Pro-Tem Durham called the City Council meeting to order at 7:00pm with the Lord's Prayer followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES**

The minutes from the November 11, 2022 Special City Council meeting were approved as presented.  
The minutes from the November 12, 2022 Special City Council meeting were approved as presented.  
The minutes from the November 21, 2022 City Council meeting were approved as presented.

**CITIZEN COMMUNICATION- None**

**REPORTS FROM COUNCIL COMMITTEES**

The Finance and Budget Committee did not meet on November 28, 2022 at 6:30pm due to lack of agenda items.

Chairman Baer reported the Safety and Human Resource Committee met on November 28, 2022 at 7:00pm and; recommended to Council to Restructure the Clerk of Council Position and recommended to Council to create an Admin Assistant of Public Safety Position.

Chairman Maassel reported the Personnel Committee met on November 29, 2022 at 6:15pm and; went into executive session to consider employment of a public employee.

The Technology Committee did not meet on December 5, 2022 at 6:15pm due to lack of agenda items.

**INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS**

**Ordinance No. 078-22- ODOT Property**

Council President Pro-Tem Durham read by title Ordinance 078-22, An Ordinance authorizing the transfer of a portion of certain property to wit: approximately 0.733 acres, more or less of real property, Parcel No. 41-110048.0000, owned by the City of Napoleon, Ohio to the Ohio Department of Transportation (ODOT); and declaring an Emergency

Motion: Siclair

Second: Haase

to approve First read of Ordinance No. 078-22

Lulfs stated this was at the request of ODOT. They're planning to remove the overpass that is over the old DTNI railroad on Rt. 24 and U.S. Rt. 6. ODOT is looking to buy the property that we own under U.S. Rt. 6 and Rt. 24. They requested the City consider donating the property for the purpose of removing the overpass. The Committee discussed the issue and recommended donating the property. The value of the property was appraised at \$7,525. Part of the discussion was with the grant money we've been receiving from ODOT for the past several years it might be a good idea to work with them. As part of this project ODOT intends to construct some type of path along the northerly right of way of Rt. 24 and connect that into the sidewalk that's going to be built on Rt. 108 as part of the roundabout project, which is still scheduled for 2023. The path that runs through the property now from Glenwood allows residence from the mobile home park to access Walmart. This will allow them to continue to have access, but they won't be going through an unlighted overpass. The sidewalk on Scott St. will be lit at the completion of the project. Per ODOTs request they're asking for a donation otherwise they still need the property. Out of the total area involved .643 acres of that is completely unbuildable due to the slopes that already exist on Rt. 24. All, but .09 acres of the property is unbuildable anyhow. Siclair asked if that would change once the reconstruction of the road is complete? Lulfs replied I don't know if they're taking this completely down to what you would consider the existing ground, but the overpass would be gone. Any fill that would be in there would be dirt fill. I know that they were hoping to lower that from anywhere between 15 and 20 feet. Durham asked what the appraisal price was? Lulfs replied \$7,525, which was based off some comps that they came up with. They had a Tracey Road property and another property in Swanton. However our property is essentially unbuildable. The .09 acers unencumber is \$2,700. The .643 acres that has the slope and aerial easement on the overpass is \$4,825. I don't know ODOTs schedule on this project, but they did request to have an answer by the end of the year. Regardless it is their intention to work with us or take it. Siclair asked either way is there any protections with the walk way? Once it becomes their property we don't have any control over it. Lulfs replied there is no written protection. It's my understanding that Pat McCully told Mazur that they were going to build the path. That is the extent of what I know because I wasn't working with ODOT when this came up. Garrigner stated the walk way isn't really a made walkaway. It's basically from people walking underneath there. Lulfs replied we have maintained a walkway through our 16 acre parcel. At one time it had asphalt grinding, but now it just has mulch on it. We know it's used, which is why we've gone out once a year and dressed it up. Maassel stated at one time we were going to put Roundhouse Road underneath there, which would connect from to Scott o Glenwood. Can we not build a road on our 16 acres? Lulfs replied the way the property has been classified we would have to build the entire road on piles, which would be cost prohibited. Essentially you would build a road on top of 36 inches concrete piles in the ground spaced every few feet apart for the whole distance of the 16 acre parcel. There's no way we could afford that type of construction. Maassel stated it would be nice if we could get some type of insurance from ODOT that they will build the path if we donate this to them. Lulfs replied I responded to an ODOT representative about the issue with the path and I have an email saying that they were going to build this path. That's the only documentation that I have. Maassel stated I'm all for it, but I just want to make sure we're covered. I have no problem donating it with as generous as they have been with all the projects and grants. Lulfs replied if you would like I can reach out to them and ask them to at least send something that clearly states their intentions. Cordes asked if there would be any benefit to ask them if any fill dirt could be used to help fill our water plant hole? Lulfs replied we are actually under

contract with Nagels. They're using it as a place to put their fill. If we did that we'd have to void the contract. The problem is we would still have trucking cost. The Vernon Nagel contract was originally estimated at roughly \$95,000, but went down to \$7,800. I don't think it would be in our best interest to void that one. They're schedule to have that filled by late summer of 2023. Cordes asked if we knew when they would start this project? Lulfs stated I don't see this as something they would start next year. They are going to have the roundabout project. I'm hearing that it might be delayed, but as of right now on Elis it's still scheduled for 2023.

Roll call vote on the above motion

Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-

**Yea-5, Nay-0. Motion Passed**

#### **Resolution No. 079-22- CIC Board**

Council President Pro-Tem Durham read by title Resolution 079-22, A Resolution appointing Mayor Jason Maassel and Councilperson Molly Knepley to represent the City of Napoleon, Ohio as members of the Board of Directors of the Community Improvement Corporation of Henry County, Ohio; and declaring an Emergency

Motion: Haase

Second: Baer

to approve First read of Resolution No. 079-22

Lulfs stated two of the members of the CIC Board are elected officials. This would appoint the two from the City. There are six voting members to include: two elected officials and four City residents. This would place Maassel and Knepley on the CIC Board. I believe they are both currently on the board. Maassel stated it makes sense with the Mayor being in charge of economic development and the chair of the Municipal Properties, Building, Land Use and Economic Development Committee. Lulfs stated I think that's been our practice for a few years. Maassel replied it's what we would like to have.

Roll call vote on the above motion

Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-

**Yea-5, Nay-0. Motion Passed**

#### **Second Reading of Ordinances and Resolutions**

##### **Ordinance No. 064-22- GIS Position**

Council President Pro-Tem Durham read by title Ordinance 064-22, an Ordinance creating the non-bargaining position of Geographic Information Systems (GIS) Technician/Senior Technician for the City of Napoleon, Ohio; and declaring an Emergency

Motion: Siclair

Second: Cordes

to approve Second read of Ordinance No. 064-22

Lulfs stated nothing has changed. This would allow us to hire someone in the Engineering Department to concentrate on our GIS. Since word of this has got out we've had some interest. I personally encourage this to pass.

Roll call vote on the above motion

Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-

**Yea-5, Nay-0. Motion Passed**

**Ordinance No. 065-22- Assistant Police Chief**

Council President Pro-Tem Durham read by title Ordinance 065-22, an Ordinance creating the non-bargaining position of Assistant Chief of Police for the City of Napoleon, Ohio; and declaring an Emergency

Motion: Haase

Second: Siclair

to approve Second read of Ordinance No. 065-22

Lulfs stated restructuring the police department would create the position of an assistant chief. This doesn't hire any new people. It just changes the way the hierarchy and structure is at the police department.

Roll call vote on the above motion

Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-

**Yea-5, Nay-0. Motion Passed**

**Resolution No. 066-22- Residential Building Fees**

Council President Pro-Tem Durham read by title Resolution 066-22, a Resolution extending the provisions contained in Ordinance No. 021-18 and Resolution No.(s) 086-19, 072-20, and 046-21 wherein Council imposed a temporary reduction and/or temporary elimination of certain residential building permit fees; and declaring an Emergency

Motion: Haase

Second: Siclair

to approve Second read of Resolution No. 066-22

Lulfs stated this is the renewal of what we've had in place since 2019. Some of the fees for new residential construction are waived. We have seen an increase in residential building over the last two or three years, so I would encourage Council to continue this. This only renews it for one more year and if we wish to continue it next year new legislation would have to be brought forward. Harmon replied it could be extended by a motion next year. Maassel stated I like how we do it in on an annual basis. It's our reminder to ourselves that we are pro-housing.

Roll call vote on the above motion

Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-

**Yea-5, Nay-0. Motion Passed**

**Resolution No. 067-22- Support of NAS**

Council President Pro-Tem Durham read by title Resolution 067-22, a Resolution strongly supporting the Napoleon Area School's Resolution in taking legal action regarding the Cultural Center of Henry County

Motion: Haase

Second: Cordes

to approve Second read of Resolution No. 067-22





Yea- Siclair, Durham, Baer, Haase, Cordes

**Yea-5, Nay-0. Motion Passed**

Motion: Haase                      Second: Siclair  
to approve Second read of Resolution No. 070-22

Roll call vote on the above motion  
Yea- Siclair, Durham, Baer, Haase, Cordes

**Yea-5, Nay-0. Motion Passed**

Motion: Haase                      Second: Siclair  
to approve Second read of Resolution No. 071-22

Roll call vote on the above motion  
Yea- Siclair, Durham, Baer, Haase, Cordes

**Yea-5, Nay-0. Motion Passed**

Motion: Haase                      Second: Cordes  
to approve Second read of Resolution No. 072-22

Roll call vote on the above motion  
Yea- Siclair, Durham, Baer, Haase, Cordes  
Nay-

## Ordinance No. 073-22- Establishing Budget

Motion: Haase                      Second: Cordes  
to approve Second read of Ordinance No. 073-22

Roll call vote on the above motion  
Yea- Siclair, Durham, Baer, Haase, Cordes  
Nay-

## Resolution No. 074-22- Transfer Fund Balances

Motion: Cordes                      Second: Haase  
to approve Second read of Resolution No. 074-22

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comes out of the Water Fund, so we roll money out of that fund into the debt fund. These change a little bit through the year and they get adjusted as we have our debts. It's something that we do annually.

Roll call vote on the above motion

Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-

**Yea-5, Nay-0. Motion Passed**

**Ordinance No. 075-22- Allocation of Funds**

Council President Pro-Tem Durham read by title Ordinance 075-22, an Ordinance amending the allocation of funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio; and declaring an Emergency

Motion: Haase                                      Second: Baer  
to approve Second read of Ordinance No. 075-22

Lulfs stated this legislation is done annually. It allows us to split the income tax. In this legislation its split 65%:35% between operating and capital respectively. I know we've been trying to get closer to 50%:50% over the year, but we're not there yet.

Roll call vote on the above motion

Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-

**Yea-5, Nay-0. Motion Passed**

**Ordinance No. 076-22- Expenses from General Fund**

Council President Pro-Tem Durham read by title Ordinance 076-22, an Ordinance apportioning the expenses incurred including wages, salaries and fringe benefits of the Mayor, Council, and various other departments of the City of Napoleon which are not otherwise directly charged to special and/or capital projects among various accounts effective January 1, 2023; amending Ordinance No.(s) 104-09, 087-19, 069-20, and 059-21; and declaring an Emergency

Motion: Haase                                      Second: Baer  
to approve Second read of Ordinance No. 076-22

Lulfs stated this allows for the use of funds for reimbursable costs for individuals or perhaps entire departments that may not be covered under one of our revenue funds. For instance part of the work I do is paid for by the Water, Sewer and Refuse fund. Same with Council. Although we don't work directly for those departments much of the work we do is associated with those and this defrays some of the costs by transferring funds to cover the cost of those individuals.

Roll call vote on the above motion

Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-

**Yea-5, Nay-0. Motion Passed**

**Ordinance No. 077-22- Pay Plan**

Motion: Haase                      Second: Cordes  
to approve Second read of Ordinance No. 077-22

Roll call vote on the above motion  
Yea- Siclair, Durham, Baer, Haase, Cordes  
Nay-  
**Yea-5, Nay-0. Motion Passed**

## Ordinance No. 063-22- Efficiency Smart Renewal

Motion: Haase                      Second: Cordes  
to approve Third read of Ordinance No. 063-22

Roll call vote to pass Ordinance No.063-22 on Third read  
Yea- Siclair, Durham, Baer, Haase, Cordes  
Nay-  
**Yea-5, Nay-0. Motion Passed**

## Write-offs of Uncollectable Accounts

Motion: Siclair  
to approve the write-offs of uncollectable accounts

**Yea-5, Nay-0. Motion Passed**

**Yea-5, Nay-0. Motion Passed**

**Yea-5, Nay-0. Motion Passed**

### **To Restructure the Clerk of Council Position**

Roof stated the clerk of council is currently split between part council and part police department administrative assistant. Flogaus's main focus has been clerk of council first and police department second. In talking with Chief this really doesn't benefit him as she is pretty tied up with council items. This piece and the next piece kind of go hand in hand. We want to pull the police department piece off and replace it with records retention. Previously when this position was held by the finance director they handled that part and when the last clerk of council held the position she took over, but when she stepped out the piece kind of diminished. Right now, in each department we're doing our own records retention versus one person heading up the whole City to make sure that we're staying on schedule and working towards the same goal. We wanted to restructure this position to focus on the clerk of council/ records retention to make sure we're honoring State laws and codes with collecting records, keeping records and making sure we're also getting rid of records appropriately. Lulfs stated as part of the proposal it does adjust the pay-scale. Currently it's a four step position with the top being \$23.55. It was recommended to adjust the top to \$25.87 versus \$23.55. If we chose to move forward with this we would need legislation because it would change the pay scale. Baer stated the additional cost for 2023 should be around \$5,000. Lulfs replied it will be about \$4,800. Siclair asked if we restructure will Flogaus still hold the position? Lulfs stated as of right now yes. The only way it wouldn't be is if she applied for another position within the City. Roof stated with talking to Chief we wouldn't pull her off that position if she chose another position until another clerk of council is hired. We don't want to leave clerk of council empty if Flogaus decides to move. Lulfs stated this item and the next item are somewhat intertwined. We obviously can't have a vacant clerk of council position and we understand that. Maassel stated clerk of council right now falls under the city manager umbrella? Lulfs replied yes. Maassel asked if Flogaus had an accident tonight would it be up to the city manager to replace her? Lulfs replied yes. We would talk very nicely to Dietrich, Fein or Gonzales to have someone here to assist.

Motion: Haase                      Second: Cordes  
to direct the law director to draft legislation

Roll call vote on the above motion

Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-

**Yea-5, Nay-0. Motion Passed**

### **To create an Admin Assistant of Public Safety Position**

Lulfs stated the creation of a new position inside the City is being proposed. At one time we had a part time assistant for the fire department, but when she left and the position was never filled. We are proposing a full time position to act as an assistant to both police and fire. That individual would take over all the EMS billing. As of now we have an issue with too many people seeing that private information. It would be one person who can serve in the capacity as an administrative assistant to both police and fire. We don't currently have a pay scale in place, so one would have to be created. We proposed to have a scale that would mirror the law director assistant, which is a salary position. It's being proposed as a salary position, so we don't have to track hours between police and fire. Roof stated the wage helps in the long run. A lot of the duties that were with the fire department have been split between a bunch of city administration non-bargaining individuals. This will help things funnel in the right direction for the fire department. Especially ECPR reports, so medical information isn't being shared with multiple people creating confidentiality issues. This position would help the police

department with their records and record request. Lulfs asked if Mack could elaborate on his record request volume? Mack replied although we haven't compiled this year's numbers we've been averaging around 1,000 public records request per year for some time now. That's 1,000 people or emails not 1,000 records actually going out. Some of these request might have 100 records attached to them, but only counted as one request. It's something we're quite literally doing six days a week around the clock. There is an extensive amount of records being requested annually. About a year and a half ago we had one go out in bankers boxes, which was only considered one request. Lulfs stated this position would take some of the load off staff and keep them focused on their other duties. Maassel asked what the plan going in? During a typical 40 hour week is the individual going to spend more time with police or fire? How do you evaluate that person? Roof replied both. There will be certain job duties for each one. It would be a collaborative sit down with the person. Maassel asked if both Chiefs need the individual who wins? Chief O'Brien and Chief Mack worked very well together and we would like to think it would always be like that, but I'm trying to figure out how to cause the least amount of friction down the road. We don't want an employee in the middle of two bosses with two responsibility piles. That's going to make someone mad. Mack replied I respect that. No one wants to report to two bosses. It's something we talk about at the MAN Unit all the time with having seven chiefs and sheriffs controlling the entire control board. In safety services the only thing that I can say is this goes all the way through my career. We work well together when there's priorities. That's kind of how we do our daily business. We focus in what's a bigger priority and what needs to be done the fastest. I don't think that would change no matter who the department heads were. It's ingrained in our system to handle the emergency. In the end it's what's more important and what's best for the City. Maassel replied we don't set someone up for failure and that's what I'm worried about down the road. Mack stated my recommendation for anyone who went into the position and felt that way would be to talk about it. Then if that didn't suffice everyone has a boss or chain of command. At that point it would go to the city manager to try to figure out. Maassel stated you can make it work somehow. Mack replied yes, it would be whatever is the bigger priority for both. While I'm here I can assure you that's how it would be handled and for anyone coming in after me that would be ingrained in them. Lulfs replied at the end of the day the fire and police chief work for the city manager, so if there's an issues it's up to the city manager to address. If we got to that event human resources would also be in the chain. I like what Mack said everyone has a boss, so work it out on your own or someone will work it out for you. Baer stated for the most part I'm in favor of this. Our committee did vote 3-0. I don't feel is in the best interest of the City of Napoleon due to the fact that there are several different people dealing with these records. I think this is definitely a position that we need, but my only concern is that it wasn't part of the original budget. I think if it's something we don't do now it might be something we need to do later. Siclair asked why this wasn't discussed when we were talking about budget a few weeks ago? Mack replied this started before budget season, but due to the process we had to go through for getting things on the agenda happened about two weeks too late. The conversations actually stated before Mazur left. Siclair stated I think I remember in talking about the sixth dispatcher when going through the reciprocity all of that was because their work with the records. That was supposed to be helpful, but obviously not fix the problem. What exactly will keep this person busy? That's not a small salary either. Roof stated when I threw in everything that you could imagine when I gave Frey and Mack this job description to go through. For the fire side I pulled things I did in my previous position for my fire chief. I gave those items to Frey to see if those would be things they could help with. A lot of the work is being split out between their captains and people just trying to pick up where the pieces fell. Their run volume gets higher every

year as things go on. They're losing that help because the captains have to be focused on saving lives and not filing paperwork or running reports. On the EMS billing side the EPCRQA for the billing company itself is almost a quarter of the position. Acumed is sending information over, asking to fix reports, pull information or check into things. I could say 20 hours of that position's weekly piece would probably be directed to the EMS billing cycle. Other things they could help with is records request for fire reports coming in or press releases. Mack stated I would ask you to review the job description. When Flogaus jumped into this job position I envisioned this to move past the administrative assistant for the Chief, but someone how can help with the agency. One of the things she's been doing for us is transcribing interviews. We have an extensive amount of interview that have to be recorded now days that involve legal requirements. If you take a two hour interview it takes at least that or more to type up a summary of that interview. We've been utilizing her to do some of that work, which keeps that detective or officer moving forward. It's not necessarily just one position for us. It's how do we utilize that person to help throughout. That's something I can't reasonably expect a dispatcher to do while their taking phone calls or having other distractions. There's no way I can ask for them to take on that kind of responsibility. That's definitely something more administratively that needs to be done. Not to mention the day to day operations like bills that I'm spending a tremendous amount of time on that's keeping me from the road or downtown. That's how I planned on utilizing the position. It's a pretty wide net, but it's for the entire agency not just one individual. Siclair asked how would those duties compare to what Lieutenant Legg does as he's in an administrative position? Mack replied Lieutenant Legg is in charge of checking records, evidence, discipline, presentations, meetings and scheduling. Scheduling takes a significant amount of time. He easily spent 3-4 days last week on scheduling alone due to our staffing issues. He does a lot of the supervising, but we're talking about the clerical piece. We were hoping Flogaus was going to be able to do that, but she was given a different direction to go primarily. Maassel asked if there were any positions in the budget that we always put in, but haven't been able to find a suitable candidate for? Especially ones that may be in the General Fund area of the budget. Lulfs replied we tend to be light in the engineering department, but not all of that is from the General Fund. We have two positions open in the department and I would be surprised if either one of them gets filled for the entire year. Maassel asked if that was including the GIS position? Lulfs replied yes. One open GIS and one open engineer position. Siclair asked what this will do to us budget wise? Garrigner replied it cost us more money plain and simple. Just as a reminder we didn't budget for the new clerk of council position last year. We just absorbed it and moved on from there, so it's not unusual for us to do this. I can't say if I'm for it or against it at this point. I think you guys do have legitimate questions to ask. I have my own opinions, which I'll reserve to myself. It's not in the budget, so it will raise it. At this point it will come out of the General Fund. Cordes stated when we had this discussion in committee the big thing was how many people have access to records and billings. When they have access to records and billing they have the diagnosis codes being used, so HIPPA Law. There's a concern that HIPPA Law needs to be followed a little bit better. Having one person would control it would be a lot better than having it split up between multiple different people. Siclair asked if there isn't a way to address that within the department as is? Cordes replied evidently its being split up between a couple different people and this would help address that. That is the reason our committee voted 3 for and 0 against. Durham asked if Roof could bring the total cost with benefits and full salary to first read if this were to be drafted? Mack stated I understand your concerns and the timing. The only thing that I would ask if it's not something we can afford right now as we move forward later into the year and budget we look at it again. It would be my goal to at least get something established, so we knew what direction we are moving. I understand your



Motion: Cordes                      Second: Baer  
to direct the law director to draft legislation

**Yea-4, Nay-1. Motion Passed**

**The Sole Source Purchase of Central Square Software for the Police Department (direct law director to draft legislation)**

Part of his 2023 budget was a software purchase, which was approved. The software company is willing to guarantee their current pricing through the end of December, but can't guarantee the pricing in January. This software would allow them to integrate with the sheriff's office. I know from talking with them that some of their reporting goes directly to the State as well. If we're willing to sign the contract with them in December they will honor the pricing and bill us in 2023, so that the cost would come out of the 2023 budget. The memo included by the Chief outlines why we feel a sole source purchase would be appropriate. Of course that would be up to the Law Director to review. We're requesting the legislation to make that purchase through a sole source because the 2023 budget isn't in place yet.

Nay-

## **Yea-5, Nay-0. Motion Passed**

### **AROUND THE TABLE**

Garringer- I have nothing.

Siclair- I have nothing.

Maassel- Traditionally the Finance and Budget Committee meets for the fourth quarter budget adjustments in December. The fourth Monday is a federal holiday and the city is closed on the 27<sup>th</sup>, so the meeting would fall on Wednesday the 28<sup>th</sup> or we could hold a special meeting the 19<sup>th</sup> before Council. I'd like to have the fourth quarter Finance and Budget Committee meeting held at 6:30pm on the 19<sup>th</sup> before Council. Finance and Budget is going to have to understand that things could change from the 19<sup>th</sup> to the 31<sup>st</sup>, but it should allow the legislation to get moving. Lulfs asked if there would need to be legislation prepared for the Council meeting to follow. Garringer replied at Council they will do the motion to direct. Maassel stated for the path by Ritter Park it seems to me when someone's coming down Jahns Road and can't stop instead of going left or right into a guard rail they will end up going right through the middle to the path. Is there a way to put something up so that doesn't happen? I understand a wooden fence is there, but it's not going to stop a one ton car. Lulfs replied staff and I have noticed that issue as well. We have concerns with potential traffic trying to go up from the other direction. We're looking at the possibility to perhaps install one or two bollard or guard post at each end. I don't know if we'll be able to do it as part of the project, but it's relatively inexpensive. That's what we're looking at internally now to see if that would be sufficient. It might not be something that's put in right away, but it might get accomplished at the completion of the contract. Maassel stated the Christmas lights look really good around town. Cotter and his guys did a really good job, so did Tim Bruns. I know that's a labor of love and I really appreciate how they make the town shine. Last week Thursday, Friday and Saturday the Rotary held their Santa House, which I felt was a great event as always. On Saturday santa had to skedaddle out of their pretty quick to make sure he got to the parade in time. I thought the parade was a really well done event. It was a moment of high anxiety when a car was going the wrong way right at Chief Mack. Mack replied I'm not fond of things in the downtown if I'm being honest. We had that conversation it's a concern every time we plan one of those. Maassel stated Saturday is the Army versus Navy game. I know a lot of people in the area think Ohio State or Michigan is the best and a lot of people in the south think Alabama is the best. I will argue that Army versus Navy is special because of the way the game starts and ends. Before the game actually starts you have the march on of the entire brigade and the entire corps of cadets. On the logistic side they are basically putting both student bodies in one parking lot around the stadium. Both student bodies are in the same geographic location for an hour or more before a game. I'm not sure of any other student bodies that could do that. The air force academy could but we never see them in their entirety. The other part is how the game ends. Your tackling, hitting, playing football for 60 minutes against your chief rival. Then at the end the loser sings their alma mater first standing side by side with the winners who then sing their alma mater. You want to do a lot of things first in sports, but on a Saturday you want to sing second. We've talked about our plans are for next year. I fully intend to fulfil my obligation as Mayor for the City of Napoleon, but I'm not seeking reelection at this time. Thank you.

Baer- I agree with the Christmas lights as always they look great. Next year will be my eighth year on Council and at this point I don't plan on seeking a third term. I will be here all next year, but I think it's time for someone else to step up and assume the position.

Haase- I think the lights look nice and the town looks good. Any visitors that I've had said the same thing.

Cordes- I agree the lights are always a little inspiring as you drive by the parks or along the river. You guys do a great job putting those up.

Lulfs- I understand this is very short notice, but it came in today. AMP announced that they have two scholarships for graduating seniors. One is for individuals that live on the AMP grid and the other is for individuals whose parents work for AMP subsidiary. The nomination form along with the nominee's high school transcript must be submitted online by December 13<sup>th</sup>. You can only file for these scholarships online. AMP's website is [amppartners.org](http://amppartners.org). If someone interested contacts the City we'll give them what we have, but I will encourage them to go to AMP's website and do their application online. In the email it said all area schools were contacted, so I'm hoping that the area guidance counselors are aware. Its five \$3,000 scholarships for each, so it's my understanding that there's ten \$3,000 scholarships.

**Executive Session (Personnel: to consider employment of a public employee)**

Roll call vote on the above motion  
Yea- Siclair, Durham, Baer, Haase, Cordes  
Nay-

Motion: Haase                      Second: Cordes  
to exit Executive Session for Personnel: to consider employment of a public employee at 8:57pm

Roll call vote on the above motion  
Yea- Siclair, Durham, Baer, Haase, Cordes  
Nay-

Motion: Cordes                      Second: Haase  
To have the Personnel Committee negotiation a contract with the New City Manager

Roll call vote on the above motion  
Yea- Siclair, Durham, Baer, Haase, Cordes  
Nay-

**Approve Payment of Bills (In the absence of any objections or corrections, the payment of bills shall stand approved)**

Motion: Siclair                      Second: Haase  
To adjourn the City Council meeting at 8:57pm

Roll call vote on the above motion  
Yea- Siclair, Durham, Baer, Haase, Cordes

Nay-  
**Yea-5, Nay-0. Motion Passed**

Approved  
December 19, 2022

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Joe Bialorucki, Council President

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Jason Maassel, Mayor

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Marrisa Flogaus- Recorder

## **ORDINANCE NO. 080-22**

### **AN ORDINANCE CREATING THE NON-BARGAINING POSITION OF PUBLIC SAFETY ADMINISTRATIVE ASSISTANT FOR THE CITY OF NAPOLEON, OHIO, AMENDING ORDINANCE NO. 077-22; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council is currently in the process of adopting Ordinance No. 077-22, creating a 2023 Classification Pay Plan for its non-bargaining employees; and,

**WHEREAS**, the Safety and Human Resources Committee met on November 28, 2022 and approved the creation of the position of Public Safety Administrative Assistant for the City of Napoleon, Ohio, effective January 1, 2023, and unanimously recommended said position be approved by Council; and,

**WHEREAS**, Council now desires to create the non-bargaining position entitled "Public Safety Administrative Assistant" for the City of Napoleon, Ohio effective from January 1, 2023; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio is currently establishing a new 2023 Position Classification Pay Plan for its non-bargaining employees, Ordinance No. 077-22.

Section 2. That, this Council desires to create a new position, pursuant to Article II, Section 2.14 of the Charter of the City of Napoleon, entitled "Public Safety Administrative Assistant" for the City of Napoleon, Ohio.

Section 3. That, said position is hereby created and established in and for the City of Napoleon and shall be considered a non-bargaining, full time regular employee having a salary, exempt status. The position herein created shall not be entitled to or receive longevity pay, however, any longevity pay acquired by the person occupying this position under previous classifications, if applicable, shall be maintained.

Section 4. That, the base pay rate for the Public Safety Administrative Assistant shall be set by the Position Classification Pay Plan for the employees of the City of Napoleon, Ohio, based on an eighty (80) hour pay period and shall be effective January 1, 2023.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 080-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*



# City of Napoleon

Brittany Roof, Human Resources Director

255 West Riverview Avenue • P.O. Box 151 • Napoleon, Ohio 43545-0151

Phone: 419.592.4010 • Direct: 419.591.2847 • Fax: 419.599.8393

[broof@napoleonohio.com](mailto:broof@napoleonohio.com)

December 19, 2022

Council,

The Public Safety Administrative Assistant information regarding pay structure is below:

- First Salary Proposal Rate (mirror the Executive Assistant to the Law Director):
  - Salary Information:
    - 2022 Rates: \$2,068.80 (\$53,788.80) - \$2,593.60 (\$67,433.60)
    - 2023 Rates (3.5% Increase): \$2,141.60 (\$55,681.60) - \$2,684.00 (\$69,784)
  - Benefit Information (Based on 2023 Salary numbers):
    - Salary Lowest - \$2,141.60 (\$55,681.60)
      - Single: \$74,215.00
      - Employee + Spouse: \$81,221.00
      - Employee + Child(ren): \$82,973.00
      - Family: \$91,732.00
      - Waive: \$65,456.00
    - Salary Highest - \$2,684.00 (\$69,784)
      - Single: \$90,801.00
      - Employee + Spouse: \$97,808.00
      - Employee + Child(ren): \$99,560.00
      - Family: \$108,318.00
      - Waive: \$82,043.00
- Second Salary Proposal Rate (mirror the Executive Assistant to Appointing Authority, not law):
  - Salary Information:
    - 2022 Rates: \$1,714.40 (\$44,574.40) - \$2,068.80 (\$53,788.80)
    - 2023 Rates (3.5% Increase): \$1,774.40 (\$46,134.40) - \$2,141.60 (\$55,681.60)
  - Benefit Information (Based on 2023 Salary numbers):
    - Salary Lowest - \$1,774.40 (\$46,134.40)
      - Single: \$63,014.00
      - Employee + Spouse: \$70,020.00
      - Employee + Child(ren): \$71,772.00
      - Family: \$80,531.00
      - Waive: \$54,255.00

- Salary Highest - \$2,141.60 (\$55,681.60)
    - Single: \$74,215.00
    - Employee + Spouse: \$81,221.00
    - Employee + Child(ren): \$82,973.00
    - Family: \$91,732.00
    - Waive: \$65,456.00
- Third Salary Proposal Rate (mirror the Administrative Assistant position):
  - Salary Information:
    - 2022 Rates: \$1,412.00 (\$36,712.00) - \$1,884.00 (\$48,984.00)
    - 2023 Rates (3.5% Increase): \$1,461.60 (\$38,001.60) - \$1,949.60 (\$50,689.60)
  - Benefit Information (Based on 2023 Salary numbers):
    - Salary Lowest - \$1,461.60 (\$38,001.60)
      - Single: \$53,456.00
      - Employee + Spouse: \$60,463.00
      - Employee + Child(ren): \$62,214.00
      - Family: \$70,973.00
      - Waive: \$44,697.00
    - Salary Highest - \$1,949.60 (\$50,689.60)
      - Single: \$68,374.00
      - Employee + Spouse: \$75,381.00
      - Employee + Child(ren): \$77,132.00
      - Family: \$85,891.00
      - Waive: \$59,615.00

Best Regards,



Brittany Roof  
Human Resource Director



## Public Safety Administrative Assistant

**DEPARTMENT:** Police and Fire  
**REPORTS TO:** Police Chief and Fire Chief  
**FLSA STATUS:** Salary (Exempt)  
**CIVIL SERVICE:** Unclassified  
**UNION:** Non-Bargaining  
**APPROVED BY:** City Council  
**LAST UPDATED:**

### SUMMARY

The Public Safety Administrative Assistant functions under the discretion of the Chief of Police and the Fire Chief, coordinating the day-to-day administrative operations of the Departments, and performs related duties as required. The Public Safety Administrative Assistant works in a close relationship with the administration in matters requiring confidentiality and discretion; uses good judgment interpreting and explaining established policies and procedures; maintains records for both departments; performs receptionist and clerical duties for the Chiefs and their staff; processes and submits requisitions for purchase orders; assists the Chiefs with matters relating to confidential information.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned not specifically listed here:

- Performs high-level administrative duties of the Fire Chief and Chief of Police.
- Assist the Fire Chief and Chief of Police in preparing for all meetings and remaining on schedule
- Travels occasionally to meetings and training sessions.
- Drafts and edits department instructional orders and correspondences for the review and approval of the Fire Chief or Chief of Police.
- Assists in formulating department policies and interpreting departmental procedure changes to staff as needed.
- Maintains computer databases on various department activities, creates detailed reports for operational analysis, and prepares status reports on operations.
- Answer's telephone and handles routine inquiries about the Police and Fire Departments as authorized or refer it to the proper department official for answer or action.
- Maintains department reporting databases, National Fire Incident Report System (NFIRS), electronic patient care reporting (ePCR), Record Management software, Computer Aided Dispatch software, Asset Management software, training, personnel files, and required recordkeeping.
- Coordinates with the Public Safety Department heads regarding current grants and upcoming applications.
  - Assists in locating the application of and the records maintenance and submission of any required documentation for the grant process.
- Manages the Public Safety offices regarding supplies and equipment.
- Reconciles EMS billing accounts, fire assisting on contracts, and cost recovery invoices with other private and governmental agencies, as well as assists the City Finance Director and other Fiscal Officers in such.
  - Ensuring that all patient care reports, inter-facility transport billing paperwork, incident cost recovery, NFIRS, and other required reports and paperwork are submitted in a timely manner.
- Liaisons with outside educational and training institutions and government agencies for research and networking purposes with relation to fire safety, police safety, health, and performance issues.
  - Plans, tracks, and coordinates developmental training required for recertification cycles for fire, police, and Ems professionals.

- Responsible for scheduling appointments, walk-throughs, etc., for the Fire and Police Department administration staff.
- Assists in preparing and monitoring each department's annual budget, purchasing, reviewing, reconciling invoices, coordinating inventory control, and contract monitoring.
- Performs records archiving and annual disposal of records along with responding to and gathering requested documents for public records requests under the direction of the Chief of Police or the Fire Chief who authorizes public records final release.
- Assists in facilitating Fire Department and Police Department public information/media appearances to public and press events and coordinates requests for special events.
  - Researches, complies, logs, and distributes significant media information and press stories to the Fire Chief and Police Chief.
  - Assist in the development of media responses, the preparation of speeches, and press releases, and the coordination of information between the Fire Department, Police Department, the City of Napoleon officials, and other required officials regarding upcoming events and policy implementation.
- Assists, under the direction of the Chief of Police and/or Fire Chief in the evidence processing process, which includes case research, corresponding with the local prosecutors and court personnel, and preparing necessary documents for this process.
- Assist in various clerical roles for the police department under the direction of the Chief of Police or the Assistant Chief of Police, which may include listening to, documenting in writing interviews of individuals who are involved in criminal cases in some manner, search warrants, subpoenas, or other miscellaneous legal documents, and inventorying documentation of these cases.
- Screens incoming calls, correspondence, and mail, responding independently when possible.
- Provides backup to other functional areas in Administration or other areas as assigned.
- Performs other duties as delegated by the Fire Chief or Chief of Police.

#### **QUALIFICATIONS**

- Good knowledge of governmental procedures.
- Must be fluent in both writing and speaking the English language.
- Ability to compose letters and written material.
- Ability to understand and carry out oral and written directions.
- Good knowledge of word processing, spreadsheet software.
- Ability to establish and maintain communications with City Council, Department Heads, the public and general staff.
- Clerical and secretarial aptitude.
- Ability to work with little or no supervision.
- Ability to be flexible in work assignments and workdays and hours.
- The job may require occasional climbing stairs and lifting up to forty (40) pounds.

#### **EDUCATION and EXPERIENCE**

- Degree or experience in Business Administration, Fire Administration, Health Science Administration, Criminal Justice, or equivalent education, and/or training, which provides the required knowledge, skills, and abilities.
- The National Incident Management System (NIMS) 100, 200, 300, 400, and 700 must be obtained within the timeframe specified by the Public Safety Department heads.
- Must possess a valid Ohio Driver's License and have no disqualifying events for access to LEADS or NCIC Information
- Annual Fire, EMS, and Police training are required to keep current on the position; the amount per department is at the discretion of the Fire Chief and Chief of Police.



# Public Safety Administrative Assistant

Brittany Roof



# Topic one

Job Description



## Public Safety Administrative Assistant

**DEPARTMENT:** Police and Fire  
**REPORTS TO:** Police Chief and Fire Chief  
**FLSA STATUS:** Salary (Exempt)  
**CIVIL SERVICE:** Unclassified  
**UNION:** Non-Bargaining  
**APPROVED BY:** City Council  
**LAST UPDATED:**

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- Travels occasionally to meetings and training sessions.
- Drafts and edits department instructional orders and correspondences for the review and approval of the Fire Chief or Chief of Police.
- Assists in formulating department policies and interpreting departmental procedure changes to staff as needed.
- Maintains computer databases on various department activities, creates detailed reports for operational analysis, and prepares status reports on operations.
- Answer's telephone and handles routine inquiries about the Police and Fire Departments as authorized or refer it to the proper department official for answer or action.
- Maintains department reporting databases, National Fire Incident Report System (NFIRS), electronic patient care reporting (ePCR), Record Management software, Computer Aided Dispatch software, Asset Management software, training, personnel files, and required recordkeeping.
- Coordinates with the Public Safety Department heads regarding current grants and upcoming applications.
  - Assists in locating the application of and the records maintenance and submission of any required documentation for the grant process.
- Manages the Public Safety offices regarding supplies and equipment.
- Reconciles EMS billing accounts, fire assisting on contracts, and cost recovery invoices with other private and governmental agencies, as well as assists the City Finance Director and other Fiscal Officers in such.
  - Ensuring that all patient care reports, inter-facility transport billing paperwork, incident cost recovery, NFIRS, and other required reports and paperwork are submitted in a timely manner.
- Liaisons with outside educational and training institutions and government agencies for research and networking purposes with relation to fire safety, police safety, health, and performance issues.
  - Plans, tracks, and coordinates developmental training required for recertification cycles for fire, police, and Ems professionals.

- Responsible for scheduling appointments, walk-throughs, etc., for the Fire and Police Department administration staff.
- Assists in preparing and monitoring each department's annual budget, purchasing, reviewing, reconciling invoices, coordinating inventory control, and contract monitoring.
- Performs records archiving and annual disposal of records along with responding to and gathering requested documents for public records requests under the direction of the Chief of Police or the Fire Chief who authorizes public records final release.
- Assists in facilitating Fire Department and Police Department public information/media appearances to public and press events and coordinates requests for special events.
  - Researches, compiles, logs, and distributes significant media information and press stories to the Fire Chief and Police Chief.
  - Assist in the development of media responses, the preparation of speeches, and press releases, and the coordination of information between the Fire Department, Police Department, the City of Napoleon officials, and other required officials regarding upcoming events and policy implementation.
- Assists, under the direction of the Chief of Police and/or Fire Chief in the evidence processing process, which includes case research, corresponding with the local prosecutors and court personnel, and preparing necessary documents for this process.
- Assist in various clerical roles for the police department under the direction of the Chief of Police or the Assistant Chief of Police, which may include listening to, documenting in writing interviews of individuals who are involved in criminal cases in some manner, search warrants, subpoenas, or other miscellaneous legal documents, and inventorying documentation of these cases.
- Screens incoming calls, correspondence, and mail, responding independently when possible.
- Provides backup to other functional areas in Administration or other areas as assigned.
- Performs other duties as delegated by the Fire Chief or Chief of Police.

### QUALIFICATIONS

- Good knowledge of governmental procedures.
- Must be fluent in both writing and speaking the English language.
- Ability to compose letters and written material.
- Ability to understand and carry out oral and written directions.
- Good knowledge of word processing, spreadsheet software.
- Ability to establish and maintain communications with City Council, Department Heads, the public and general staff.
- Clerical and secretarial aptitude.
- Ability to work with little or no supervision.
- Ability to be flexible in work assignments and workdays and hours.
- The job may require occasional climbing stairs and lifting up to forty (40) pounds.

### EDUCATION and EXPERIENCE

- Degree or experience in Business Administration, Fire Administration, Health Science Administration, Criminal Justice, or equivalent education, and/or training, which provides the required knowledge, skills, and abilities.
- The National Incident Management System (NIMS) 100, 200, 300, 400, and 700 must be obtained within the timeframe specified by the Public Safety Department heads.
- Must possess a valid Ohio Driver's License and have no disqualifying events for access to LEADS or NCIC Information
- Annual Fire, EMS, and Police training are required to keep current on the position; the amount per department is at the discretion of the Fire Chief and Chief of Police.

# Topic two

Create a Pay Scale

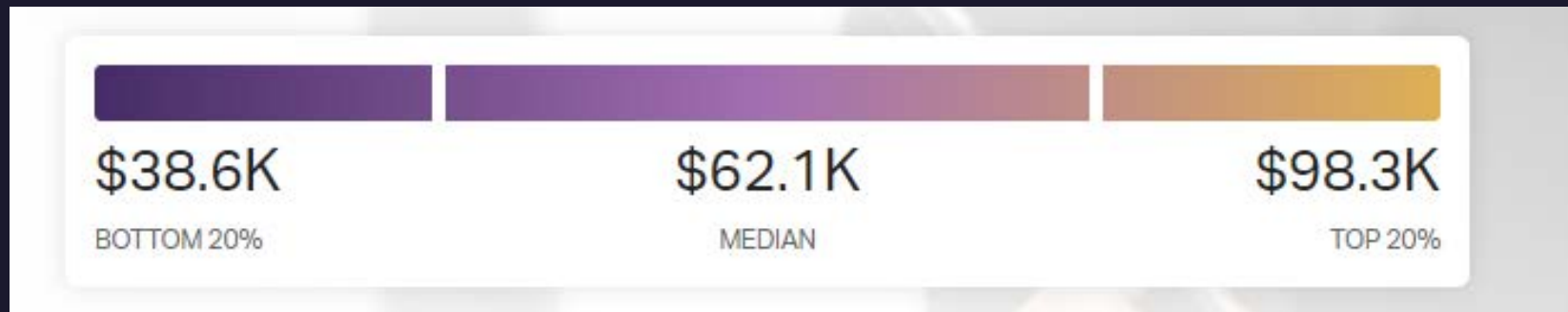
# Current Structure

- Currently there is no position for Public Safety Administrative Assistant.

Title	Bottom	Top
Public Safety Admin Asst.	-	-



# Wages Around Us....





# Wages Around Us...

90th percentile

Top-level executive assistant  
earnings begin at:

**\$47.25**  
per hour

**\$98,280**  
per year



75th percentile

Senior-level executive assistant  
earnings begin at:

**\$37.55**  
per hour

**\$78,110**  
per year



50th percentile

Mid-level executive assistant  
earnings begin at:

**\$29.84**  
per hour

**\$62,060**  
per year



25th percentile

Junior-level executive assistant  
earnings begin at:

**\$23.43**  
per hour

**\$48,720**  
per year



10th percentile

Starting level executive assistant  
earnings begin at:

**\$18.57**  
per hour

**\$38,620**  
per year



# Proposed Wage Scale

With the duties that this individual would handle we thought it was in the best interest of the City and both departments to make the position a salary position. This would allow an even split between two department and remove the chaos that would happen in regards to overtime and properly charging the right department.

This individual at the discretion of the Police Chief and Fire Chief, might have to participate in training the department participates in to keep the knowledge of up-to-date standards. Qualifications or certifications may also be required in the future to keep the individual in standards for safety if needed on scene of an incident.

\*\*The amount is the same range as the Appointing Authority – Law Director Assistant and will adjust the same rate with the % increase Council may or may not give out.

Title	Bottom	Top
Public Safety Admin Asst.	\$2,068.80	\$2,593.60

## **RESOLUTION NO. 081-22**

### **A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS IN EXCESS OF FIFTY THOUSAND DOLLARS (\$50,000) FOR THE PURPOSE OF PURCHASING INTEGRATIVE SOFTWARE AND ALL NECESSARY APPURTENANCES FOR THE CITY OF NAPOLEON POLICE DEPARTMENT, AND TO AWARD SAID PURCHASE TO CENTRALSQUARE; AND DECLARING AN EMERGENCY**

**WHEREAS**, Section 106.04 of the City of Napoleon Codified Ordinances provides that “when the City may otherwise be required by the laws of Ohio, ordinance or resolution, to make any purchase or contract of any type of property or services, or contract for purchases or services by competitive bid, the proposal process, or quality based selection process, Council may eliminate the necessity therefor in the best interest of the City, as determined in the sole discretion of Council by a majority vote of the current members of Council[;]” and,

**WHEREAS**, the City of Napoleon Police Department desires to purchase necessary materials for the proper operation of the Department; and,

**WHEREAS**, the purchase of integrative software and appurtenances was included in the 2023 Master Bid Resolution, Resolution No. 068-22; and,

**WHEREAS**, the aforementioned materials can be purchased from CentralSquare; and,

**WHEREAS**, CentralSquare was included in the City Reoccurring Costs Vendor List, Resolution No. 069-22, for the year 2023; and,

**WHEREAS**, based on all the foregoing, it is the opinion of this Council that it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding, as permitted in Article VI, Section 6.05 of the Charter of the City of Napoleon and Section 106.04 of the City of Napoleon Codified Ordinances; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City of Napoleon authorizes the expenditure of funds in excess of fifty thousand dollars (\$50,000) for the purchase of the necessary software, materials, supplies or other articles for its Police Department, purchasing said items from CentralSquare. Further, Council finds it to be in the best interest of the City to eliminate the necessity for competitive bidding.

Section 2. That, the City of Napoleon authorizes the City Manager on behalf of the City of Napoleon to utilize CentralSquare for the purchase of software, materials, supplies or other articles for which the Police Department has need pursuant to City of Napoleon Codified Ordinances Section 106.04.

Section 3. That, the City Manager is authorized and directed to enter into the aforementioned contract(s).

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal

requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the purchase process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 081-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*

**ORDINANCE NO. 082-22**

**AN ORDINANCE AMENDING ORDINANCE NO. 077-22  
REGARDING COMPENSATION OF THE CITY OF NAPOLEON  
CLERK OF COUNCIL/RECORDS RETENTION POSITION FOR  
THE YEAR 2023; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council is currently in the process of adopting Ordinance No. 077-22, creating a 2023 Classification Pay Plan for its non-bargaining employees; and,

**WHEREAS**, Council now desires to amend Ordinance No. 077-22 to amend the pay scale for the position of Clerk of Council/Records Retention; and,

**WHEREAS**, Exhibit A, attached hereto and incorporated herein, reflects the amendment to be made; and,

**WHEREAS**, Council desires to make said compensation amendments effective on the pay period starting on or about January 1, 2023; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO:**

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio, (the "City") is currently establishing a new 2023 Position Classification Pay Plan ("Pay Plan") for its non-bargaining employees.

Section 2. That, effective with the pay period for the Year 2023, that commences on or about January 1, 2023, the amendments as listed in Exhibit A shall be in effect.

Section 3. That, this Ordinance allows the terms and conditions of this pay Ordinance to be retroactively applied, the same being hereby approved as it so exists.

Section 4. That, said position is hereby created and established in and for the City of Napoleon and shall be considered a non-bargaining, full time regular employee having an hourly, nonexempt status. The position herein created shall not be entitled to or receive longevity pay, however, any longevity pay acquired by the person occupying this position under previous classifications, if applicable, shall be maintained.

Section 5. That, no further amendments shall be effectuated by this legislation and all previous provisions in effect prior to this legislation regarding compensation of City employees shall remain in effect.

Section 6. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 7. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 8. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 082-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

Exhibit A  
(Base Hourly Rate)

Title	A	B	C	D
Clerk-Typist II	\$13.26	\$15.26	\$16.37	\$17.56
Receptionist	\$15.00	\$17.19	\$18.43	\$19.82
Administrative Assistant	\$18.27	\$21.08	\$22.64	\$24.37
Front Desk Administrator	\$13.26	\$14.97	\$15.69	\$16.59
Service Building Secretary	\$13.26	\$14.97	\$15.69	\$16.59
Senior Service Building Secretary	\$16.48	\$18.90	\$20.32	\$21.94
Executive Assistant to Appointing Authority	\$22.18	\$23.64	\$25.16	\$26.77
Executive Assistant/Paralegal to Law Director	\$26.77	\$29.23	\$31.39	\$33.55
Account Clerk I	\$13.26	\$14.97	\$15.69	\$16.58
Account Clerk II	\$16.48	\$18.90	\$20.33	\$21.94
Utility Billing Administrator	\$18.71	\$21.54	\$23.07	\$27.40
Senior Account Clerk	\$18.27	\$21.08	\$22.65	\$26.78
<del>Records Clerk/Recorder</del>	<del>\$16.48</del>	<del>\$18.90</del>	<del>\$20.32</del>	<del>\$21.93</del>
Clerk of Council/Records Retention	\$17.65	\$20.37	\$21.88	\$25.87
Accounts Payable Clerk	\$16.48	\$18.90	\$20.32	\$23.07
Tax Administrator	\$18.71	\$21.54	\$23.07	\$27.40
Engineering Technician	\$20.09	\$23.07	\$24.72	\$26.52
Senior Engineering Technician	\$23.86	\$27.47	\$29.40	\$31.54
Staff Engineer	\$22.17	\$25.56	\$27.47	\$29.51
Licensed Staff Engineer	\$30.02	\$32.27	\$34.71	\$38.82
Construction Inspector*	\$26.86	\$30.86	\$33.07	\$36.34
Senior Electric Engineering Technician	\$22.17	\$25.56	\$27.47	\$29.50
Electrical Construction/Maintenance Inspector•	\$29.78	\$34.27	\$36.74	\$39.39
Zoning Administrator	\$22.17	\$25.56	\$27.47	\$29.50
Assistant Water Superintendent	\$32.02	\$33.22	\$35.05	\$36.88
Chief Water Treatment Operator	\$23.86	\$27.47	\$29.40	\$33.25
Chief Wastewater Treatment Operator	\$23.86	\$26.93	\$29.40	\$33.25
Police Lieutenant	\$0.00	\$34.88	\$36.53	\$38.36
Deputy Court Clerk	\$17.71	\$19.28	\$20.68	\$22.16
Chief Probation Officer	\$21.39	\$0.00	\$0.00	\$23.64
IT Specialist	\$19.69	\$21.78	\$23.89	\$25.99

## **Clerk of Council and Records Retention**

**DEPARTMENT:** Administration  
**REPORTS TO:** City Council/City Manager  
**FLSA STATUS:** Hourly (Non-Exempt)  
**CIVIL SERVICE:** Unclassified  
**UNION:** Non-Bargaining  
**APPROVED BY:** City Council  
**LAST UPDATED:**

### **SUMMARY**

Works under the direction of the City Council and City Manager, performs responsible and routine clerical duties by taking, recording, and transcribing (typing) minutes of meetings for City Council, Council Committees and various other City Appointed Commissions and Boards; including, the preparation and publication of meeting notices and agendas, writing and maintaining the formal meeting minutes; oversees the Council Chambers, responsible for meeting room(s) preparation, setup and supplies. This position plans and coordinates and provides administrative support in the development, implementation, and on-going the maintenance of official City documents; assists the City's departmental records management program; and provides records management training to City departments. Performs related work as required.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned not specifically listed here:

### **Clerk of Council:**

- Attends Council meetings, Council Committees, Commissions and Boards. Must be flexible in work times and days and have the ability to adjust work times and work hours as necessary.
- Keeps the official City records for City Council, Council Committees, Commissions and Boards and has responsibility for taking and maintenance of City Council, Council Committees, Commissions and Boards meeting minutes.
- Maintains official records of the City Codified Ordinances, Resolutions, Motions, Contracts and Bid Specifications.
- Works directly with City Council, City Mayor, Appointing Authorities and Department Heads to prepare the agendas for City Council, Council Committees, Commissions and Boards, and publishes dates and times of the same with the local newspaper, radio station and other public media.
- Provides agendas, minutes, and supplementary information for weekly Council packets in a timely manner.
- Coordinates appointments to City boards and commissions and related matters.
- Responsible for timely publishing passed legislation in local newspaper and placing the same on the City's website.
- Screens incoming calls, correspondence, and mail, responding independently when possible.
- Provides back-up to other functional areas in Administration, or other areas as assigned.
- Performs other duties as delegated by the City Council or City Manager.

### **Records Retention Clerk:**

- Coordinates and administers the City's comprehensive records management program including appropriate control over the maintenance, protection, retention, and disposition of records in accordance with legal and operational requirements.



- Coordinate and respond to requests for records under the Ohio Public Records Act; receive subpoenas and summons and coordinate with appropriate departments; determine availability, legal restrictions and location of information requested; certify copies of City documents and records as required.
- Train and assist City departments in coordinating and implementing the records management plan including the application of the City's records management policies, procedures, and techniques.
- Inventory, or assist in inventorying, the active and inactive records as required.
- Operate a variety of electronic document imaging equipment and review quality of image.
- Recommend and assist with implementation of records storage and indexing solutions.
- Research new technologies, automation, software, and hardware for archives and the records management program.
- Arrange for destruction of records in accordance with established policy and procedures; compile a report of records to be destroyed for approval by the City Attorney and Council.
- Assist internal and external customers by providing access and giving instruction on proper handling of materials and knowledge of various records management areas relevant to individual needs.
- Ensure compliance with government codes for records retention, dissemination, access, and destruction.
- Maintain and update policies and procedures related to records management.
- Maintain and update the City's master index and records retention schedule.
- Attend professional meetings and training to stay abreast of changes and trends in archives and records management practices.

#### **QUALIFICATIONS**

- Good knowledge of governmental procedures, legal requirements for legislative process, minutes taking procedures, meeting protocols, Robert's Rules of Order, Ohio Ethics Laws, Ohio Sunshine Laws on meetings and public records, office automation, terminology, clerical methods used in keeping City records, general office procedures, routines, and equipment.
- Must be fluent in both writing and speaking the English language.
- Ability to compose letters and written material.
- Ability to understand and carry out oral and written directions.
- Good knowledge of word processing, spreadsheet software.
- Ability to establish and maintain communications with City Council, Department Heads, the public and general staff.
- Clerical and secretarial aptitude.
- Ability to work with little or no supervision, this position is an on-site position unless otherwise noted.
- Ability to be flexible in work assignments and workdays and hours.
- The job may require occasional climbing stairs and lifting up to forty (40) pounds.

#### **EDUCATION and EXPERIENCE**

- High School diploma or equivalent and two years of clerical experience or combination of experience and training which provides the required knowledge, skills, and abilities.
- Acquire a Notary Public certification within 120 days of employment.
- The ideal candidate will achieve the status of Certified Municipal Clerk (CMC) designation within 3 to 4 years of appointment, subject to budgeting by the City.



# Clerk of Council / Records Retention

Brittany Roof



# Topic one

Job Description



## Clerk of Council and Records Retention

**DEPARTMENT:** Administration  
**REPORTS TO:** City Council/City Manager  
**FLSA STATUS:** Hourly (Non-Exempt)  
**CIVIL SERVICE:** Unclassified  
**UNION:** Non-Bargaining  
**APPROVED BY:** City Council  
**LAST UPDATED:**

### SUMMARY

Works under the direction of the City Council and City Manager, performs responsible and routine clerical duties by taking, recording, and transcribing (typing) minutes of meetings for City Council, Council Committees and various other City Appointed Commissions and Boards; including, the preparation and publication of meeting notices and agendas, writing and maintaining the formal meeting minutes; oversees the Council Chambers, responsible for meeting room(s) preparation, setup and supplies. This position plans and coordinates and provides administrative support in the development, implementation, and on-going the maintenance of official City documents; assists the City's departmental records management program; and provides records management training to City departments. Performs related work as required.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned not specifically listed here:

### Clerk of Council:

- Attends Council meetings, Council Committees, Commissions and Boards. Must be flexible in work times and days and have the ability to adjust work times and work hours as necessary.
- Keeps the official City records for City Council, Council Committees, Commissions and Boards and has responsibility for taking and maintenance of City Council, Council Committees, Commissions and Boards meeting minutes.
- Maintains official records of the City Codified Ordinances, Resolutions, Motions, Contracts and Bid Specifications.
- Works directly with City Council, City Mayor, Appointing Authorities and Department Heads to prepare the agendas for City Council, Council Committees, Commissions and Boards, and publishes dates and times of the same with the local newspaper, radio station and other public media.
- Provides agendas, minutes, and supplementary information for weekly Council packets in a timely manner.
- Coordinates appointments to City boards and commissions and related matters.
- Responsible for timely publishing passed legislation in local newspaper and placing the same on the City's website.
- Screens incoming calls, correspondence, and mail, responding independently when possible.
- Provides back-up to other functional areas in Administration, or other areas as assigned.
- Performs other duties as delegated by the City Council or City Manager.

### Records Retention Clerk:

- Coordinates and administers the City's comprehensive records management program including appropriate control over the maintenance, protection, retention, and disposition of records in accordance with legal and operational requirements.

- Coordinate and respond to requests for records under the Ohio Public Records Act; receive subpoenas and summons and coordinate with appropriate departments; determine availability, legal restrictions and location of information requested; certify copies of City documents and records as required.
- Train and assist City departments in coordinating and implementing the records management plan including the application of the City's records management policies, procedures, and techniques.
- Inventory, or assist in inventorying, the active and inactive records as required.
- Operate a variety of electronic document imaging equipment and review quality of image.
- Recommend and assist with implementation of records storage and indexing solutions.
- Research new technologies, automation, software, and hardware for archives and the records management program.
- Arrange for destruction of records in accordance with established policy and procedures; compile a report of records to be destroyed for approval by the City Attorney and Council.
- Assist internal and external customers by providing access and giving instruction on proper handling of materials and knowledge of various records management areas relevant to individual needs.
- Ensure compliance with government codes for records retention, dissemination, access, and destruction.
- Maintain and update policies and procedures related to records management.
- Maintain and update the City's master index and records retention schedule.
- Attend professional meetings and training to stay abreast of changes and trends in archives and records management practices.

### QUALIFICATIONS

- Good knowledge of governmental procedures, legal requirements for legislative process, minutes taking procedures, meeting protocols, Robert's Rules of Order, Ohio Ethics Laws, Ohio Sunshine Laws on meetings and public records, office automation, terminology, clerical methods used in keeping City records, general office procedures, routines, and equipment.
- Must be fluent in both writing and speaking the English language.
- Ability to compose letters and written material.
- Ability to understand and carry out oral and written directions.
- Good knowledge of word processing, spreadsheet software.
- Ability to establish and maintain communications with City Council, Department Heads, the public and general staff.
- Clerical and secretarial aptitude.
- Ability to work with little or no supervision, this position is an on-site position unless otherwise noted.
- Ability to be flexible in work assignments and workdays and hours.
- The job may require occasional climbing stairs and lifting up to forty (40) pounds.

### EDUCATION and EXPERIENCE

- High School diploma or equivalent and two years of clerical experience or combination of experience and training which provides the required knowledge, skills, and abilities.
- Acquire a Notary Public certification within 120 days of employment.
- The ideal candidate will achieve the status of Certified Municipal Clerk (CMC) designation within 3 to 4 years of appointment, subject to budgeting by the City.

# Topic two

Create a Pay Scale

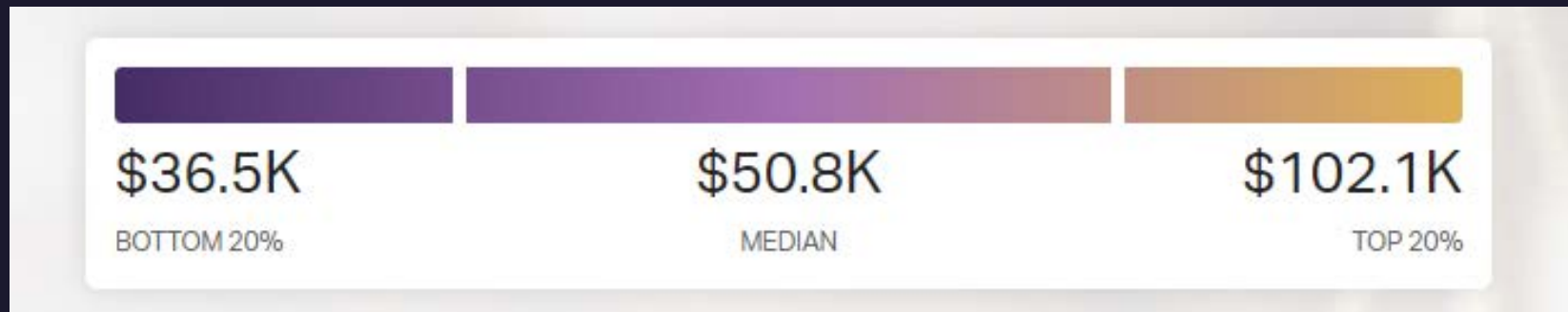
# Current Structure

- Currently the pay rate for the Clerk of Council falls under the Administrative Assistant pay.

Title	A	B	C	D
Admin.Asst. – Clerk	\$17.65	\$20.37	\$21.87	\$23.55



# Wages Around Us....



# Wages Around Us...

90th percentile

Top-Level Clerk of Council / Records  
Retention earnings begin at:

**\$49.08**  
per hour

**\$102,080**  
per year



75th percentile

Senior-Level Clerk of Council / Records  
Retention earnings begin at:

**\$35.76**  
per hour

**\$74,390**  
per year



50th percentile

Mid-Level Clerk of Council / Records  
Retention earnings begin at:

**\$24.40**  
per hour

**\$50,750**  
per year



25th percentile

Junior-Level Clerk of Council / Records  
Retention earnings begin at:

**\$20.95**  
per hour

**\$43,580**  
per year





# Proposed Wage Scale

With the duties of this individual, we felt that they should be competitive with the others through out the city. This position beyond the Clerk, is going to be guiding the City in the direction to make sure that we are compliant at all times regardless of the department. This position's wages should match the current wages for the Senior Account Clerk for the position.

Title	A	B	C	D
Admin.Asst. – Clerk	\$17.65	\$20.37	\$21.88	\$25.87



## **ORDINANCE NO. 083-22**

### **AN ORDINANCE APPOINTING J. ANDREW SMALL AS THE CITY MANAGER OF NAPOLEON, OHIO; AND, DECLARING AN EMERGENCY**

**WHEREAS**, the Personnel Committee has met and conducted interviews over the past several weeks;

**WHEREAS**, the Mayor has presented the written recommendation of the Personnel Committee that J. Andrew Small be selected as the new City Manager, starting January 9, 2023; **Now Therefore**:

#### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, this Council appoints J. Andrew Small, to the full time regular employment position of City Manager for the City of Napoleon, Ohio, effective 12:00am January 9, 2023.

Section 2. That, effective January 9, 2023, Mr. Small's annual salary shall be one hundred ten thousand dollars (\$110,000), (prorated as necessary according to City pay periods). Mr. Small shall thereafter be subject to continued annual performance reviews by the Personnel Committee or City Council; and, after each satisfactory review, said salary may be increased by an amount determined by Council.

Section 3. That, The City Manager shall, upon appointment, receive one hundred twenty (120) hours of paid vacation that must be used on or before the one (1) year anniversary of the above stated hire date. If any of the vacation is not used prior to said date the unused vacation expires with no duty on the City to compensate the City Manager for the unused vacation time ("use it or lose it"). Further, benefits for the City Manager shall accrue and be in accordance with Chapter 197 of the Codified Ordinances (Personnel Code) and the applicable provisions of the City's Employment Policy Manual for full time regular employees, both as may be amended from time to time.

Section 4. That, at 12:00am on January 9, 2023 City of Napoleon Ordinance 062-22 is hereby repealed.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the

earliest possible time to allow for the new City Manager to begin all duties for the City of Napoleon which is related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 083-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*

**ORDINANCE NO. 078-22**

**AN ORDINANCE AUTHORIZING THE TRANSFER OF A  
PORTION OF CERTAIN PROPERTY TO WIT:  
APPROXIMATELY 0.733 ACRES, MORE OR LESS OF REAL  
PROPERTY, PARCEL NO. 41-110048.0000, OWNED BY THE  
CITY OF NAPOLEON, OHIO TO THE OHIO DEPARTMENT OF  
TRANSPORTATION (ODOT); AND DECLARING AN  
EMERGENCY**

**WHEREAS**, the Municipal Properties, Land Use and Economic Development Committee met on November 14, 2022 and recommended the transfer of a portion of certain property owned by the City of Napoleon, Ohio to the Ohio Department of Transportation (ODOT); and,

**WHEREAS**, pursuant to Section 6.01 of the Charter of the City of Napoleon, Ohio, Council may provide, by Ordinance or Resolution, a method for the City to dispose of real property; and,

**WHEREAS**, pursuant to Napoleon Ordinance 107.04, the City may dispose of real property belonging to it, without advertisement and without the receipt of competitive bids, pursuant to legislation approved by the affirmative vote of two-thirds of the current members of Council authorizing the same and pursuant to a finding by the officer, board or department having supervision or management of such property that it is no longer needed for any municipal purpose, upon determination by Council that it is in the best interest of the City to do so and upon such terms and conditions as Council may decide; and,

**WHEREAS**, it has been presented and requested by the Ohio Department of Transportation (ODOT) that a transfer of approximately seven hundred thirty-three one thousandths (0.733) acres of land owned by the City to the Ohio Department of Transportation be made for the furtherance of public safety and welfare; and,

**WHEREAS**, the portion of the subject property for which ODOT requests transfer ("Subject Property") is approximately seven hundred thirty-three one thousandths (0.733) acres of land, more or less, located at 1602 Glenwood Avenue (aka County Road 14B), Napoleon, Ohio; and,

**WHEREAS**, the Subject Property is a portion of Parcel No. 41-110048.0000 as found in the Henry County Auditor's Office; and,

**WHEREAS**, the City Manager, being the official in charge of the property, has advised this Council that the Subject Property is no longer needed for a public purpose; and,

**WHEREAS**, Council has determined and hereby finds that it is in the City's best interest to dispose of the subject property as herein described in the name of public safety and welfare;

**Now Therefore,**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, a portion of Parcel No. 41-110048.0000, approximately seven hundred thirty-three one thousandths (0.733) acres, located in the City of Napoleon, Henry County, Ohio, is hereby determined by this Council not to be required by the City for its purposes, and that such conveyance of such land or interests in land will promote the safety and welfare of the people of the City.

Section 2. That, being consistent with the City's Charter, Ordinances, Resolutions, as well as being consistent with the Ohio Revised Code, the parcel or parcels identified in Section 1 of this Ordinance shall be transferred to the Ohio Department of Transportation without necessity of advertisement or receipt of bids, the same being determined by this Council as being in the best interest of the City; moreover, the City Manager is authorized to execute all agreements, deeds, and other documents required to complete said transfer(s).

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 078-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

---

*Marrisa Flogaus, Clerk of Council*



OHIO DEPARTMENT OF TRANSPORTATION  
Mike DeWine, Governor

Jack Marchbanks, Ph.D., Director

**District 2**

317 East Poe Rd., Bowling Green, OH 43402-1330

419-353-8131

[transportation.ohio.gov](http://transportation.ohio.gov)

December 7, 2022

Chad E. Lulfs, P.E., P.S.  
Director of Public Works  
City of Napoleon, Ohio

RE: PID 110524 HEN-6/24

Mr. Lulfs,

The Ohio Department of Transportation (ODOT) District 2 is currently designing the subject project. We have been in communication with the City of Napoleon regarding the plan to fill in the railroad bridge, which is within the limits of the subject project. During the planning phase of the project, it was brought to our attention that there is a path that leads under the railroad bridge, which would be cut off if the bridge were to be filled in. During conversations with the City, it was decided that ODOT would fill in the railroad bridge and extend the path from where it currently crosses under the railroad bridge to the proposed sidewalk at the SR-108/Scott Street interchange. The path will run along the limited access right of way of US-24 and will likely be stone, gravel, or milled asphalt. It will be the responsibility of the City to maintain the path up to whatever level they wish, similar to the existing path. Please feel free to reach out to me if you have any questions or concern about the project.

Respectfully,

A handwritten signature in black ink, appearing to read 'Kacey Young'.

Kacey Young, PE, MBA  
Capital Programs Administrator  
ODOT District 2

**Excellence in Government**

*ODOT is an Equal Opportunity Employer and Provider of Services*

**VALUE ANALYSIS  
(\$10,000 OR LESS)**

OWNER'S NAME

City of Napoleon

COUNTY HEN  
ROUTE 6  
SECTION 11.36  
PARCEL NO. 011-WL  
PROJECT I.D. NO. 110524

**Subject**

Address/Location	Zoning	Utilities	APN		
1602 Glenwood Avenue (aka CO RD 14B), Napoleon, OH 43545. East side of Glenwood Avenue approximately 1,270' north of U.S. 6. Property backs to U.S. 6.	C4 – Planned Commercial District	None	Henry County Auditor #411100480000		
			Larger Parcel Size	Larger Parcel Unit	Highest and Best Use
			16.65	Acres	Commercial
Comments					
The larger parcel consists of one auditor parcel containing 16.65 acres gross. The parcel is somewhat rectangular in shape and vacant with the exception of utility cabinets surrounded by fencing. The Highest and Best Use as vacant is commercial/industrial development. Current use conforms to zoning in the before and after.					

**Comparable Sales**

Sale #	Address/Location	Highest and best use	Verification source	Sale Date
Nor20Com001	2250 Tracy Road, Northwood, OH Wood County NW corner of Arbor Drive and Tracy Road	Industrial	Public Records	8/18/2020
APN(s)		Zoning	Utilities	Sale Price
M50300240004011000		M2 – Heavy Industrial	All Public	\$330,000.00
				Parcel Size
				11.40 Acres Gross & Net
				Unit Value Indication
				\$28,947.00/Acre
Comments				
The property was vacant at the time of sale. Grade is mostly level, and the property is somewhat rectangular in shape.				
Sale #	Address/Location	Highest and best use	Verification source	Sale Date
SWA21Com002	11201 & 11235 Crosswinds Dr. Swanton, OH Swanton Twp, Lucas County SE corner of Crosswinds Dr. & Aviation Dr.	Commercial	Public Records	3/18/2021
APN(s)		Zoning	Utilities	Sale Price
7201627 & 7201628		C4 – Highway Commercial District	All Public	\$390,000.00
				Parcel Size
				7.834 Acres Gross & Net
				Unit Value Indication
				\$49,783.00/Acre
Comments				
Property was a two parcel sale. Grade is mostly level, and the property is somewhat triangular in shape. The property is across Airport Hwy from Toledo Express Airport and has easy access to the Ohio Turnpike.				
Sale #	Address/Location	Highest and best use	Verification source	Sale Date
YOR20Com003	7581 State Route 109, Delta, OH York Twp, Fulton County West side of State Route 109 approximately 2,650' north of U.S. 20A	Industrial	Public Records	10/9/2020
APN(s)		Zoning	Utilities	Sale Price
3105601201000		M2 – General Industrial	None	\$454,440.00
				Parcel Size
				15.688 Acres Net
				Unit Value Indication
				\$28,967.00/Acre
Comments				
Property was vacant at the time of sale. Grade is mostly level, and the property is somewhat rectangular in shape.				



Overall Comments / Reconciliation	
Comments	
The search for comparable sales encompassed all of Henry County, Fulton County, and Wood County over the last 2 years. Sales used are vacant land, with commercial or industrial zoning, and Highest and Best Use, as vacant, of commercial/industrial development. Comparables used range in size from 7.834 acres gross to 15.688 acres gross and in value from \$28,967 per acre to \$49,783 per acre. Comparable 3 was weighted most heavily in the final analysis since it is most like the subject in size and location.	
Reconciled Value:	\$30,000/Acre

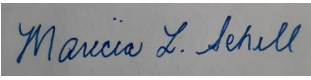
Part Taken - Land						
Parcel # Suffix	Net Take Area	% Acquired	Temporary Take Period	Unit Value	Comments	Total Value
011-WL	0.09 Acre Unencumbered	100	N/A	\$30,000/Acre	Award is for the vacant land taken.	\$2,700.00
011-WL	0.643 Acre Encumbered by Existing Slope & Aerial Easements	100	N/A	\$30,000/Acre	Existing easements, paid @ 25%	\$4,825.00 Rounded
Total:						\$7,525.00

Part Taken – Improvements						
Parcel # Suffix	Description	Quantity	Units	Unit Value	Depreciation	Improvement Value
011-WL	There are no improvements in the take area					
Total:						N/A

Cost to Cure		
Parcel # Suffix	Description	Cost to Cure
	N/A	
Total:		N/A

Preparers Conclusion	
Comments	
Parcel 011-WL is a fee simple taking of 0.733 acre gross. Approximately 0.643 Acre is encumbered by existing slope and aerial easements, leaving approximately 0.09 acre unencumbered. Areas encumbered by existing easements are paid at 25%. The take area is needed for the pavement reconstruction and structure rehabilitation on U.S. Route 6. There are no improvements in the take area and no negative effects or damage to the residue parcel.	
Total Estimated Compensation:	\$7,525.00

FMVE Conclusion	
Comments	
The conclusions of this report appear to be fair and reasonable.	
Total FMVE:	\$7,525.00

Signatures	
Preparer Signature	
	
Typed Name:	Marcia L. Schell
Title:	Realty Specialist 3
Date:	10/14/2022

Agency Signature	
	-
Typed Name:	David E. Seasily
Title:	Real Estate Administrator, D2
Date:	

Administrative Settlement				
Signature				
Typed Name:		David E. Seasly	FMVE Amount:	
Title:		Real Estate Administrator, D2	Additional Amount:	
Date:			Total Settlement:	
THE PERSON PERFORMING THIS ANALYSIS MUST HAVE SUFFICIENT UNDERSTANDING OF THE LOCAL REAL ESTATE MARKET TO BE QUALIFIED TO MAKE THE VALUATION   THE PREPARER PERFORMING THIS VALUATION SHALL NOT HAVE ANY INTEREST, DIRECT OR INDIRECT, IN THE REAL PROPERTY BEING VALUED FOR THE AGENCY   COMPENSATION FOR MAKING THIS VALUATION SHALL NOT BE BASED ON THE AMOUNT OF THE VALUATION ESTIMATE   THIS VALUATION COMPLIES WITH THE REQUIREMENTS OF 49 CFR 24.102 (C) (2) (ii)				

REQUIRED ATTACHMENTS	
Photographs of the Subject Property	
The Map of Comparable Sales	
The Scoping Check List	

## Subject Photos

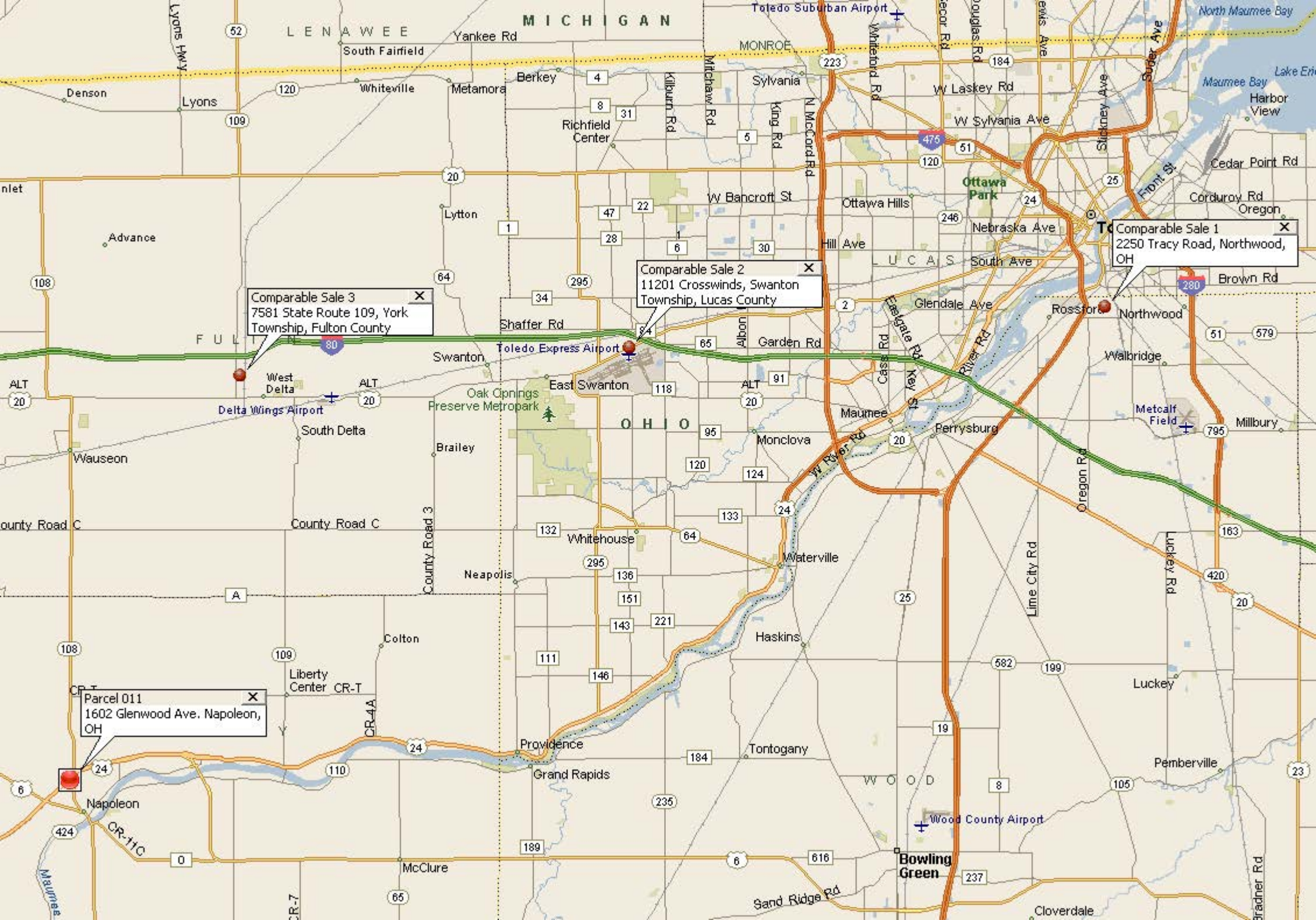


*Maricia L. Schell*, 10/12/2022  
Looking East from Glenwood Ave.



Looking Northwest down Glenwood Ave.






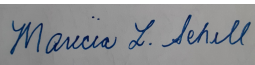
Comparable Sale 3  
7581 State Route 109, York  
Township, Fulton County

Comparable Sale 2  
11201 Crosswinds, Swanton  
Township, Lucas County

Comparable Sale 1  
2250 Tracy Road, Northwood,  
OH

Parcel 011  
1602 Glenwood Ave. Napoleon,  
OH

## APPRAISAL SCOPING CHECKLIST

Owners Name		County	HEN
City of Napoleon		Route	6
		Section	11.36
		Parcel No.	011 WD
		Project ID No.	110524
<b>Appraisal Scope</b>			
Partial or total acquisition			Partial
<b>Ownership</b>			
Whole parcel determination is complex			No
RE-95 will be required			No
RE 22-1 Apportionment will be required			No
Title report has non-typical appraisal issues (i.e. tenants, fractured ownership, atypical easements)			No
<b>Regulation</b>			
Significant zoning or legal regulations are impacting acquisition			See Comments
Property is not compliant with legal regulations in the before or after			See Comments
<b>R/W and Construction Plans</b>			
Significant improvements are in the acquisition area (or impacted)			No
Significant impact to site improvements (landscaping, vegetation, or screening)			No
Significant utilities (i.e. well, septic, service lines, etc.) are in the acquisition area (or impacted)			No
Significant issues due to elevation change, topography, or flood plain			No
<b>Conclusion</b>			
Parcel acquisition cost estimate amount (\$10,000 VA limit or \$65,000 VF limit)			< \$10,000
Anticipated damages (access, proximity, internal circuitry, change H&B use, etc.) are expected			No
Cost-to-Cure should be considered			No
Specialized Report (parking, drainage, circuitry, etc.) should be considered			No
Appraisal Format Conclusion			VA w/o review
Explanation of appraisal problem. Include discussion of any "Yes" responses above			
The Appraisal Scoping Checklist is based on ROW plans dated 6/1/2022. Parcel 011 WL is a fee taking of 0.733 acre needed for pavement reconstruction and structure rehabilitation on U.S. Route 6. The VA Appraisal format without review is recommended since the appraisal problem is simplistic.			
<b>Signatures</b>			
Agency Approval by Signature, Title, and Date Typed Name			8/9/22
	Name and Title: David E. Seasley, REA		Date
Review Appraiser Signature and Date			
	Name: N/A		Date
Appraiser Acknowledgement	I have reviewed the right of way plans and other pertinent parts of the construction plans, have driven by the subject, have reviewed this scoping document and I have independently performed my own appraisal problem analysis. I am in agreement regarding the valuation problem, the determination of the complexity of this problem, and I agree that the recommended format is appropriate for use during the acquisition phase of this project.		
Appraiser Signature and Date			10/14/2022
	Name: Marcia Schell		Date:

This Value Analysis and or Review was developed and reported under the Jurisdictional Exception provision of the Uniform Standards of Professional Appraisal Practice (USPAP). This report is in compliance with Section 4000.05 C (6/4/2019) and with Section 4200.02 (6/4/2019) of the Real Estate Manual of the Ohio Department of Transportation's (ODOT) Office of Real Estate, the intended user of this report. This report is also in compliance with Federal Public Law 91-646 as amended by Public Law 100-17 49 known as the Uniform Relocation and Real Property Acquisition Policies Act, Title III, Section 301, (2), United States Code 42 USC Ch.61 Sec. 4651 (2) and the Code of Federal Regulations 49CFR 24.102 (c)(2)(A) as well as the Ohio Revised Code 163.59 (C) and the Ohio Administrative Code Section 5501:2-5-06 (B)(3)(b)(ii)(a):

## **JURISDICTIONAL EXCEPTION**

If any applicable law or regulation precludes compliance with any part of USPAP, only that part of USPAP becomes void for that assignment. In an assignment involving jurisdictional exception, an appraiser must:

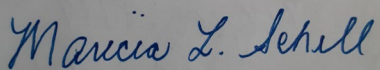
1. Identify the law or regulation that precludes compliance with USPAP;  
*Ohio Administrative Code 5501:2-5-06 (B) (3) (b)*
2. Comply with that law or regulation;
3. Clearly and conspicuously disclose in the report the part of USPAP that is voided by that law or regulation;  
*All of Standards Rule 1 and all of Standards Rule 2 and*
4. Cite in the report the law or regulation requiring this exception to USPAP compliance.

Ohio Administrative Code Section 5501:2-5-06 (B)(3)(b)(ii)(a):

When an appraisal is determined to be unnecessary, the agency shall prepare a waiver valuation. Persons preparing or reviewing a waiver valuation are precluded from complying with standard rules 1, 2, 3 and 4 of the "Uniform Standards of Professional Appraisal Practice" (USPAP), as in effect in the 2020-2021 Edition, as promulgated by the "Appraisal Standards Board of the Appraisal Foundation.

This Value Analysis and/or review was developed by ODOT in accordance with the waiver valuation provisions in both the Federal and State laws and regulations cited above. By definition of law and regulation, the Value Analysis is compliant with USPAP when it is used in accordance with the procedures published in ODOT's Real Estate Manual.

DATE: 10/14/2022



Appraiser (Typed Name): Maricia L. Schell

Type of Appraiser Certification or License: Licensed Residential

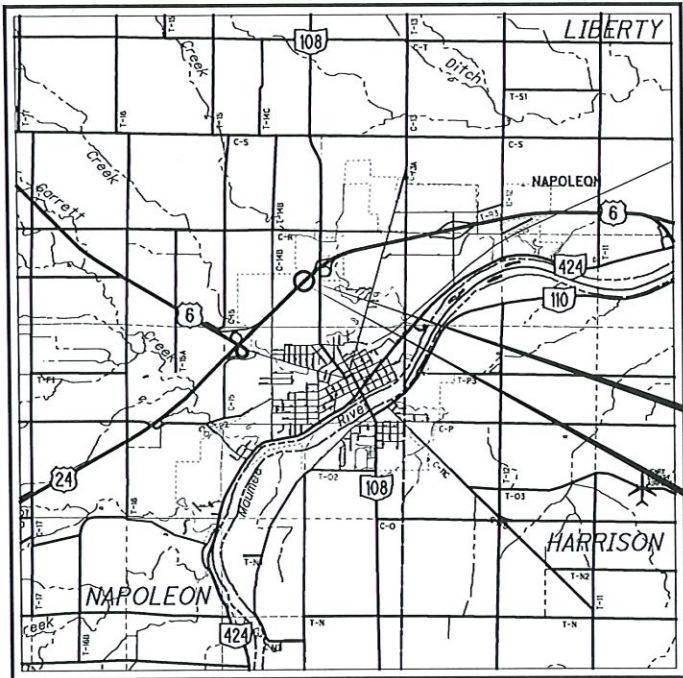
State of Ohio Certification or License #: 0000448581



**In compliance with Ohio Revised Code Section 4763.12** 

Marcia L. Schell

State of Ohio  
Department of Commerce  
Division of Real Estate  
Appraiser Section  
Cleveland (216) 787-3100



LOCATION MAP

LATITUDE: 41°24'50" N LONGITUDE: 84°06'20" W



UTILITY OWNERS

NONE KNOWN  
AT LOCATION

NOTES: THE LOCATION OF THE UNDERGROUND UTILITIES SHOWN ON THE PLANS ARE OBTAINED FROM THE OWNER OF THE UTILITIES AS REQUIRED BY SECTION 153.64 O.R.C.

CONVENTIONAL SYMBOLS

County Line	-----	Edge of Shoulder (Ex)	-----
Township Line	-----	Edge of Shoulder (Pr)	-----
Section Line	-----	Ditch / Creek (Ex)	-----
Corporation Line	----- or -----	Ditch / Creek (Pr)	-----
Fence Line (Ex)	----- x----- x----- (Pr) ----- x----- x-----	Tree Line (Ex)	-----
Center Line	-----	Ownership Hook Symbol	Example Z
Right of Way (Ex)	----- Ex R/W -----	Property Line Symbol	Example P
Right of Way (Pr)	----- R/W -----	Break Line Symbol	Example V
Standard Highway Ease.(Ex)	----- Ex SH -----	Tree (Pr) Tree (Ex) Shrub (Ex)	
Standard Highway Ease.(Pr)	----- SH -----	Tree (Remove) Shrub (Remove)	
Temporary Right of Way	----- TMP -----	Evergreen (Ex) Stump	
Channel Ease. (Pr)	----- CH -----	Evergreen (Remove) Stump (Remove)	
Utility Ease. (Ex)	----- Ex U -----	Wetland (Pr) Grass (Pr) Aerial Target	
Railroad	----- or -----	Post (Ex) Mailbox (Ex) Mailbox (Pr)	
Guardrail (Ex)	----- (Pr) -----	Light (Ex) Telephone Marker (Ex) TEL	
Construction Limits	-----	Fire Hydrant (Ex) Water Meter (Ex)	
Edge of Pavement (Ex)	-----	Water Valve (Ex) Utility Valve Unknown (Ex.)	
Edge of Pavement (Pr)	-----	Telephone Pole (Ex) Power Pole (Ex)	
		Light Pole (Ex)	

# RIGHT OF WAY LEGEND SHEET HEN-6-11.36

HENRY COUNTY  
CITY OF NAPOLEON  
NAPOLEON TOWNSHIP  
SE 1/4 OF SECTION 11, T-5-N, R-6-E

INDEX OF SHEETS:

LEGEND SHEET	1
PROPERTY MAP/SUMMARY OF ADDITIONAL R/W	2
RIGHT OF WAY DETAIL	3

STRUCTURE KEY

RESIDENTIAL	RESIDENTIAL
COMMERCIAL	COMMERCIAL
OUT-BUILDING	OUT-BUILDING

PROJECT DESCRIPTION

THE PROJECT CONSISTS OF PAVEMENT RECONSTRUCTION AND STRUCTURE REHABILITATION ON U.S. ROUTE 6. DRAINAGE ITEMS WILL BE NEW OR RECONSTRUCTED. NEW TRAFFIC CONTROL INCLUDING SIGNS AND MARKING WILL BE INSTALLED. PROJECT LENGTH = 5.47 MILES.

PLANS PREPARED BY:

RICHLAND ENGINEERING LIMITED  
FIRM NAME : A WALLACE PANCHER GROUP COMPANY  
R/W DESIGNER: PATRICK SCHWAN  
R/W REVIEWER: BRIAN BESECKER  
FIELD REVIEWER: PATRICK SCHWAN  
PRELIMINARY FIELD REVIEW DATE: \_\_\_\_\_  
TRACINGS FIELD REVIEW DATE: 7-21-2022  
OWNERSHIP UPDATED BY: BRIAN BESECKER  
DATE COMPLETED: 7-21-2022  
PLAN COMPLETION DATE: 7-21-2022

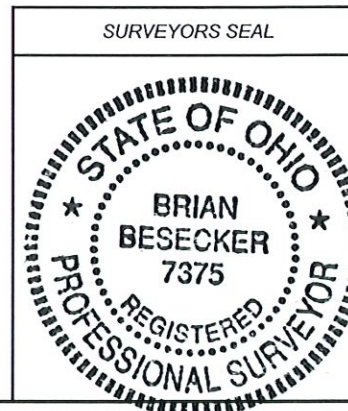
LEGEND

TYPES OF TITLE LEGEND:  
WL = FEE SIMPLE WITH LIMITATION OF ACCESS

I, BRIAN BESECKER, P. S. have conducted a survey of the existing conditions for the Ohio Department of Transportation in 2022. The results of that survey are contained herein. The horizontal coordinates expressed herein are based on the Ohio State Plane Coordinates System North Zone on NAD 83 (2011) datum. The Project Coordinates (US Survey Feet) are relative to State Plane Grid Coordinates (Meters or US Survey Feet) by a Project Adjustment Factor of 1.00006933. As a part of this project I have reestablished the locations of the existing property lines and the existing centerline of Right of Way for property takes contained herein. As a part of this project I have established the proposed property lines, calculated the Gross Take, present roadway occupied (PRO), Net Take and Net Residue; as well as prepared the legal descriptions necessary to acquire the parcels as shown herein. As a part of this work I have set right of way monuments at the property corners, property line intersection, points along the right of way and/or angle points on the right of way, Section Corners and other points as shown herein. All of my work contained herein was conducted in accordance with Ohio Administrative Code 4733-37 commonly known as "Minimum Standards for Boundary Surveys in the State of Ohio" unless noted. The words I and my as used herein are to mean either myself or someone working under my direct supervision.

Brian Beisecker  
BRIAN BESECKER, Professional Land Surveyor NO. 7375

Date: 7-21-22



DESIGN AGENCY



DESIGNER

PRS

REVIEWER

BB

PROJECT ID

110524

SUBSET TOTAL

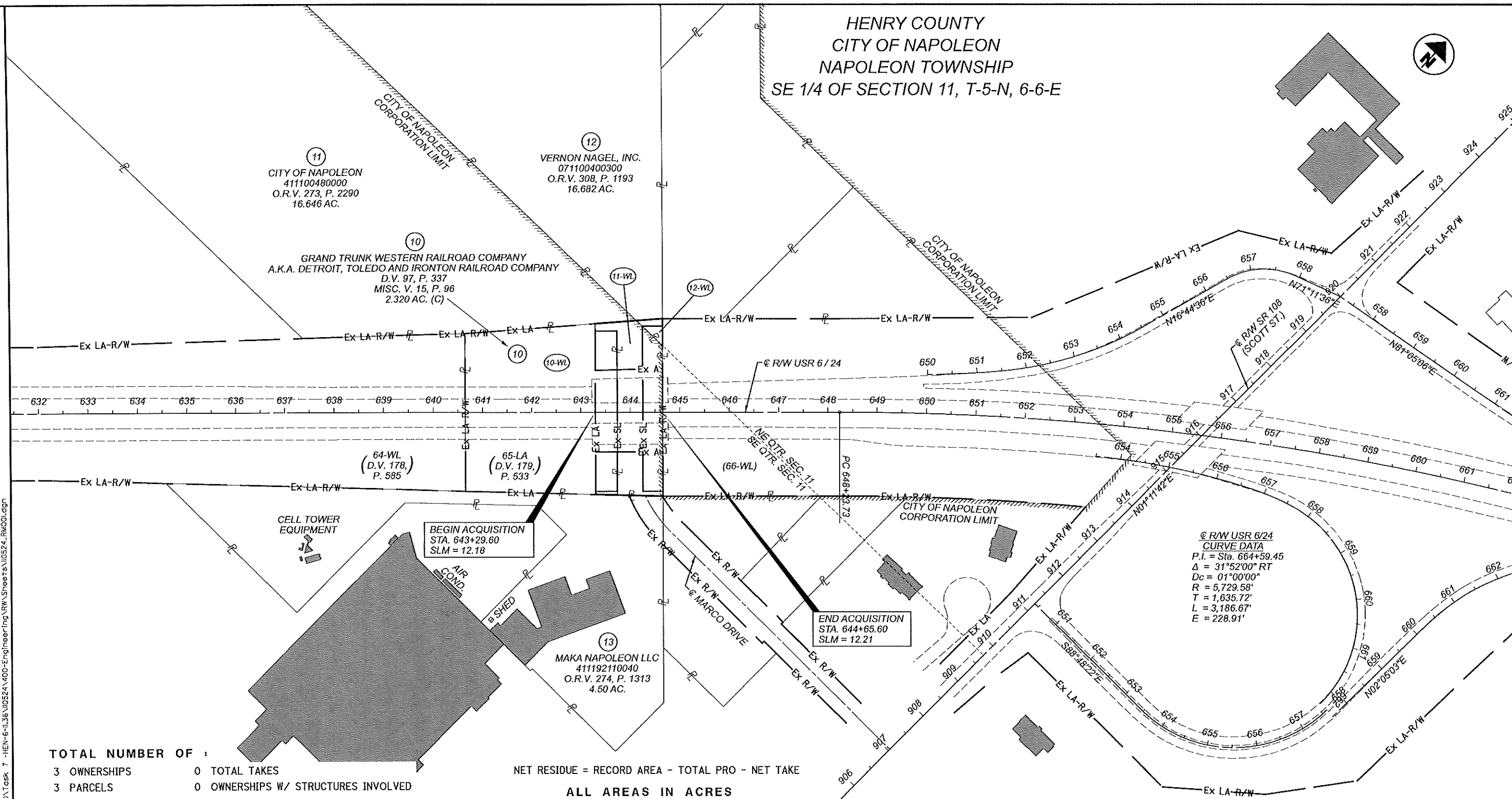
1 3

SHEET TOTAL

1 3

RIGHT OF WAY  
LEGEND SHEET





**HEN-6-11.36**

MAKA NAPOLEON LLC  
411192110040  
O.R.V. 274, P. 1313  
4.50 AC.

NOTE: EASEMENTS  
HEN-6-11.73 R/W PLAN  
65-LA 65-AERIAL  
65-SL1 65-A,B,C,D  
65-SL2  
D.V. 179, P. 533

## RIGHT OF WAY DETAIL

SCALE IN FEET

## A circular prohibition sign with a black border. Inside the circle, there is a black silhouette of a car and a black silhouette of a truck, both crossed out by a diagonal line from the top-left to the bottom-right.

PROPERTY MAP/  
SUMMARY OF ADDITIONAL RIGHT OF WAY

A horizontal scale bar labeled "HORIZONTAL SCALE IN FEET". It has markings at 50, 100, and 200 feet. The bar is divided into segments: a black segment from 0 to 50, a white segment from 50 to 100, a black segment from 100 to 150, a white segment from 150 to 200, and a black segment from 200 to 250.

℄ R/W USR 6/24  
CURVE DATA  
P.I. = Sta. 664+59.45  
 $\Delta = 31^{\circ}52'00''$  RT  
 $D_c = 01^{\circ}00'00''$   
 $R = 5,729.58'$   
 $T = 1,635.72'$   
 $L = 3,186.67'$   
 $E = 228.91'$

ALL AREAS IN ACRES

[illegible]

NOTE: EASEMENTS  
HEN-6-11.73 R/W PLAN  
65-LA 65-AERIAL  
65-SL1 65-A,B,C,D  
65-SL2  
D.V. 179, P. 533

			PR\$	
			REVIEWER	
			BB	
			PROJECT ID	
			110524	
			SUBSET	TOTAL
			2	3
REV. BY	DATE	DESCRIPTION	SHEET	TOTAL
DATE COMPLETED	7-21-2022			



## **RESOLUTION NO. 079-22**

### **A RESOLUTION APPOINTING MAYOR JASON MAASSEL AND COUNCILPERSON MOLLY KNEPLEY TO REPRESENT THE CITY OF NAPOLEON, OHIO AS MEMBERS OF THE BOARD OF DIRECTORS OF THE COMMUNITY IMPROVEMENT CORPORATION OF HENRY COUNTY, OHIO; AND DECLARING AN EMERGENCY**

**WHEREAS**, the Community Improvement Corporation of Henry County, Ohio was deemed an Agent of the City of Napoleon, Ohio for industrial, commercial, distribution, and research development by the approval and passage of Ordinance No. 106-05; and,

**WHEREAS**, the Community Improvement Corporation of Henry County, Ohio (CIC) exists for a public purpose, namely as an Agent of the City of Napoleon, Ohio to create and preserve jobs and employment opportunities in the City and improve the economic welfare of the residents of the City and of the State; and further encourages and causes the maintenance, location, relocation, expansion, modernization, and equipment of sites, buildings, structures, and appurtenant facilities for industrial, commercial, distribution, and research activities within the City and thereby preserves, maintains, or creates additional opportunities for employment within the City; and,

**WHEREAS**, the affairs of the CIC are managed by a Board of Directors ("Board"), with six (6) voting members, two (2) of which are designated for elected officials, and four (4) of which are designated for City residents; and,

**WHEREAS**, the City is required to formally designate two (2) elected officials to represent the City on the Board and to exercise the duties of CIC; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, effective immediately, Jason Maassel and Molly Knepley, in their capacities as Mayor, and Councilperson of the Municipality respectively, hereby are designated the representatives of the Municipality on the Board of the CIC to act on behalf of the Municipality and discharge duties as a voting member of said Board.

Section 2. That, the representatives so designated are authorized and empowered, acting for, in the name of and on behalf of the Municipality, and as the Municipality's agent, to exercise all the functions, powers, rights and privileges, and to fulfill the obligations, that the Municipality may have as a voting member of the Board, including, without limitation, to attend and take part in meetings of the Board and of committees of the Board, to vote on and otherwise act with respect to all matters that may properly come before the Board or any committee of the Board, and to do or cause to be done all acts, and to take all steps as may in each case be, in the opinion of such representative, necessary or desirable in order to represent the Municipality and exercise its functions, powers, rights and privileges, and to fulfill its obligations, as a Director and to carry out the full intent and purposes of this Resolution and the purposes and powers of the CIC.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to designate new representatives to the CIC Board which affects the public peace, health, and safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to allow for the proper representation in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:  
\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 079-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

## **ORDINANCE NO. 064-22**

### **AN ORDINANCE CREATING THE NON-BARGAINING POSITION OF GEOGRAPHIC INFORMATION SYSTEMS (GIS) TECHNICIAN/SENIOR TECHNICIAN FOR THE CITY OF NAPOLEON, OHIO; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council previously adopted Ordinance No. 053-21, creating a 2022 Classification Pay Plan for its non-bargaining employees; and,

**WHEREAS**, the Safety and Human Resources Committee met on October 24, 2022 and approved the creation of the position of Geographic Information Systems (GIS) Technician/Senior Technician for the City of Napoleon, Ohio, effective January 1, 2023, and unanimously recommended said position be approved by Council; and,

**WHEREAS**, Council now desires to create the non-bargaining position entitled “Geographic Information Systems (GIS) Technician/Senior Technician” for the City of Napoleon, Ohio effective from January 1, 2023; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio had previously established a new 2022 Position Classification Pay Plan for its non-bargaining employees, Ordinance No. 053-21 passed by Council on December 20, 2021.

Section 2. That, this Council desires to create a new position, pursuant to Article II, Section 2.14 of the Charter of the City of Napoleon, entitled “Geographic Information Systems (GIS) Technician/Senior Technician” for the City of Napoleon, Ohio.

Section 3. That, said position is hereby created and established in and for the City for the Napoleon and shall be considered a non-bargaining, full time regular employee having an hourly, non-exempt status. The Geographic Information Systems (GIS) Technician/Senior Technician shall not be entitled to any longevity pay.

Section 4. That, the pay rate for the Geographic Information Systems (GIS) Technician/Senior Technician shall be set by the Position Classification Pay Plan for the employees of the City of Napoleon, Ohio, based on an eighty (80) hour pay period and shall be effective January 1, 2023.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 064-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*



## **ORDINANCE NO. 065-22**

### **AN ORDINANCE CREATING THE NON-BARGAINING POSITION OF ASSISTANT CHIEF OF POLICE FOR THE CITY OF NAPOLEON, OHIO; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council previously adopted Ordinance No. 053-21, creating a 2022 Classification Pay Plan for its non-bargaining employees; and,

**WHEREAS**, the Safety and Human Resources Committee met on October 24, 2022 and approved the creation of the position of Assistant Chief of Police for the City of Napoleon, Ohio, effective January 1, 2023, and unanimously recommended said position be approved by Council; and,

**WHEREAS**, Council now desires to create the non-bargaining position entitled "Assistant Chief of Police" for the City of Napoleon, Ohio effective from January 1, 2023; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio had previously established a new 2022 Position Classification Pay Plan for its non-bargaining employees, Ordinance No. 053-21 passed by Council on December 20, 2021.

Section 2. That, this Council desires to create a new position, pursuant to Article II, Section 2.14 of the Charter of the City of Napoleon, entitled "Assistant Chief of Police" for the City of Napoleon, Ohio.

Section 3. That, said position is hereby created and established in and for the City of Napoleon and shall be considered a non-bargaining, full time regular employee having a salary, exempt status. The position herein created shall not be entitled to or receive longevity pay, however, any longevity pay acquired by the person occupying this position under previous classifications, if applicable, shall be maintained.

Section 4. That, the base pay rate for the Assistant Chief of Police shall be set by the Position Classification Pay Plan for the employees of the City of Napoleon, Ohio, based on an eighty (80) hour pay period and shall be effective January 1, 2023.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City

and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 065 -22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*

## **RESOLUTION NO. 066-22**

### **A RESOLUTION EXTENDING THE PROVISIONS CONTAINED IN ORDINANCE NO. 021-18 AND RESOLUTION NO.(S) 086-19, 072-20, AND 046-21 WHEREIN COUNCIL IMPOSED A TEMPORARY REDUCTION AND/OR TEMPORARY ELIMINATION OF CERTAIN RESIDENTIAL BUILDING PERMIT FEES; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City of Napoleon Municipal Properties, Buildings, Land Use and Economic Development Committee met on March 12, 2018 and, in order to increase economic development within the City, determined it appropriate to temporarily waive and/or reduce certain City fees for new construction of residences commencing July 1, 2018 and continuing through December 31, 2019; and,

**WHEREAS**, upon recommendation of the City Municipal Properties, Buildings, Land Use and Economic Development Committee, Council deemed it prudent to temporarily waive and/or reduce certain City fees for new construction of residences commencing July 1, 2018 and ending December 31, 2019; and,

**WHEREAS**, City Council previously enacted a twelve (12) month extension to the previously passed Ordinance in Resolution No. 086-19, passed unanimously on December 16, 2019, in an effort to continue the trend of increased economic development within the City, ending December 31, 2020; and,

**WHEREAS**, City Council previously enacted a twelve (12) month extension to the previously passed Ordinance in Resolution No. 072-20, passed unanimously on January 4, 2020, in an effort to continue the trend of increased economic development within the City, ending December 31, 2021; and,

**WHEREAS**, City Council previously enacted a twelve (12) month extension to the previously passed Ordinance in Resolution No. 046-21, passed unanimously on December 6, 2021, in an effort to continue the trend of increased economic development within the City, ending December 31, 2022; and,

**WHEREAS**, City Council now deems it appropriate to enact another twelve (12) month extension to the previously passed Ordinance and Resolution, ending December 31, 2023; and,

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Napoleon, Ohio, and its citizens, and to provide for the efficient daily operation of all City Departments, City Council finds that an emergency exists regarding the aforesaid, and that it is advisable that this Resolution be declared an emergency measure which will take immediate effect in accordance with Rule 6.3 of the Rules and Regulations of City Council, City of Napoleon, Ohio, upon its adoption; **Now Therefore**,

### **BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That this Council hereby extends by twelve (12) months the provisions contained in Ordinance No. 021-18 and Resolution No.(s) 086-19, 072-20, and 046-21, wherein Council previously imposed a temporary reduction and/or temporary elimination of certain residential building permit fees.

Section 2. That, this extension shall become effective December 31, 2022 shall remain in effect for twelve (12) months, through December 31, 2023, and, thereafter, upon a majority vote of City Council, may be continued in effect, if City Council finds such continuance is conducive to the trend of increasing economic development in the City and to allow sufficient time for the Municipal Properties, Buildings, Land Use and Economic Development Committee or other City departments, committees, or commissions to complete the research and recommendation of what action, if any, the City of Napoleon should take to safeguard the public health, safety and welfare through the provision of waiving said building fees to increase economic development within the City.

Section 3. That, this City Council finds and determines that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon, Ohio.

Section 4. That, for all the reasons stated herein, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to enter into the stated extension in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 066-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*

**RESOLUTION NO. 067-22**

**A RESOLUTION STRONGLY SUPPORTING THE NAPOLEON AREA  
SCHOOL'S RESOLUTION IN TAKING LEGAL ACTION REGARDING  
THE CULTURAL CENTER OF HENRY COUNTY**

**WHEREAS**, the City of Napoleon has worked in cooperation with the Napoleon Area School and the Cultural Center of Henry County to attempt to save the John L. Johnson Auditorium located on property within the City of Napoleon, Ohio; and,

**WHEREAS**, the Cultural Center of Henry County has unsuccessfully attempted to raise the funds necessary to save said auditorium; and,

**WHEREAS**, the City of Napoleon has been advised that the Napoleon Area School has resolved to take legal action in an effort to move forward regarding this property; and,

**WHEREAS**, this Council strongly supports the legal action taken by the Napoleon Area School; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO:**

Section 1. That, the City of Napoleon, by and through this Resolution No. 067-22, proclaims its support of the legal action being taken by the Napoleon Area School regarding the Cultural Center of Henry County.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_Yea \_\_\_\_Nay \_\_\_\_Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 067-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*

## **RESOLUTION NO. 068-22**

### **A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS AND AUTHORIZING A DEPARTMENT DIRECTOR TO TAKE BIDS ON CERTAIN PROJECTS, SERVICES, EQUIPMENT, MATERIALS, OR SUPPLIES WITHOUT THE REQUIREMENT FOR ADDITIONAL LEGISLATION TO DO SO IN THE YEAR 2023; AND DECLARING AN EMERGENCY**

**WHEREAS**, each year from time to time, a Department Director (City Manager, City Finance Director, or City Law Director) is required to come to Council for authority to take bids for certain projects, services, or the purchase or lease of equipment, materials or supplies used in the City operations; and,

**WHEREAS**, in order to provide a more feasible, economical, and expedited method of bidding procedures, it is deemed necessary to give to the above mentioned Department Directors authority to bid such projects, services, equipment, materials, or supplies without the necessity of continued legislation; **Now Therefore**,

### **BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City Manager, City Finance Director, and City Law Director, for their respective departments, subject to Council's approval as to the specifications, plans, agreements, and other related bid documents when applicable, are hereby authorized to advertise and receive bids or take proposals as applicable for the projects, services, equipment, materials, or supplies that are anticipated to be in excess of fifty thousand dollars (\$50,000) as listed in attached Exhibit "A," (such exhibit being incorporated into this Resolution by attachment and made a part hereof), without the necessity of further legislation in the year 2023; further, Council finds that the expenditure of funds in excess of fifty thousand dollars (\$50,000) for each project, service, equipment, material, or supply listed in said Exhibit "A," is necessary and authorized, subject to an approved motion of Council permitting the respective Department Director to make award. If a contract for said project, service, equipment, material, or supply is awarded to a successful bidder (lowest and best) as a result of a competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awardee subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director. In the case of a non-competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awarded subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director.

Section 2. That, Council reserves the right, by motion of Council, to approve for award, direct no award, reject all or some bids, or rebid, when deemed in the best interest of the City as it relates to the projects identified in Section 1 of this Resolution; moreover, Council may waive any informalities in the bidding process.

Section 3. That, Chapters 105 and 106 of the Codified Ordinances of Napoleon, Ohio, shall continue to be applicable to any projects, services, equipment, materials, or supplies

listed in attached Exhibit "A;" moreover, nothing in this Resolution shall be construed as limiting the Department Directors in making purchases or contracting for services in any manner as provided for in said Chapters, statutory law or as otherwise provided by Council. When competitive bidding is required for any project, service, equipment, material or supply as a matter of law, it shall be utilized unless otherwise eliminated by act of Council. When quality based selection is required for any project listed in Exhibit "A" for architectural, engineering, or construction management services as a matter of law, then the quality based selection process shall be utilized unless otherwise eliminated by act of Council. Also, Council hereby finds that the expenditure of funds in excess of fifty thousand dollars (\$50,000) for each architectural, engineering, or construction management service as found in Exhibit "A" is necessary and approved as a proper public expenditure of funds, subject to approved motion of Council permitting the Department Director to make the award. Finally, the combining of projects, or the contracting or purchase of services, equipment, materials, or supplies is permitted of any project or item listed in Exhibit "A" without necessity of further authorization by Council.

Section 4. That, a Department Director is authorized to use this Resolution for authority for said bids and/or purchases as contained in this Resolution.

Section 5. That, any item listed in attached Exhibit "A" may be leased in lieu of purchasing when deemed appropriate by the respective Department Director.

Section 6. That, all leases, purchases and contracts for projects, services, equipment, materials, or supplies is subject to appropriation and certification of funds.

Section 7. That, any trade-ins shall be controlled by Section 107.05(c) of the Codified Ordinances of Napoleon, Ohio, as may be amended from time to time.

Section 8. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 9. That, if any other prior Resolution or Ordinance is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 10. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow the timely purchase of materials, supplies, equipment or services essential to provide public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.



Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marissa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 068-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*

## **DEPARTMENT/CATEGORY/ITEM DESCRIPTION**

### **1300 CITY MANAGER/ADMINISTRATION**

- Zoning Code Updates

### **1500 FINANCE/ADMINISTRATION/UTILITIES**

- Software Upgrades

### **2100 POLICE/SAFETY SERVICES**

- Building Study
- Software Upgrades
- Patrol Vehicles – Replacement of Four (4)
- Taser Replacements

### **2200 FIRE/SAFETY SERVICES**

- Pick-up Truck
- EMS Supplies
- EMS Billing Services
- Cardiac Monitors

### **4400 PARKS & RECREATION**

- Pick-up Truck

### **5100 SERVICES/STREETS SCM &4**

- Oakwood Avenue Improvements
- Annual Road Program – Milling & Resurfacing Local Streets
- Roadside Mowing (contracted)
- Ice and Snow Removal (salt contracts)
- Safe Routes to Schools
- Annual Crack Sealing
- Bi-annual Street Striping
- Small Dump Truck w/Plow and Spreader

### **5200 GARAGE/FUEL ROTARY**

- Bulk Fuel
- Truck Hoist
- Diagnostic Computer

### **6110 ELECTRIC/OPERATIONS DISTRIBUTION**

- Wood Poles
- Rate Review
- Transformer Purchases
- IS5 Line Relocation

### **6110 ELECTRIC/FEEDER LINE IMPROVEMENTS**

- Electrical Underground Upgrades and Maintenance
- Electrical Overhead Upgrades and Maintenance

**6110 ELECTRIC/TRANSFORMER REPLACEMENT & DISPOSAL PROGRAMS**

- Transformer Replacement and Disposal (inventory)

**6110 ELECTRIC/IMPROVEMENTS & UPGRADES**

- New System Growth and Updates

**6200 WATER TREATMENT PLANT OPERATIONS**

- Water Treatment Plant Chemicals
- Emergency Repairs
- Membrane Cleaning Chemicals
- Membrane Filter Replacement

**6210 WATER DISTRIBUTION SYSTEM**

- Service Truck

**6300 SEWER/WASTE WATER TREATMENT PLANT**

- Various Sanitary Sewer Emergency Repairs (contracted)
- Long Term Control Plan Updates (contracted)
- Storm Sewer Improvements
- Waste Water Treatment Plant Chemicals
- Sanitary Lateral Repairs in City ROW
- Bio Solids Removal and Landfill Disposal
- Roof Replacements for Waste Water Plant Buildings
- Portable Engine Driven Pump (50% share w/6310)

**6310 SEWER/COLLECTION SYSTEM**

- Meekison Street Sanitary Sewer
- Third Street Sanitary Sewer
- Sanitary Sewer Cleaning Program
- Portable Engine Driven Pump (50% share w/6300)

**6400, 6410, 6411, 6412, 6420 SANITATION/RECYCLING COLLECTION & DISPOSAL**

- Landfill Disposal Fees
- Concrete Grinding
- Brush Grinding
- Mosquito Spraying Chemicals
- Recycling Services
- Refuse Truck

## **RESOLUTION NO. 069-22**

### **A RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS IN EXCESS OF FIFTY THOUSAND DOLLARS (\$50,000) IN AND FOR THE YEAR 2023 AS IT RELATES TO REOCCURRING COSTS ASSOCIATED WITH THE OPERATION OF THE CITY, FOR PAYMENT OF EXPENSES, AND FOR PURCHASES ASSOCIATED WITH VENDORS UTILIZED BY MULTIPLE DEPARTMENTS WITHIN THE CITY; ELIMINATION OF NECESSITY OF COMPETITIVE BIDDING IN AND FOR THE YEAR 2023 AS IT RELATES TO CERTAIN TRANSACTIONS; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City each year has reoccurring costs associated with the conducting of business with groups or associations established for or on behalf of the political subdivisions or instrumentalities of the State, which annually exceed fifty thousand dollars (\$50,000); and,

**WHEREAS**, the City each year has reoccurring costs associated with the conducting of business, many which result in mandatory payments or merely occurs as a result of the method of accounting utilized by the City's Finance Department; and,

**WHEREAS**, for convenience and efficiency, purchase orders are annually written to vendors by multiple departments of the City with a combined total that exceeds fifty thousand dollars (\$50,000);  
**Now Therefore,**

#### **BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the expenditure of funds by the City in excess of fifty thousand dollars (\$50,000), in and for the year 2023, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for purchases, services, coverage, or benefits listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, the expenditure of funds by the City in excess of fifty thousand dollars (\$50,000), in and for the year 2023, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the following purchases associated with recreation, fund balance maintenance, public labor costs, public auditing, utilities, bonding, accounting, the payment of debt service, postal service, banking, permitting, and codification listed in Exhibit "B" attached hereto and made a part of this Resolution.

Section 3. That, the expenditure of funds in excess of fifty thousand dollars (\$50,000) is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the City's cumulative purchase of product, supply, equipment and/or services periodically through the year 2023 from the following vendors; however, in no event shall the amount exceed fifty thousand dollars (\$50,000) for any one purchase of product, supply, equipment and/or services or any one specific project under the authority of this Resolution listed in Exhibit "C" attached hereto and made a part of this Resolution.

Section 4. That, due to nature or uniqueness of the transactions or vending listed in Sections 1, 2 and 3 of this Resolution, except for the prohibition in Section 3 regarding the one time purchase over fifty thousand dollars (\$50,000), any requirement that may exist for competitive bidding is hereby eliminated in the best interest of the City.

Section 5. That, nothing in this Resolution shall be construed as to eliminate the necessity of quality based selection as it relates to architect, engineer or construction services for any one project that would otherwise require such a selection process, as such elimination of quality based selection would

require separate Council action; moreover, nothing in this Resolution shall be construed as to eliminate the restriction found in Section 3 of this Resolution as it relates to a single purchase or project expenditures.

Section 6. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 7. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 8. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for prompt purchases required to remain operational, being operational essential to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 069-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

## EXHIBIT "A"

American Municipal Power, Inc.	For: Contracted Power Purchase and Services
BORMA Benefit Plans	For: Insurance Premiums (Health)
CIC of Henry County, Ohio	For: Economic Development Services
Henry County Auditor	For: Auditor Fees and Assessment Fees
Henry County Chamber of Commerce	For: Chamber Programs, Tourist Bureau and Other
Henry County Engineer	For: Engineering Shared Projects and Materials
Northwestern Ohio Water & Sewer District	For: Payments for Water Collections
Auditor of State of Ohio	For: Annual Auditing Services
Henry County Auditor	For: Real Estate Tax & Law Library Payments
MAN Unit	For: Police Services and Narcotics Task Force
Maumee Valley Planning	For: CHIS/CHIP Grant Administration
Ohio Bureau of Workers Compensation	For: Employee Worker's Comp. Insurance Coverage
Ohio Police Pension Fund	For: Police Pension Payment
Ohio Fire Pension Fund	For: Fire Pension Payment
Ohio Public Employers' Retirement System	For: Pension Payments
Public Entities Pool (PEP)	For: Insurance Premiums (Property & Casualty)
Regional Income Tax Authority (R.I.T.A.)	For: City Income Tax Collection Services
Treasurer State of Ohio	For: Various Items
Treasurer State of Ohio, ODOT	For: Road Salt & Other Items

## **EXHIBIT "B"**

BHM CPA Group, Inc.	For: Auditing Services
Bonded Chemical	For: Chemicals at Water Treatment Plant
Bryan Publishing	For: Newspaper Publication Services
City of Napoleon, Fuel Rotary	For: Fuel Purchases
City of Napoleon, Garage Rotary	For: Garage Rotary Services
City of Napoleon, Income Tax	For: Refunds of Income Taxes
City of Napoleon, Payroll	For: Payroll Postings
City of Napoleon, Reimbursements	For: Inter-fund Reimbursements
City of Napoleon, Rescue	For: Township Portion of EMS Revenues
City of Napoleon, Utility	For: Meter Deposit Refunds
City of Napoleon, Utility	For: Utility Services
City of Napoleon, Utility	For: Water and Sewer Refunds
City of Napoleon, Utility	For: Electric Refunds
Farmer and Merchant's State Bank	For: Banking and Debt Service Payments
Greenline	For: Telephone Services
Huntington National Bank	For: Debt Service Payments
InvoiceCloud	For: City Utility Payment Services
KSB Dubric	For: Pump supplies and repairs
Meyer Equipment	For: Excavation Vehicle
National Processing Company (NPC)	For: Credit Card Processing Fees
Ohio CAT	For: Equipment Rental & Parts
Ohio Gas Company	For: Utility Services
Ohio Water Development (OWDA)	For: Debt Service Payment
OMEGA JV5/Amp-Ohio Inc.	For: Purchase of Power
OMEGA JV6/Amp-Ohio Inc.	For: Purchase of Power
PNC Bank, N.A.	For: Debt Service Payments
Postmaster	For: Postal Services and Supply
Rescue-Township Charges (EMS)	For: EMS Revenues to Townships
Schonhardt and Associates	For: CAFR Preparation and Consultation Services
Smart Bill, LTD	For: Outsourcing of Utility Bill Printing and Mailing
Squires, Patton, Boggs (US) LLP	For: Bond Counsel (Professional Services)
Telnamix	For: City Phone Services
The Accumed Group	For: EMS Billings and Collections
Treasurer State of Ohio	For: Payments to State
US EPA (Treasurer, State of Ohio)	For: Permits
Verizon Wireless	For: Wireless Phone Services

Weltman, Weinberg & Reis

For: Collection Services



## EXHIBIT "C"

A & A Custom Crushing	For: Concrete Crushing
A Cut Above the Rest Tree Service	For: Tree Services
Advanced Rehabilitation Technology	For: Sewer Cleaning and Rehabilitation
Aerotek, Inc.	For: Temporary Staffing Services
Altec Industries	For: Digger Truck Services
All Seasons Tree Care	For: Tree Services
Alloway	For: Professional Services – Lab Testing
Amazon	For: Various City Supplies & Equipment
American Pavements, LLC	For: Crack Sealing
American Property Analysts	For: Property Appraisals
American Rock Salt Co., LLC	For: Road Salt
Anixter Inc.	For: Electrical Transformers, Parts and Supplies
Axon	For: Tasers & Body Cameras
Baker Vehicle Systems	For: Vehicle Parts & Repairs
Baldwin Poles	For: Utility Poles
Bob Wingate, Integrity Solutions	For: Bridge Inspections, Management & Repairs
Boundtree Medical Supply, LLC	For: Medical Supplies
Brown Supply Co.	For: Janitorial Supplies
Brownstown Electric Supply	For: Electrical Supplies
Buckeye Pumps	For: Pump Repairs and Parts
Burch Hydro	For: Electrical Supplies & Sludge Removal
Burke Excavating and Mowing	For: Construction and Mowing Services
Bryan Excavating	For: Construction Services
Cahaba Timber	For: Wood Electric Poles
Cargill, Inc.	For: Road Salt
C&W Tank Cleaning	For: Digester Cleaning
CDW Government, Inc.	For: Computers and Supplies
Century Equipment	For: Golf Carts, Tractors, Mowers
Chemtrade Chemicals US, LLC	For: Chemicals
Civica North America Inc.	For: Software and Hardware Systems
Clarke Mosquito Control Product	For: Mosquito Control Supply
Clemons Nelson	For: Legal Services
Compass Minerals America	For: Road Salt
Craun Liebring	For: Lift Station Upgrades

Damschroder Roofing  
Defiance County Landfill

Dell Marketing  
Ekoton USA Corporation  
Encompass Engineers  
Ermco  
Estabrook, Corp.  
Ferguson Waterworks  
Finley Fire Equipment  
Fire Safety Services Inc.  
Fire Service, Inc.  
Fitzenrider, Inc. /Air Force One

Flex-Com  
Forrest Auto Supply  
Ganley Chevrolet of Aurora LLC  
Gerken Asphalt Paving, Inc.  
Griffin Pavement Striping  
Heartland Disposal  
Henschen and Associates, Inc.  
Hoff Consulting, LLC  
Hydro Dyne Engineering, Inc.

Jack Doheny Supplies Ohio, Inc.  
J.A. Hillis Excavating, LLC  
Jerry Pate Turf & Irrigation  
Jerry Tonjes dba JT's Bldg Maint.  
Jim Speiser & Sons Inc  
Jones & Henry Engineers, LTD  
K-Tech  
Kalida Truck  
Koester Corp.  
Kuhlman Corp.  
Kurtz Ace Hardware

Mannik & Smith  
Masterpiece Sign Graphics, Inc.

For: Construction Services  
For: Sanitation Dumping Services/Landfill  
Biosolids

For: IT Hardware Systems  
For: Sludge Press Rental  
For: Electrical Engineering Services  
For: Electric Transformers  
For: Pump Supplies and Repairs  
For: Operations Parts and Supplies  
For: Fire Engines and Service Repairs  
For: Fire Services and Supply  
For: Fire Services and Supply  
For: Heating and Air Conditioning Service  
Work

For: Camera Systems  
For: Automotive Parts & Supplies  
For: Police Vehicles  
For: Paving Materials & Asphalt Laying  
For: Road Striping Services  
For: Sludge Removal  
For: Software and Hardware Systems  
For: Consulting Services  
For: Wastewater Remanufacturing of  
Screens

For: Wastewater Supplies  
For: Excavation Services  
For: Mower and Equipment Supplies  
For: Maintenance/Construction/Nuisance Abatement  
For: Electrical Services  
For: Consulting Services  
For: Beet Heet  
For: Vehicle Accessories  
For: Engineering Services  
For: Parts and Supply  
For: Supply  
Services)

For: Engineering & Design Services  
For: Signs

Meeder Investment Management	For: Investment Management Services
Meggar	For: Electrical Testing Equipment
Meldrum Mechanical	For: Pump Supplies & Equipment Repairs
Midwest Compost	For: Digester Cleaning
Midwest Public Safety LLC	For: Police Vehicle Accessories
Morton Salt	For: Road Salt
Motorola	For: First Responder Radios
Neptune Equipment Co. (NECO)	For: Meter Parts and Supplies
Newegg Business	For: Computers and Supplies
North Branch Nursery	For: Tree Plantings
Northwest Landscape Service	For: Landscaping and Supplies, Roadside & City Owned Property Mowing
Northwest Pools	For: Pool Chemicals
NRP Midwest	For: Wastewater Treatment Chemicals
Office Depot	For: Office Supply
One Source Waste Solutions	For: Waste Services
O'Reilly Auto Parts	For: Parts & Supplies
P&R Communications	For: Radio repair and parts
Path Master	For: Traffic Signals Supplies and Services
Parker Hannfin Corp.	For: Water Meter Analyzer
Perrysburg Pipe and Supply	For: Parts and Supply
Perry Corporation	For: Copier, Scanner and Printer Supplies
Peterman Associates, Inc.	For: Engineering Services (Professional Services)
Physio-Control	For: Fire Equipment and Supplies
Poggemeyer Design Group	For: Electrical Engineering Services
Porter's BP, LLC	For: Gas and Diesel Fuel
Powerhouse Supply	For: Electrical Parts and Supplies
Powerline Supply Co.	For: Electrical Parts and Supplies
Precision Laser	For: Surveying Supplies
Processing Solutions	For: Water Treatment Chemicals
Pyrotechnico	For: Fireworks
Quality Cleaning Services of NW Ohio	For: Janitorial Services
RTEC Communications, Inc.	For: Communication Supplies & Equipment
Reinke Ford	For: Automotive Services
Reveille	For: Engineering Services
Richland Roofing	For: Construction Services
Rupp Rosebrock, Inc.	For: Construction Services
Sauber Manufacturing Co.	For: Reel Trailers

Schneider  
Schweitzer Engineering  
Snyder Chevrolet, Inc.  
Solomon Corporation  
Southeastern Equipment  
Spectrum Engineering Corp.

Spengler Nathanson, PLL

Stantec Consulting Services, Inc.

Statewide Ford Lincoln  
Stoops Freightliner  
Stuart C. Irby Co.  
Superior Uniform Sales, Inc.  
Survallent Technology  
Target Specialty Products  
Tawa Tree Service  
Tawa Mulch Landscape Supply  
Terex Utilities, Inc.  
The Accumed Group  
The Mannik and Smith Group, Inc.  
Toledo Edison  
Toledo Fence & Supply Co.  
T & R Electric  
Tri City Industrial Power  
UniFirst Corporation  
URS Corporation

US Utility Contractor Co.  
USALCO  
Utility Service Group  
Utility Services  
Utility Truck Equipment  
Vermeer  
Vermilion Land Clearing Service  
Vernon Nagel, Inc.

For: Software for Metering  
For: Electrical Substation Materials  
For: Automotive Services  
For: Transformers and Electric Supplies  
For: Operations Parts and Supplies  
For: Engineering Services (Professional Services)  
For: Outside Counsel (Professional Services)  
For: Engineering Services (Professional Services)  
For: Police vehicles  
For: Vehicle parts  
For: Electrical Parts & Supplies  
For: Uniform Services  
For: SCADA Programming Services  
For: Golf Course Chemicals  
For: Tree Services  
For: Landscaping Services  
For: Electric Equipment Purchases  
For: Ambulance Billing Services  
For: Engineering Services (Professional Services)  
For: Contracted Power Services  
For: Fencing Supplies  
For: Transformers  
For: Batteries & Other Power Supplies  
For: Uniforms & Supplies  
For: Engineering Services (Professional Services)  
For: Traffic and Electrical Services  
For: Chemicals for Water Treatment  
For: Chemicals for Water Treatment  
For: NERC Compliance Services  
For: Bucket Truck  
For: Wood Chipper/Parts  
For: Tree Clearing  
For: Trucking, Hauling, and Excavating Services

Viking Trucking, Inc.

Werlor, Inc.

Wesco Distribution, Inc.

Wigen Water Technologies

Wood County Land Fill

WR Meyers Co., Inc.

Wright Express FSC-WEX, Inc.

Zacks Recycling, LLC

ZTH, LLC

For: Trucking and Hauling Services

For: Brush Grinding Services/Recycling  
Services

For: Electrical Supplies

For: Membrane Services, Cleaning &  
Chemicals

For: Sanitation Dumping Services

For: Construction and Excavating Services

For: Fuel Purchases

For: Recycling Services

For: Sludge Hauling

## RESOLUTION NO. 070-22

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR OF HENRY COUNTY FOR THE 2022 TAX DUPLICATES PAYABLE IN YEAR 2023; AND DECLARING AN EMERGENCY**

**WHEREAS**, this Council in accordance with all relevant provisions of law has previously adopted a Tax Budget (Ordinance No. 042-22) for the next succeeding fiscal year commencing January 1, 2023; and,

**WHEREAS**, the Budget Commission of Henry County, Ohio, has certified its action thereon to this Council together with an estimate of the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; further, the necessary tax levies are authorized to be certified to the County Auditor for the 2022 Tax Duplicates, payable in the year 2023.

Section 2. That, there be and is hereby levied on the tax duplicate of the City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

<b>SCHEDULE A</b>				
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>				
<b>City Tax Valuation</b> <b>\$172,407,800</b>	<b>Amount to Be Derived from Levies Outside 10 Mill Limitation</b>	<b>Amount Approved by Budget Commission Inside 10 Mill Limitation</b>	<b>County Auditor's Estimate of Tax Rate to be Levied</b>	
<b>FUND</b>			<b>Inside 10 Mill Limit</b>	<b>Outside 10 Mill Limit</b>
General Fund		\$344,816	2.0	
Police District Fund		\$103,445	0.6	
Fire District Fund		\$51,722	0.3	
Park & Rec Levy Fund	\$292,085			1.9
<b>TOTAL</b>	<b>\$292,085</b>	<b>\$499,983</b>	<b>2.9</b>	<b>1.9</b>

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow timely adoption of tax levies for placement on tax rolls; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to authorize and certify said tax levies in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 070-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon, Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

**RESOLUTION NO. 071-22**

**A RESOLUTION AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR OF THE CITY OF NAPOLEON TO CERTIFY AND FILE ANNUAL SPECIAL ASSESSMENTS OF THE CITY OF NAPOLEON, OHIO, WITH THE COUNTY AUDITOR OF HENRY COUNTY FOR PLACEMENT AND COLLECTION ON THE 2022 TAX DUPLICATES PAYABLE IN THE YEAR 2023; AND DECLARING AN EMERGENCY**

**WHEREAS**, this Council in accordance with all relevant provisions of law and by Ordinance has previously established special assessments for various projects in the City; and,

**WHEREAS**, these special assessments must be annually certified to the County Auditor by the Clerk of the Municipality; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City Council of the City of Napoleon, Ohio, directs the Finance Director to certify and file annual special assessments of the City with the County Auditor, as required by Section 727.30 of the Ohio Revised Code, in the form presented to Council and on file in the office of the Finance Director, attached and marked as (Exhibit "A"), for placement and collection on the 2022 tax duplicates, payable in the year 2023.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow timely placement of special assessments on the tax rolls; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to certify and file said assessments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor



VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

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Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 071-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

---

*Marrisa Flogaus, Clerk of Council*



# City of NAPOLEON, Ohio

255 West Riverview Avenue • P.O. Box 151  
Napoleon, Ohio 43545-0151

Phone: (419) 592-4010 • Fax: (419) 599-8393

Web Page: [www.napoleonohio.com](http://www.napoleonohio.com)

August 1, 2022

Elizabeth Fruchey  
Henry County Auditor  
P.O. Box 546  
Napoleon, Ohio 43545

Dear Ms. Fruchey:

I hereby certify that the Special Assessments have been levied up the following lots and lands for nuisance control:

<u>PARCEL NO.</u>	<u>ASSESSMENT AMOUNT</u>	<u>AUDITOR FEE - 3%</u>	<u>TOTAL ASSESSMENT</u>
41.009544.0020	\$ 275.00	\$ 8.25	\$ 283.25
41.009421.2411	\$ 377.09	\$11.31	\$ 388.40
41.009063.0120	\$ 343.75	\$10.31	\$ 354.06
		<b>TOTAL</b>	<b>\$1025.71</b>

This is to be applied upon the tax listings for the year 2022 and collected in the year 2023.

Sincerely,

Kevin Garringer  
Finance Director



# City of NAPOLEON, Ohio

255 West Riverview Avenue • P.O. Box 151  
Napoleon, Ohio 43545-0151

Phone: (419) 592-4010 • Fax: (419) 599-8393

Web Page: [www.napoleonohio.com](http://www.napoleonohio.com)

## **Nuisance Billing - 2022**

### **425 E Washington St 88-05651.1**

#### **Bill To:**

Joanna Ferrell  
425 E Washington St  
Napoleon, Oh 43545  
\$170.84 nuisance clean-up billed 6-30-22  
\$ 68.75 nuisance mowing billed 7-12-22  
\$ 68.75 nuisance mowing billed 7-26-22  
\$68.75 nuisance mowing billed 8-25-22

### **603 E Washington St. 88.05338.1**

#### **Bill To:**

James Gonzalez  
603 E Washington St.  
Napoleon, Oh 43545  
\$137.50 nuisance mowing billed 7-26-22  
\$ 68.75 nuisance mowing billed 8-25-22  
\$ 68.75 nuisance mowing billed 9-21-22

### **414 E Clinton St. 88.03642.1**

#### **Bill To:**

Harold Mann  
1209 Rye St  
Napoleon, Oh 43545  
\$ 68.75 nuisance mowing billed 7-12-22  
\$137.50 nuisance mowing billed 7-26-22  
\$ 68.75 nuisance mowing billed 8-25-22  
\$ 68.75 nuisance mowing billed 9-21-22



# City of **NAPOLÉON**, Ohio

255 West Riverview Avenue • P.O. Box 151

Napoleon, Ohio 43545-0151

Phone: (419) 592-4010 • Fax: (419) 599-8393

Web Page: [www.napoleonohio.com](http://www.napoleonohio.com)

August 1, 2022

Elizabeth Fruchey  
Henry County Auditor  
P.O. Box 546  
Napoleon, Ohio 43545

Dear Ms. Fruchey:

I hereby certify that the identified Special Assessments have been levied upon the following lots and lands:

<u>CODE</u>	<u>PROJECT</u>	<u>REMAINING YEARS</u>	<u>ASSESSMENT AMOUNT</u>
208	North Pointe Water Main & Dist Sys	2	2,254.00
209	North Pointe Pump Station & Force Main	2	3,793.03
210	North Pointe Collector Sewer	2	3,044.39
211	North Pointe East Interceptor Sewer	2	2,459.84
212	North Pointe West Interceptor Sewer	2	3,652.98
296	South Side Sewer/Storm & Sanitary	11	2,218.53

These Special Assessments are for the 2022 tax duplicates payable in the year 2023. If you have any questions, please call Kim Franz at 419-599-1235. Thank you for processing.

Sincerely,

Kevin Garringer  
Finance Director

## **RESOLUTION NO. 072-22**

### **A RESOLUTION AUTHORIZING A CONTRIBUTION TO THE COMMUNITY IMPROVEMENT CORPORATION OF HENRY COUNTY, OHIO, IN AND FOR THE YEAR 2023; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City, by Ordinance in accordance with Section 1724.10 of the Ohio Revised Code, designated The Community Improvement Corporation of Henry County, Ohio ("CIC") as the agency of the City for the industrial, commercial, distribution, and research development of the City; and,

**WHEREAS**, a "Plan" as defined in Section 165.01 of the Revised Code was prepared and confirmed to advance, encourage, and promote the industrial, commercial, distribution, and research development of the City in a manner which among several things, creates and preserves jobs and employment opportunities in the City and the State and improves the economic welfare of the people of the City and of the State; and further, encourages and causes the maintenance, location, relocation, expansion, modernization, and equipment of sites, buildings, structures, and appurtenant facilities for industrial, commercial, distribution, and research activities within the City and thereby preserves, maintains, or creates additional opportunities for employment within the City; and,

**WHEREAS**, this Council desires to further advance the Plan and has determined to financially assist the CIC with operational and the other expenses in the year 2023;  
**Now Therefore,**

#### **BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, in an effort to further advance the "Plan" referenced in the preamble of this Resolution, the City Finance Director is directed and authorized to pay to The Community Improvement Corporation of Henry County, Ohio ("CIC") the amount of forty-five thousand dollars (\$45,000) in and for the year 2023 to the CIC for operational expenses and costs for the advancement of economic development projects for both present companies and future companies. The amounts contributed herein are deemed by this Council to be a proper public expenditure of public funds.

Section 2. That, the monies contributed as found in Section 1 of this Resolution shall be used for operational expenses and to advance the "Plan" as referenced in the preamble of this Resolution and shall not be pledged to secure any debt of the CIC.

Section 3. That, all payments stated in this Resolution are subject to appropriation of funds by Council. In the event appropriation of funds by Council is satisfied, payment shall be made by the Finance Director in quarterly installments to the CIC, all in and for the year 2023.

Section 4. That, Resolution Number 058-21 is repealed upon the effective date of this Resolution.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its

committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for economic projects to timely move forward; projects that will create jobs; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 072-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_; 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

**ORDINANCE NO. 073-22**

**AN ORDINANCE ESTABLISHING THE APPROPRIATION MEASURE (BUDGET) OF THE CITY OF NAPOLEON, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023, LISTED IN EXHIBIT A; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council desires to pass an annual appropriation measure of the City of Napoleon for the fiscal year ending December 31, 2023; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That this annual appropriation measure be passed, and the sums as contained in Exhibit A, attached hereto and made a part of this Ordinance, are set aside and appropriated for the fiscal year ending December 31, 2023.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, pursuant to 121.03(f) of the Codified Ordinances of the City of Napoleon, Ohio, this Ordinance is declared to be an Ordinance providing for appropriations for the current expenses of the City appropriations immediately required for the City to operate; therefore, this Ordinance shall be in full force and effect immediately upon its passage, subject to the approval by the Mayor, otherwise it shall take effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper and timely procedure establishing the appropriation measure, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

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Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 073-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

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*Marrisa Flogaus, Clerk of Council*



**2023 APPROPRIATION BUDGET**  
**WORKING DRAFT AS OF 11/15/22**

DEPT DESCRIPTION	2022 REVISED PROJECTED BUDGET			2023 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
1100 City Council/Legislative	41,901.32	3,224.98	45,126.30	43,877.75	9,673.00	53,550.75
1200 Mayor/Executive	17,876.93	361.54	18,238.47	18,420.36	3,370.00	21,790.36
1300 City Manager/Administrative	328,079.49	27,525.00	355,604.49	391,740.00	73,782.00	465,522.00
1370 City Manager/Human Resources	83,251.59	32,845.00	116,096.59	83,825.36	20,420.00	104,245.36
1400 Law Director/ Administrative	247,447.06	31,610.00	279,057.06	259,040.38	61,810.00	320,850.38
1500 Finance/Administrative	295,259.59	82,276.45	377,536.04	417,416.87	110,907.00	528,323.87
1520 Finance/Utility Billing	140,787.65	76,422.02	217,209.67	151,038.61	102,300.00	253,338.61
1600 Information Technology/Administration	163,945.94	84,050.00	247,995.94	187,133.46	76,860.00	263,993.46
1700 Engineering/City Engineer	174,912.73	44,900.00	219,812.73	352,020.27	55,800.00	407,820.27
1800 Municipal Court/Judicial	444,029.92	95,046.00	539,075.92	600,800.72	105,630.00	706,430.72
1900 General Gov./Miscellaneous	0.00	139,800.87	139,800.87	0.00	182,616.00	182,616.00
2100 Police/Safety Services	1,816,071.33	268,240.00	2,084,311.33	2,183,129.94	542,405.00	2,725,534.94
2101 Police/Code Enforcement	41,926.53	5,945.00	47,871.53	43,948.29	10,150.00	54,098.29
2102 Police/School Res. Officer	102,186.86	14,740.00	116,926.86	110,125.77	28,170.00	138,295.77
2103 Police/K-9 Unit	108,082.82	10,430.00	118,512.82	110,607.66	18,360.00	128,967.66
2200 Fire/Safety Services	1,053,995.36	198,732.00	1,252,727.36	1,552,072.91	232,142.00	1,784,214.91
3100 Bldg. Insp./Zoning & Plan.	0.00	0.00	0.00	0.00	0.00	0.00
4700 Cemetery/Grounds	95,019.76	19,450.00	114,469.76	122,925.30	27,670.00	150,595.30
5130 Service/Blds.,Properties,Equip.	89,250.51	14,170.00	103,420.51	94,944.51	16,855.00	111,799.51
9800 Reimbursements-Shared Expenses	0.00	53,361.12	53,361.12	0.00	73,170.00	73,170.00
9900 Transfer Accounts	0.00	64,970.00	64,970.00	0.00	84,136.00	84,136.00
<b>100 GENERAL FUND</b>	<b>5,244,025.40</b>	<b>1,268,099.98</b>	<b>6,512,125.38</b>	<b>6,723,068.16</b>	<b>1,836,226.00</b>	<b>8,559,294.16</b>
1900 General Gov./Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
<b>101 GENERAL RESERVE BALANCE FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>120 BRIDE REBLD-SS OPERATIONS FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1900 General Gov./Miscellaneous	0.00	6,934.00	6,934.00	0.00	10,000.00	10,000.00
<b>123 SPECIAL EVENTS FUND</b>	<b>0.00</b>	<b>6,934.00</b>	<b>6,934.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
3500 Economic Development	0.00	39,000.00	39,000.00	0.00	45,000.00	45,000.00
<b>130 ECONOMIC DEVELOPMENT FUND</b>	<b>0.00</b>	<b>39,000.00</b>	<b>39,000.00</b>	<b>0.00</b>	<b>45,000.00</b>	<b>45,000.00</b>
9400 Unclaimed Monies Agency Accounts	0.00	61.00	61.00	0.00	500.00	500.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	2,500.00	2,500.00
<b>147 UNCLAIMED MONIES FUND</b>	<b>0.00</b>	<b>61.00</b>	<b>61.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
1510 Finance/Income Tax Collection	128,722.88	242,066.51	370,789.39	94,400.45	281,707.00	376,107.45
9900 Transfer Accounts	0.00	4,201,455.89	4,201,455.89	0.00	4,550,000.00	4,550,000.00
<b>170 MUNICIPAL INCOME TAX FUND</b>	<b>128,722.88</b>	<b>4,443,522.40</b>	<b>4,572,245.28</b>	<b>94,400.45</b>	<b>4,831,707.00</b>	<b>4,926,107.45</b>
9800 Reimbursements-Shared Expenses	0.00	132,605.08	132,605.08	0.00	135,810.00	135,810.00
9900 Transfer Accounts	0.00	330,000.00	330,000.00	0.00	390,000.00	390,000.00
<b>180 KWH TAX COLLECTION FUND (GF)</b>	<b>0.00</b>	<b>462,605.08</b>	<b>462,605.08</b>	<b>0.00</b>	<b>525,810.00</b>	<b>525,810.00</b>
1800 Municipal Court/Judicial	0.00	3,733.90	3,733.90	0.00	7,500.00	7,500.00
9900 Transfer Accounts	0.00	3,733.90	3,733.90	0.00	7,500.00	7,500.00
<b>195 LAW LIBRARY FUND</b>	<b>0.00</b>	<b>7,467.80</b>	<b>7,467.80</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
5100 Service/Streets Maint.&Prop.	236,642.85	138,116.00	374,758.85	322,107.54	211,375.00	533,482.54
5110 Service/Ice And Snow Removal	29,180.94	80,190.00	109,370.94	38,295.00	105,950.00	144,245.00
5120 Service/Storm Drainage	3,657.35	2,000.00	5,657.35	11,902.50	15,500.00	27,402.50
<b>200 STREET CONST.MAINT.&amp;REPAIR FD</b>	<b>269,481.13</b>	<b>220,306.00</b>	<b>489,787.13</b>	<b>372,305.04</b>	<b>332,825.00</b>	<b>705,130.04</b>
5100 Service/Streets Maint.&Prop.	0.00	21,800.00	21,800.00	0.00	68,200.00	68,200.00
<b>201 STATE HIGHWAY IMPROVEMENT FUND</b>	<b>0.00</b>	<b>21,800.00</b>	<b>21,800.00</b>	<b>0.00</b>	<b>68,200.00</b>	<b>68,200.00</b>

**2023 APPROPRIATION BUDGET**  
**WORKING DRAFT AS OF 11/15/22**

DEPT DESCRIPTION	2022 REVISED PROJECTED BUDGET			2023 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
5100 Service/Streets Maint.&Prop.	0.00	0.00	0.00	0.00	25,000.00	25,000.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>202 MUNI.(50%)MOTOR VEH.LIC.TAS FD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>
5100 Service/Streets Maint.&Prop.	0.00	42,000.00	42,000.00	0.00	174,000.00	174,000.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>203 MUNI.(100%)MOTOR VEH.LIC.TASFD</b>	<b>0.00</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>0.00</b>	<b>174,000.00</b>	<b>174,000.00</b>
5100 Service/Streets Maint.&Prop.	0.00	20,000.00	20,000.00	0.00	32,000.00	32,000.00
<b>204 CO VEH LIC PERMISSIVE TAX FUND</b>	<b>0.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>32,000.00</b>	<b>32,000.00</b>
2200 Fire/Safety Services	0.00	201,450.00	201,450.00	0.00	212,950.00	212,950.00
9800 Reimbursements-Shared Expenses	0.00	205,000.00	205,000.00	0.00	205,000.00	205,000.00
9900 Transfer Accounts	0.00	14,400.00	14,400.00	0.00	31,680.00	31,680.00
<b>210 EMS TRANSPORT SERVICE FUND</b>	<b>0.00</b>	<b>420,850.00</b>	<b>420,850.00</b>	<b>0.00</b>	<b>449,630.00</b>	<b>449,630.00</b>
4100 Recreation/Administrative	124,750.67	3,650.00	128,400.67	177,729.17	7,475.00	185,204.17
4200 Recreation/Golf Operating	171,537.63	164,550.00	336,087.63	319,783.29	179,700.00	499,483.29
4300 Recreation/Pool Operating	110,759.49	69,780.00	180,539.49	113,051.50	74,250.00	187,301.50
4400 Recreation/Parks & Programs	254,693.11	197,480.00	452,173.11	274,776.93	227,180.00	501,956.93
<b>220 RECREATION FUND</b>	<b>661,740.90</b>	<b>435,460.00</b>	<b>1,097,200.90</b>	<b>885,340.89</b>	<b>488,605.00</b>	<b>1,373,945.89</b>
4300 Recreation/Pool Operating	0.00	118,500.00	118,500.00	0.00	395,640.00	395,640.00
<b>221 NAPOLEON AQUATIC CENTER</b>	<b>0.00</b>	<b>118,500.00</b>	<b>118,500.00</b>	<b>0.00</b>	<b>395,640.00</b>	<b>395,640.00</b>
8300 Revenue Funds Debt Services	0.00	0.00	0.00	0.00	0.00	0.00
<b>222 NAP AQUATIC CTR RESERVE FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1900 General Gov./Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
8300 Revenue Funds Debt Services	0.00	0.00	0.00	0.00	230,140.00	230,140.00
9800 Reimbursements-Shared Expenses	0.00	0.00	0.00	0.00	0.00	0.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>223 NAP AQUATIC CTR DEBT RES FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>230,140.00</b>	<b>230,140.00</b>
4400 Recreation/Parks & Programs	0.00	0.00	0.00	0.00	0.00	0.00
<b>224 SHELTER HOUSE FACILITY REPAIR</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
4700 Cemetery/Grounds	0.00	5,500.00	5,500.00	0.00	6,500.00	6,500.00
<b>227 CEMETERY TRUST FUND</b>	<b>0.00</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>0.00</b>	<b>6,500.00</b>	<b>6,500.00</b>
3800 Travel And Tourism (3%)	0.00	57,946.38	57,946.38	0.00	50,000.00	50,000.00
9900 Transfer Accounts	0.00	44,479.27	44,479.27	0.00	50,000.00	50,000.00
<b>240 HOTEL/MOTEL TAX FUND</b>	<b>0.00</b>	<b>102,425.65</b>	<b>102,425.65</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100,000.00</b>
2200 Fire/Safety Services	0.00	24,900.00	24,900.00	0.00	131,900.00	131,900.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>242 FIRE EQUIPMENT FUND</b>	<b>0.00</b>	<b>24,900.00</b>	<b>24,900.00</b>	<b>0.00</b>	<b>131,900.00</b>	<b>131,900.00</b>
1900 General Gov./Miscellaneous	0.00	0.00	0.00	0.00	31,000.00	31,000.00
<b>243 FIRE LOSS CLAIMS FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31,000.00</b>	<b>31,000.00</b>
1300 City Manager/Administrative	0.00	0.00	0.00	0.00	0.00	0.00
<b>250 LOCAL CORONAVIRUS RELIEF FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1300 City Manager/Administrative	0.00	362,633.08	362,633.08	0.00	10,000.00	10,000.00
<b>250 LOCAL CORONAVIRUS RELIEF FUND</b>	<b>0.00</b>	<b>362,633.08</b>	<b>362,633.08</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
3300 Cdbg, Chis & Chip Dev.Grants	0.00	0.00	0.00	0.00	34,000.00	34,000.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>261 CDBG PROGRAM INCOME FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34,000.00</b>	<b>34,000.00</b>
1800 Municipal Court/Judicial	0.00	7,000.00	7,000.00	0.00	25,000.00	25,000.00
<b>270 INDIGENT DRIV. ALCOHOL FUND</b>	<b>0.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>
2100 Police/Safety Services	-180.30	1,900.00	1,719.70	0.00	1,800.00	1,800.00
<b>271 LAW ENFORCEMENT &amp; ED. FUND</b>	<b>-180.30</b>	<b>1,900.00</b>	<b>1,719.70</b>	<b>0.00</b>	<b>1,800.00</b>	<b>1,800.00</b>

**2023 APPROPRIATION BUDGET**  
**WORKING DRAFT AS OF 11/15/22**

DEPT DESCRIPTION	2022 REVISED PROJECTED BUDGET			2023 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
1800 Municipal Court/Judicial	0.00	15,704.00	15,704.00	0.00	38,000.00	38,000.00
9800 Reimbursements-Shared Expenses	0.00	8,340.00	8,340.00	0.00	10,000.00	10,000.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>272 COURT COMPUTERIZATION FUND</b>	<b>0.00</b>	<b>24,044.00</b>	<b>24,044.00</b>	<b>0.00</b>	<b>48,000.00</b>	<b>48,000.00</b>
2100 Police/Safety Services	0.00	0.00	0.00	0.00	1,000.00	1,000.00
<b>273 LAW ENFORCEMENT TRUST FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
2100 Police/Safety Services	-2,300.41	1,000.00	-1,300.41	0.00	2,000.00	2,000.00
<b>274 MANDATORY DRUG FINE FUND</b>	<b>-2,300.41</b>	<b>1,000.00</b>	<b>-1,300.41</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>
1800 Municipal Court/Judicial	0.00	0.00	0.00	0.00	0.00	0.00
1810 Municipal Court/Probation Department	5,180.55	150.00	5,330.55	0.00	1,000.00	1,000.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>275 MUNICIPAL PROBATION SERV. FUND</b>	<b>5,180.55</b>	<b>150.00</b>	<b>5,330.55</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
1800 Municipal Court/Judicial	0.00	0.00	0.00	0.00	0.00	0.00
1810 Municipal Court/Probation Department	-88.13	0.00	-88.13	0.00	0.00	0.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>277 PROBATION OFFICER GRANT FUND</b>	<b>-88.13</b>	<b>0.00</b>	<b>-88.13</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1800 Municipal Court/Judicial	0.00	4,800.00	4,800.00	0.00	0.00	0.00
<b>278 COURT SPECIAL PROJECTS FUND</b>	<b>0.00</b>	<b>4,800.00</b>	<b>4,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1800 Municipal Court/Judicial	0.00	0.00	0.00	0.00	0.00	0.00
<b>279 HANDICAP PARKING FINES FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2100 Police/Safety Services	0.00	0.00	0.00	0.00	500.00	500.00
<b>280 CERTIFIED POLICE TRAINING FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
1800 Municipal Court/Judicial	0.00	2,000.00	2,000.00	0.00	5,000.00	5,000.00
<b>281 INDIGENT DRIVERS INTERLOCK/ALC</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>
1810 Municipal Court/Probation Department	0.00	0.00	0.00	0.00	0.00	0.00
<b>287 PROBATION IMP. &amp; INCTV.GRT.FD.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1810 Municipal Court/Probation Department	-21.11	0.00	-21.11	0.00	0.00	0.00
<b>288 JUSTICE REINV.INCENTIVE GRT.FD</b>	<b>-21.11</b>	<b>0.00</b>	<b>-21.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2100 Police/Safety Services	39,915.12	0.00	39,915.12	95,600.00	0.00	95,600.00
<b>290 POLICE PENSION FUND</b>	<b>39,915.12</b>	<b>0.00</b>	<b>39,915.12</b>	<b>95,600.00</b>	<b>0.00</b>	<b>95,600.00</b>
2200 Fire/Safety Services	71,957.63	0.00	71,957.63	47,850.00	0.00	47,850.00
<b>291 FIRE PENSION FUND</b>	<b>71,957.63</b>	<b>0.00</b>	<b>71,957.63</b>	<b>47,850.00</b>	<b>0.00</b>	<b>47,850.00</b>
1900 General Gov./Miscellaneous	0.00	3,652.00	3,652.00	0.00	5,000.00	5,000.00
<b>295 IRS 125 EMPLOYEE BENEFITS FUND</b>	<b>0.00</b>	<b>3,652.00</b>	<b>3,652.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>
8100 General Obligation Debt Services	0.00	4,625.00	4,625.00	0.00	52,000.00	52,000.00
<b>300 GENERAL BOND RETIREMENT FUND</b>	<b>0.00</b>	<b>4,625.00</b>	<b>4,625.00</b>	<b>0.00</b>	<b>52,000.00</b>	<b>52,000.00</b>
8500 Special Assessment Debt Services	0.00	0.00	0.00	0.00	0.00	0.00
<b>310 S.A. BOND RETIREMENT FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1100 City Council/Legislative	0.00	0.00	0.00	0.00	0.00	0.00
1300 City Manager/Administrative	0.00	50,000.00	50,000.00	0.00	500.00	500.00
1370 City Manager/Human Resources	0.00	0.00	0.00	0.00	800.00	800.00
1400 Law Director/ Administrative	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00
1500 Finance/Administrative	0.00	0.00	0.00	0.00	0.00	0.00
1600 Information Technology/Administration	0.00	34,700.00	34,700.00	0.00	18,625.00	18,625.00
1700 Engineering/City Engineer	0.00	2,000.00	2,000.00	0.00	13,000.00	13,000.00
1800 Municipal Court/Judicial	0.00	716.00	716.00	0.00	91,251.00	91,251.00
1801 Municipal Court/Building	0.00	0.00	0.00	0.00	0.00	0.00
2100 Police/Safety Services	0.00	211,296.00	211,296.00	0.00	175,225.00	175,225.00
2102 Police/School Res. Officer	0.00	4,500.00	4,500.00	0.00	1,900.00	1,900.00

**2023 APPROPRIATION BUDGET**  
**WORKING DRAFT AS OF 11/15/22**

DEPT DESCRIPTION	2022 REVISED PROJECTED BUDGET			2023 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
2103 Police/K-9 Unit	0.00	126,192.00	126,192.00	0.00	5,900.00	5,900.00
2200 Fire/Safety Services	0.00	14,000.00	14,000.00	0.00	41,000.00	41,000.00
3100 Bldg. Insp./Zoning & Plan.	0.00	0.00	0.00	0.00	0.00	0.00
3500 Economic Development	0.00	0.00	0.00	0.00	0.00	0.00
4200 Recreation/Golf Operating	0.00	0.00	0.00	0.00	25,000.00	25,000.00
4300 Recreation/Pool Operating	0.00	0.00	0.00	0.00	0.00	0.00
4400 Recreation/Parks & Programs	0.00	50,000.00	50,000.00	0.00	62,000.00	62,000.00
4700 Cemetery/Grounds	0.00	14,400.00	14,400.00	0.00	17,000.00	17,000.00
5100 Service/Streets Maint.&Prop.	0.00	1,499,399.00	1,499,399.00	0.00	2,786,500.00	2,786,500.00
5120 Service/Storm Drainage	0.00	0.00	0.00	0.00	0.00	0.00
5130 Service/Blds.,Properties,Equip.	0.00	0.00	0.00	0.00	0.00	0.00
5200 Service/Central Garage	0.00	0.00	0.00	0.00	73,000.00	73,000.00
9900 Transfer Accounts	0.00	56,500.00	56,500.00	0.00	108,320.00	108,320.00
<b>400 CAPITAL IMPROVEMENT FUND</b>	<b>0.00</b>	<b>2,065,703.00</b>	<b>2,065,703.00</b>	<b>0.00</b>	<b>3,422,021.00</b>	<b>3,422,021.00</b>
1900 General Gov./Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
5100 Service/Streets Maint.&Prop.	0.00	0.00	0.00	0.00	0.00	0.00
<b>401 CIP FUNDING RESERVE FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2200 Fire/Safety Services	0.00	0.00	0.00	0.00	0.00	0.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>410 FIRE FACILITY TRAINING GRT.FD.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1520 Finance/Utility Billing	0.00	0.00	0.00	0.00	49,750.00	49,750.00
6110 Electric/Operations, Dist. System	1,345,525.21	855,941.50	2,201,466.71	1,599,414.49	1,024,640.00	2,624,054.49
6111 Electric/Purchased Power	0.00	13,005,482.99	13,005,482.99	0.00	13,800,000.00	13,800,000.00
9800 Reimbursements-Shared Expenses	0.00	717,336.64	717,336.64	0.00	1,100,300.00	1,100,300.00
9900 Transfer Accounts	0.00	414,751.20	414,751.20	0.00	895,000.00	895,000.00
<b>500 ELECTRIC UTILITY REVENUE FUND</b>	<b>1,345,525.21</b>	<b>14,993,512.33</b>	<b>16,339,037.53</b>	<b>1,599,414.49</b>	<b>16,869,690.00</b>	<b>18,469,104.49</b>
6110 Electric/Operations, Dist. System	0.00	563,723.00	563,723.00	0.00	1,250,000.00	1,250,000.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>503 ELECTRIC DEVELOPMENT FUND</b>	<b>0.00</b>	<b>563,723.00</b>	<b>563,723.00</b>	<b>0.00</b>	<b>1,250,000.00</b>	<b>1,250,000.00</b>
1520 Finance/Utility Billing	0.00	0.00	0.00	0.00	19,900.00	19,900.00
6200 Water/Treatment Plant Operations	583,011.99	1,411,350.00	1,994,361.99	641,435.72	1,266,343.00	1,907,778.72
6210 Water/Distribution System	488,600.81	289,692.00	778,292.81	558,408.30	406,430.00	964,838.30
9800 Reimbursements-Shared Expenses	0.00	353,839.41	353,839.41	0.00	557,730.00	557,730.00
9900 Transfer Accounts	0.00	875,000.00	875,000.00	0.00	1,393,250.00	1,393,250.00
<b>510 WATER REVENUE FUND</b>	<b>1,071,612.80</b>	<b>2,929,881.41</b>	<b>4,001,494.21</b>	<b>1,199,844.01</b>	<b>3,643,653.00</b>	<b>4,843,497.01</b>
6210 Water/Distribution System	0.00	658,000.00	658,000.00	0.00	1,061,000.00	1,061,000.00
<b>511 WATER DEPRECIATION RES. FUND</b>	<b>0.00</b>	<b>658,000.00</b>	<b>658,000.00</b>	<b>0.00</b>	<b>1,061,000.00</b>	<b>1,061,000.00</b>
8300 Revenue Funds Debt Services	0.00	0.00	0.00	0.00	331,045.00	331,045.00
<b>512 WATER DEBT RESERVE FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>331,045.00</b>	<b>331,045.00</b>
8300 Revenue Funds Debt Services	0.00	0.00	0.00	0.00	22,570.00	22,570.00
8600 Special Assess. Debt Services (Owda)	0.00	0.00	0.00	0.00	0.00	0.00
<b>513 WATER OWDA BOND RETIREMENT FD.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,570.00</b>	<b>22,570.00</b>
6200 Water/Treatment Plant Operations	0.00	10,000.00	10,000.00	0.00	600,125.00	600,125.00
9800 Reimbursements-Shared Expenses	0.00	0.00	0.00	0.00	0.00	0.00
<b>519 WATER PLANT IMPROV &amp; RENO FUND</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>600,125.00</b>	<b>600,125.00</b>

**2023 APPROPRIATION BUDGET**  
**WORKING DRAFT AS OF 11/15/22**

DEPT DESCRIPTION	2022 REVISED PROJECTED BUDGET			2023 REQUESTED BUDGET		
	PERSONAL	OTHER	TOTAL	PERSONAL	OTHER	TOTAL
1520 Finance/Utility Billing	0.00	0.00	0.00	0.00	19,900.00	19,900.00
6300 Sewer (Wwt)/Treatment Plant Oper.	585,812.34	545,212.00	1,131,024.34	702,107.76	1,275,753.00	1,977,860.76
6310 Sewer (Wwt)/Collection System	71,999.17	88,411.00	160,410.17	114,925.20	127,775.00	242,700.20
6311 Sewer (Wwt)/Cleaning & Imp.(Sso & Cso)	136,966.59	11,819.00	148,785.59	177,145.50	9,550.00	186,695.50
9800 Reimbursements-Shared Expenses	0.00	417,220.51	417,220.51	0.00	650,090.00	650,090.00
9900 Transfer Accounts	0.00	500,000.00	500,000.00	0.00	2,384,372.00	2,384,372.00
<b>520 SEWER UTILITY REVENUE FUND</b>	<b>794,778.10</b>	<b>1,562,662.51</b>	<b>2,357,440.61</b>	<b>994,178.45</b>	<b>4,467,440.00</b>	<b>5,461,618.45</b>
6310 Sewer (Wwt)/Collection System	0.00	6,420,000.00	6,420,000.00	0.00	5,691,500.00	5,691,500.00
9900 Transfer Accounts	0.00	0.00	0.00	0.00	0.00	0.00
<b>521 SEWER UTILITY REPLACEMENT &amp; IMP. FUND</b>	<b>0.00</b>	<b>6,420,000.00</b>	<b>6,420,000.00</b>	<b>0.00</b>	<b>5,691,500.00</b>	<b>5,691,500.00</b>
8300 Revenue Funds Debt Services	0.00	0.00	0.00	0.00	0.00	0.00
8800 State & Epa Loans Debt Services	0.00	0.00	0.00	0.00	447,695.00	447,695.00
<b>522 SEWER DEBT RESERVE FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>447,695.00</b>	<b>447,695.00</b>
8600 Special Assess. Debt Services (Owda)	0.00	0.00	0.00	0.00	106,627.00	106,627.00
<b>523 OWDA SA DEBT RETIREMENT FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>106,627.00</b>	<b>106,627.00</b>
6310 Sewer (Wwt)/Collection System	0.00	0.00	0.00	0.00	0.00	0.00
8800 State & Epa Loans Debt Services	0.00	0.00	0.00	0.00	81,373.00	81,373.00
<b>532 WILLIAMS PUMP STA. IMP. PRJ. FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81,373.00</b>	<b>81,373.00</b>
1520 Finance/Utility Billing	0.00	0.00	0.00	0.00	9,950.00	9,950.00
6400 Sanitation /Collection & Disposal	213,664.11	129,930.00	343,594.11	315,740.47	156,935.00	472,675.47
6410 Sanitation/Srs-Seasonal Pickup Program	0.00	54,243.00	54,243.00	0.00	76,100.00	76,100.00
6411 Sanitation/Srs-Yard Waste Site Oper.	1,325.73	81,942.00	83,267.73	0.00	44,450.00	44,450.00
6412 Sanitation/Srs-Mosquito Control	0.00	76,502.00	76,502.00	0.00	82,690.00	82,690.00
6420 Sanitation/Recycling Programs	98,720.77	62,651.00	161,371.77	129,492.48	71,720.00	201,212.48
9800 Reimbursements-Shared Expenses	0.00	183,849.92	183,849.92	0.00	270,570.00	270,570.00
9900 Transfer Accounts	0.00	48,300.00	48,300.00	0.00	60,000.00	60,000.00
<b>560 SANITATION (REFUSE) REVENUE FUND</b>	<b>313,710.61</b>	<b>637,417.92</b>	<b>951,128.53</b>	<b>445,232.96</b>	<b>772,415.00</b>	<b>1,217,647.96</b>
6400 Sanitation /Collection & Disposal	0.00	5,012.00	5,012.00	0.00	322,000.00	322,000.00
<b>561 SANIT. (REFUSE) DEPREC. RES. FUND</b>	<b>0.00</b>	<b>5,012.00</b>	<b>5,012.00</b>	<b>0.00</b>	<b>322,000.00</b>	<b>322,000.00</b>
6500 Meter Deposit/Unapplied Cash	0.00	26,967.95	26,967.95	0.00	25,000.00	25,000.00
<b>580 METER DEP. (ELECT &amp; WATER) FUND</b>	<b>0.00</b>	<b>26,967.95</b>	<b>26,967.95</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>
5200 Service/Central Garage	199,200.77	94,272.00	293,472.77	190,533.17	127,230.00	317,763.17
5600 Service/Fuel Purchase Rotary	0.00	70,000.00	70,000.00	0.00	75,000.00	75,000.00
<b>600 CENTRAL GARAGE ROTARY FUND</b>	<b>199,200.77</b>	<b>164,272.00</b>	<b>363,472.77</b>	<b>190,533.17</b>	<b>202,230.00</b>	<b>392,763.17</b>
<b>GRAND TOTAL - ALL FUNDS</b>	<b>10,143,261.13</b>	<b>38,088,388.11</b>	<b>48,231,649.24</b>	<b>12,647,767.62</b>	<b>49,233,867.00</b>	<b>61,881,634.62</b>

**RESOLUTION NO. 074-22**

**A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO  
TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS  
TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED  
BASIS IN FISCAL YEAR 2023, LISTED IN EXHIBIT A; AND  
DECLARING AN EMERGENCY**

**WHEREAS**, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and,

**WHEREAS**, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2023 as listed in Exhibit A attached hereto and made a part of this Resolution.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of expenses, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 074-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*

**2023 ESTIMATED TRANSFER OF FUNDS**
**APPROPRIATION ACCOUNT AND PURPOSE**

	<u>= ACCOUNT =</u>	<u>= FUND FROM =</u>	<u>= FUND TO =</u>
100 GENERAL FUND Tr-To 101 General Res.Bal.Fund	100.9900.59401	0	
101 GENERAL RESERVE BALANCE FUND Transfers-In(Various Funds)	101.0000.49900		0 *
New Fund in 2013 by City Council to set aside Un-needed Reserves from the 100 General Fund.			
100 GENERAL FUND Tr-To 200 Street (Scmr) Fund	100.9900.59450	0	
200 STREET CONST.MAINT.&REPAIR FD Transfers-In(Various Funds)	200.0000.49900		0 *
Net Subsidy Requirements			
100 GENERAL FUND Tr-To 170 Mun.In.Tax Fund	100.9900.59470	0	
170 MUNICIPAL INCOME TAX FUND Transfers-In(Various Funds)	170.0000.49900		0 *
Large Income Tax Refunds			
100 GENERAL FUND Tr-To 288 Justice Reinv.Incentive Gr.Fd.	100.9900.59535	0	
288 JUSTICE REINV.INCENTIVE GRT.FD Transfers-In(Various Funds)	288.0000.49900		0 *
Net Subsidy Requirements			
100 GENERAL FUND Tr-To 123 Special Events Fund	100.9900.59540	11,000	
123 SPECIAL EVENTS FUND Transfers-In(Various Funds)	123.0000.49900		11,000 *
Net Subsidy Requirements			
100 GENERAL FUND Tr-To 130 Econ.Dev.Fund	100.9900.59550	45,000	
130 ECONOMIC DEVELOPMENT FUND Transfers-In(Various Funds)	130.0000.49900		45,000 *
Net Subsidy Requirements			
100 GENERAL FUND Tr-To 295 Employee Benefits Fund	100.9900.59555	3,136	
295 IRS 125 EMPLOYEE BENEFITS FUND Transfers-In(Various Funds)	295.0000.49900		3,136 *
Subsidize Administrative Costs to AFLAC (Wage Works) on the IRS 125 Benefits Plan			
100 GENERAL FUND Tr-To 400 Cip Fund	100.9900.59615	0	
400 CAPITAL IMPROVEMENT FUND Transfers-In(Various Funds)	400.0000.49900		0 *
100 GENERAL FUND Tr-To 600 Central Garage Rotary Fund	100.9900.59880	25,000	
600 CENTRAL GARAGE ROTARY FUND Transfers-In(Various Funds)	600.0000.49900		25,000 *
Net Subsidy Requirements			
147 UNCLAIMED MONIES FUND Tr-To 100 General Fund	147.9900.59400	2,500	
100 GENERAL FUND Transfers-In(Various Funds)	100.0000.49900		2,500 *
City's unclaimed monies come from uncashed checks over two (2) years old.			
170 MUNICIPAL INCOME TAX FUND Tr-To 100 General Fund (Inc.Tax)	170.9900.59410	2,600,000	
100 GENERAL FUND Transfers-In(Income Tax Fund)	100.0000.49910		2,600,000 *
170 MUNICIPAL INCOME TAX FUND Tr-To 220 Recreation Fd.(Inc.Tax)	170.9900.59510	650,000	
220 RECREATION FUND Transfers-In(Income Tax Fund)	220.0000.49910		650,000 *
TR-to 220 Recreation Levy Fund .2%			
170 MUNICIPAL INCOME TAX FUND Tr-To 400 Cip Fund (Inc Tax)	170.9900.59610	1,300,000	
400 CAPITAL IMPROVEMENT FUND Transfers-In(Income Tax Fund)	400.0000.49910		1,300,000 *
180 KWH TAX COLLECTION FUND (GF) Tr-To 100 General Fund	180.9900.59400	390,000	
100 GENERAL FUND Transfers-In(Kwh Tax Fund)	100.0000.49950		390,000 *
Balance available after Utility Reimbursement			
195 LAW LIBRARY FUND Tr-To 100 General Fund	195.9900.59400	7,500	
100 GENERAL FUND Transfers-In(Various Funds)	100.0000.49900		7,500 *
1/2 Gross Estimated Revenues			
210 EMS TRANSPORT SERVICE FUND Tr-To 242 Fire Equip.Fund	210.9900.59620	31,680	
242 FIRE EQUIPMENT FUND Transfers-In(Various Funds)	242.0000.49900		31,680 *
City Share of Township Contract for Capital Items			



## 2023 ESTIMATED TRANSFER OF FUNDS

## APPROPRIATION ACCOUNT AND PURPOSE

	= ACCOUNT =	= FUND FROM =	= FUND TO =
240 HOTEL/MOTEL TAX FUND Tr-To 100 General Fund	240.9900.59400	50,000	
100 GENERAL FUND Transfers-In(Various Funds)	100.0000.49900		50,000 *
1/2 Gross of Estimated Revenues			
252 AMERICAN RESCUE PLAN ACT Reimbursement - Fed. Grants - A.R.P.A. Exper	252.1300.59001	250,000	
100 GENERAL FUND Transfers-In(Various Funds)	100.0000.49900		250,000 *
400 CAPITAL IMPROVEMENT FUND Tr-To 300 Bond Retirement Fund	400.9900.59545	52,000	
300 GENERAL BOND RETIREMENT FUND Transfers-In(Various Funds)	300.0000.49900		52,000 *
Principal and Interest Payments			
400 CAPITAL IMPROVEMENT FUND Tr-To 242 Fire Equip.Fund	400.9900.59620	56,320	
242 FIRE EQUIPMENT FUND Transfers-In(Various Funds)	242.0000.49900		56,320 *
City Share of Township Contract for Capital Items			
400 CAPITAL IMPROVEMENT FUND Tr-To 401 Cip Funding Res Fd	400.9900.59630	0	
401 CIP FUNDING RESERVE FUND Transfers-In(Various Funds)	401.0000.49900		0 *
400 CAPITAL IMPROVEMENT FUND Tr To 410 Fire Fac. Fund	400.9900.59640	0	
410 FIRE FACILITY TRAINING GRT.FD. Transfers-In(Various Funds)	410.0000.49900		0 *
410 FIRE FACILITY TRAINING GRT.FD. Tr - To 400 Cip Fund	410.9900.59615	0	
400 CAPITAL IMPROVEMENT FUND Transfers-In(Various Funds)	400.0000.49900		0 *
410 FIRE FACILITY TRAINING GRT.FD. Tr - To 242 Fire Equip Fund	410.9900.59620	0	
242 FIRE EQUIPMENT FUND Transfers-In(Various Funds)	242.0000.49900		0 *
500 ELECTRIC UTILITY REVENUE FUND Tr-To 180 Kwh Tax Col. Fund (Gf)	500.9900.59480	495,000	
180 KWH TAX COLLECTION FUND (GF) Transfers-In(Various Funds)	180.0000.49900		495,000 *
State kWH Tax Collection less State Use Tax			
500 ELECTRIC UTILITY REVENUE FUND Tr-To-503 Electric Dev Fund	500.9900.59825	400,000	
503 ELECTRIC DEVELOPMENT FUND Transfers-In(Various Funds)	503.0000.49900		400,000 *
510 WATER REVENUE FUND Tr-To 511 Water Dep.Res.Fund	510.9900.59835	450,000	
511 WATER DEPRECIATION RES. FUND Transfers-In(Various Funds)	511.0000.49900		450,000 *
Depreciation Fund for Minimum Required 511 Trust Fund Balances on Revenue Debt about \$304,000.			
510 WATER REVENUE FUND Tr-To 512 Water Debt Reserve Fund	510.9900.59840	331,050	
512 WATER DEBT RESERVE FUND Transfers-In(Various Funds)	512.0000.49900		331,050 *
Minimum Balance Required \$200,000 for Debt Service Reserve for Revenue per Trust Agreements.			
510 WATER REVENUE FUND Tr-To 513 Water Owda Bond Ret.Fd.	510.9900.59841	22,000	
513 WATER OWDA BOND RETIREMENT FD. Transfers-In(Various Funds)	513.0000.49900		22,000 *
Minimum Balance Required??			
510 WATER REVENUE FUND Tr-To 519 Wtr Plant Ren.Imp.Fd.	510.9900.59849	590,200	
519 WATER PLANT IMPROV & RENO FUND Transfers-In(Various Funds)	519.0000.49900		590,200 *
Transfer to 519 Water Plant Ren.Imp.Fund			
520 SEWER UTILITY REVENUE FUND Tr-To 523 Owda Sa Bond Ret.Sewer Fund	520.9900.59560	106,000	
523 OWDA SA DEBT RETIREMENT FUND Transfers-In(Various Funds)	523.0000.49900		106,000 *
520 SEWER UTILITY REVENUE FUND Tr-To 532 Wms. Pump Sta. Fund	520.9900.59561	81,372	
532 WILLIAMS PUMP STA.IMP.PRJ.FUND Transfers-In(Various Funds)	532.0000.49900		81,372 *
520 SEWER UTILITY REVENUE FUND Tr-To 521 Sew.(Wwt)Dep.Res.Fund	520.9900.59855	1,750,000	
521 SEWER UTY. REPLCMNT.&IMP. FUND Transfers-In(Various Funds)	521.0000.49900		1,750,000 *

## 2023 ESTIMATED TRANSFER OF FUNDS

APPROPRIATION ACCOUNT AND PURPOSE

	<u>= ACCOUNT =</u>	<u>= FUND FROM =</u>	<u>= FUND TO =</u>
520 SEWER UTILITY REVENUE FUND Tr-To 522 Sewer Res.Fund	520.9900.59865	447,000	
522 SEWER DEBT RESERVE FUND Transfers-In(Various Funds)	522.0000.49900		447,000 *
560 SANITATION (REFUSE)REVENUE FD Te-To 561 San.(Ref) Dep.Res.Fund	560.9900.59871	60,000	
561 SANIT.(REFUSE) DEPREC.RES.FUND Transfers-In(Various Funds)	561.0000.49900		60,000 *
221 NAPOLEON AQUATIC CENTER Transfers-To All Funds	221.4300.59300	100,000	
222 NAP AQUATIC CTR RESERVE FUND Transfers-In(Various Funds)	222.0000.49900		100,000 *
221 NAPOLEON AQUATIC CENTER Transfers-To All Funds	221.4300.59300	244,140	
223 NAP AQUATIC CTR DEBT RES FUND Transfers-In(Various Funds)	223.0000.49900		244,140 *

**ORDINANCE NO. 075-22**

**AN ORDINANCE AMENDING THE ALLOCATION OF FUNDS AS  
FOUND IN SECTIONS 193.11 AND 194.013 OF THE CODIFIED  
ORDINANCES OF THE CITY OF NAPOLEON, OHIO; AND  
DECLARING AN EMERGENCY**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO:**

Section 1. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

**“193.11 ALLOCATION OF FUNDS.**

(a) Effective January 1, 2023, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(b) Effective January 1, 2024 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.”

Section 2. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2022 at 11:59 PM.

Section 3. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

“194.013 ALLOCATION OF FUNDS.

(A) Effective January 1, 2023, the funds collected under the provisions of this Chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this Chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(4) One-hundred percent (100%) of the net available tax receipts received annually pursuant to Napoleon Ordinance 194.081 may be used to defray operating expenses incurred due to the provision of police and fire services.

(B) Effective January 1, 2024 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(4) One-hundred percent (100%) of the net available tax receipts received annually pursuant to Napoleon Ordinance 194.081 may be used to defray operating expenses incurred due to the provision of police and fire services.”

Section 4. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2023 at 11:59 PM.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further,

if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for passage before the deadline; moreover, this must timely take effect to meet the intent of the law; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for timely allocation of funds, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 075-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*

**ORDINANCE NO. 076-22**

**AN ORDINANCE APPORTIONING THE EXPENSES INCURRED INCLUDING WAGES, SALARIES AND FRINGE BENEFITS OF THE MAYOR, COUNCIL, AND VARIOUS OTHER DEPARTMENTS OF THE CITY OF NAPOLEON WHICH ARE NOT OTHERWISE DIRECTLY CHARGED TO SPECIAL AND/OR CAPITAL PROJECTS AMONG VARIOUS ACCOUNTS EFFECTIVE JANUARY 1, 2023; AMENDING ORDINANCE NO.(S) 104-09, 087-19, 069-20, AND 059-21; AND DECLARING AN EMERGENCY**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the expenses incurred, including wages, salary and fringe benefits of the Mayor, City Council, and various departments within the City as found in Exhibit "A," that are not otherwise directly charged to special and/or capital projects, shall be apportioned among the funds using the direct reimbursement method as found in attached Exhibit A which is made part of this Ordinance.

Section 2. That, the City Finance Director is directed to adjust the affected funds (retroactive if necessary) effective January 1, 2023 to accomplish the intent of this Ordinance.

Section 3. That, Ordinance No.(s) 104-09, 087-19, 069-20, and 059-21 are hereby amended.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No.076-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Marrisa Flogaus, Clerk of Council*

# 2023 ESTIMATED INTERNAL REIMBURSABLE COSTS - ALLOCATION OF SHARED AND DIRECT COSTS

## 100 GF ADMINISTRATIVE SHARED COSTS & DISPATCHING SERVICES TO ENTERPRISE FUNDS:

Budgeted Allocations (%) were changed by City Council, Ord 104-09, Passed 12/21/2009 and Ord. 087-19 Passed 12/16/19

= 1100 CITY COUNCIL =

= 1200 MAYORS OFFC. =

= 1300 CITY MANAGER =

= 1370 HUMAN RESRCE. =

Projected Appropriations -->		<b>53,551</b>		<b>21,790</b>		<b>465,522</b>		<b>104,245</b>
100 GENERAL FUND-Net Direct	25%	13,388	25%	5,448	10%	46,552	30%	31,274
500 ELECTRIC OPER.FUND	30%	16,065	30%	6,537	40%	186,209	25%	26,061
510 WATER REV. FUND	20%	10,710	20%	4,358	20%	93,104	20%	20,849
520 SEWER REV. FUND	20%	10,710	20%	4,358	20%	93,104	20%	20,849
560 SANTITION FUND	5%	2,678	5%	1,090	10%	46,552	5%	5,212
<b>Sub-Total Reimbursement</b>	<b>75%</b>	<b>40,163</b>	<b>75%</b>	<b>16,343</b>	<b>90%</b>	<b>418,970</b>	<b>70%</b>	<b>72,972</b>
<b>Verification Total</b>	<b>100%</b>	<b>53,551</b>	<b>100%</b>	<b>21,790</b>	<b>100%</b>	<b>465,522</b>	<b>100%</b>	<b>104,245</b>

= 1400 LAW DIRECTOR =

= 1500 FINANCE/ADMIN =

= 1520 FINANCE/UTILITY =

= 1600 INF.SYS./ADMIN. =

Projected Appropriations -->	(1)	<b>284,430</b>		<b>528,324</b>		<b>253,339</b>	(2)	<b>253,993</b>
100 GENERAL FUND-Net Direct	30%	85,329	10%	52,832	0%	0	20%	50,799
500 ELECTRIC OPER.FUND	25%	71,108	40%	211,330	50%	126,669	35%	88,898
510 WATER REV. FUND	20%	56,886	20%	105,665	20%	50,668	20%	50,799
520 SEWER REV. FUND	20%	56,886	20%	105,665	20%	50,668	20%	50,799
560 SANTITION FUND	5%	14,222	10%	52,832	10%	25,334	5%	12,700
<b>Sub-Total Reimbursement</b>	<b>70%</b>	<b>199,101</b>	<b>90%</b>	<b>475,491</b>	<b>100%</b>	<b>253,339</b>	<b>80%</b>	<b>203,195</b>
<b>Verification Total</b>	<b>100%</b>	<b>284,430</b>	<b>100%</b>	<b>528,324</b>	<b>100%</b>	<b>253,339</b>	<b>100%</b>	<b>253,993</b>

= 1700 ENGINEERING =

= 1900 GENERAL GOV. =

= 2100 POLICE-Dispatch =

= 5130 SV/BLDG.&PROP. =

Projected Appropriations -->		<b>407,820</b>	(3)	<b>149,216</b>	(4)	<b>134,662</b>		<b>111,800</b>
100 GENERAL FUND-Net Direct	8%	32,626	15%	22,382	87%	117,156	20%	22,360
500 ELECTRIC OPER.FUND	33%	134,581	50%	74,608	10%	13,466	30%	33,540
510 WATER REV. FUND	25%	101,955	15%	22,382	2%	2,693	15%	16,770
520 SEWER REV. FUND	34%	138,659	15%	22,382	0.5%	673	15%	16,770
560 SANTITION FUND	0%	0	5%	7,461	0.5%	673	20%	22,360
<b>Sub-Total Reimbursement</b>	<b>92%</b>	<b>375,195</b>	<b>85%</b>	<b>126,834</b>	<b>13%</b>	<b>17,506</b>	<b>80%</b>	<b>89,440</b>
<b>Verification Total</b>	<b>100%</b>	<b>407,820</b>	<b>100%</b>	<b>149,216</b>	<b>100%</b>	<b>134,662</b>	<b>100%</b>	<b>111,800</b>

= GRAND TOTALS =

= ACCOUNT =

= FUND FROM =

= FUND TO =

Projected Appropriations -->		<b>2,768,692</b>						
100 GENERAL FUND-Net Direct	17%	480,145						
500 ELECTRIC OPER.FUND	36%	989,071	500.9800.59110		989,080			
510 WATER REV. FUND	19%	536,840	510.9800.59110		536,840			
520 SEWER REV. FUND	21%	571,523	520.9800.59110		571,530			
560 SANTITION FUND	7%	191,113	560.9800.59110		191,120			
<b>Sub-Total Reimbursement</b>	<b>83%</b>	<b>2,288,554</b>	100.0000.49600					<b>2,288,570</b>
<b>Verification Total</b>	<b>100%</b>	<b>2,768,699</b>						

NOTE: (1) 1400 Law Director excludes \$36,420 of Direct County Reimbursement for Contracted Prosecutor Services and Administration Fees.

NOTE: (2) 1600 Information Systems excludes \$10,000 of Reimbursed Expense allocated to the 272 Court Computerization Fund.

NOTE: (3) 1900 General Government excludes \$14,500 of Electric, \$1,900 of Water & Sewer and \$17,000 Undefined Contingencies, Total \$33,400.

NOTE: (4) 2100 Police-Dispatch Salary, OT and Fringes, 27% Est for (1 FT Equivalent Dispatcher) allocated for Utility & Operations Calls per Council.

9800-REIMBURSABLES



# 2023 ESTIMATED INTERNAL REIMBURSABLE COSTS - ALLOCATION OF SHARED AND DIRECT COSTS

## 600 CENTRAL GARAGE SHARED COSTS TO ENTERPRISE FUNDS:

600 CG DEPARTMENT -->	= 5200 CENTRAL GARAGE =	= ACCOUNT =	= FUND FROM =	= FUND TO =
Projected Appropriations -->	317,763			
100 GENERAL FUND	15% 47,664	100.9800.59110	47,670	
500 ELECTRIC OPER.FUND	35% 111,217	500.9800.59110	111,220	
510 WATER REV. FUND	5% 15,888	510.9800.59110	15,890	
520 SEWER REV. FUND	20% 63,553	520.9800.59110	63,560	
560 SANITATION FUND	25% 79,441	560.9800.59110	79,450	
<b>Sub-Total Reimbursement</b>	<b>100% 317,763</b>	600.0000.49600		317,790

## OTHER SHARED AND DIRECT EXPENSED INTERNAL REIMBURSABLE AMOUNTS:

	= ACCOUNT =	= FUND FROM =	= FUND TO =
100 GENERAL FUND Reimb.-Shared Labor Expenses-Twp	100.9800.59130	10,000	
100 GENERAL FUND Reimbursements-Internal	100.0000.49600		10,000
Record Administrative Salary and Fringes direct funded from 100 General Fund per Township Cnt. for Fire Services.			
100 GENERAL FUND Reimb.-Shared Admin.Expenses	100.9800.59110	10,000	
220 RECREATION FUND Reimbursements-Internal	220.0000.49600		10,000
Reimburse Dept 4100 Recreation Director administrative Salary and Fringes for Overseeing Cemetery Operations.			
100 GENERAL FUND Reimb.-Shared Admin.Expenses	100.9800.59110	5,500	
220 RECREATION FUND Reimbursements-Internal	220.0000.49600		5,500
Reimburse Dept 4400 Seasonal Worker Salary and Fringes for Shared Duties.			
210 EMS TRANSPORT SERVICE FUND Reimb.-Shared Admin.Expenses	210.9800.59110	205,000	
100 GENERAL FUND Reimbursements-Internal	100.0000.49600		205,000
Reimburse Dept 2200 EMS Salary, Fringes and Other Costs to 100 General Fund.			
272 COURT COMPUTERIZATION FUND Reimb.-Shared Admin.Expenses	272.9800.59110	10,000	
100 GENERAL FUND Reimbursements-Internal	100.0000.49600		10,000
Reimburse Dept 1800 MIS Director Budgeted Expenses that are Court Related.			

## ESTIMATED COST CENTERING OF LABOR SHARING REIMBURSEMENT POSTING:

Reimburse Direct Labor Salary and Fringes for work performed by Department Personnel in Other Funds, various as needed.

	= ACCOUNT =	= FUND FROM =	= FUND TO =
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5100.59130	30,000	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5110.59130	7,000	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5120.59130	500	
500 ELECTRIC UTILITY REVENUE FUND Reimb.-Shared Labor Expenses	500.9800.59130	0	
510 WATER REVENUE FUND Reimb.-Shared Labor Expenses	510.9800.59130	5,000	
520 SEWER UTILITY REVENUE FUND Reimb.-Shared Labor Expenses	520.9800.59130	15,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6400.59160	7,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6410.59160	20,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6411.59160	13,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6412.59160	7,500	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6420.59160	15,500	
<b>Sub-Total Reimb.-Shared Labor and Direct Salary &amp; Fringe</b>		120,500	
100 GENERAL FUND Reimbursements-Internal	100.0000.49600	3.843%	4,631
200 STREET CONST.MAINT.&REPAIR FD Reimbursements-Internal	200.0000.49600	22.711%	27,367
500 ELECTRIC UTILITY REVENUE FUND Reimbursements-Internal	500.0000.49600	1.115%	1,344
510 WATER REVENUE FUND Reimbursements-Internal	510.0000.49600	18.903%	22,778
520 SEWER UTILITY REVENUE FUND Reimbursements-Internal	520.0000.49600	38.344%	46,205
560 SANITATION (REFUSE)REVENUE FD Reimbursements-Internal	560.0000.49600	7.154%	8,621
600 CENTRAL GARAGE ROTARY FUND Reimbursements-Internal	600.0000.49600	7.930%	9,556
<b>Sub-Total Reimbursement</b>			120,500
9800-REIMBURSABLES			11/15/2022

# 2023 ESTIMATED INTERNAL REIMBURSABLE COSTS - ALLOCATION OF SHARED AND DIRECT COSTS

## ELECTRIC, WATER & SEWER REIMBURSABLE AMOUNTS FROM 180KWH TAX FUND:

	<u>= ACCOUNT =</u>		<u>= APPROPRIATIONS =</u>
1800 MUNICIPAL COURT/JUDICIAL Utilities-Electric	100.1800.53110	2.945%	4,000
1900 GENERAL GOV./MISCELLANEOUS Utilities-Electric	100.1900.53110	10.677%	14,500
2100 POLICE/SAFETY SERVICES Utilities-Electric	100.2100.53110	11.413%	15,500
2200 FIRE/SAFETY SERVICES Utilities-Electric	100.2200.53110	21.593%	29,325
4700 CEMETERY/GROUNDS Utilities-Electric	100.4700.53110	2.356%	3,200
1800 MUNICIPAL COURT/JUDICIAL Utilities-Water And Sewer	100.1800.53113	1.105%	1,500
1900 GENERAL GOV./MISCELLANEOUS Utilities-Water And Sewer	100.1900.53113	1.399%	1,900
2100 POLICE/SAFETY SERVICES Utilities-Water And Sewer	100.2100.53113	1.473%	2,000
2200 FIRE/SAFETY SERVICES Utilities-Water And Sewer	100.2200.53113	4.786%	6,500
4700 CEMETERY/GROUNDS Utilities-Water And Sewer	100.4700.53113	0.368%	500
5100 SERVICE/STREETS MAINT.&PROP. Utilities-Electric	200.5100.53110	4.190%	5,690
5100 SERVICE/STREETS MAINT.&PROP. Utilities-Water And Sewer	200.5100.53113	0.214%	290
4200 RECREATION/GOLF OPERATING Utilities-Electric	220.4200.53110	5.302%	7,200
4300 RECREATION/POOL OPERATING Utilities-Electric	220.4300.53110	8.100%	11,000
4400 RECREATION/PARKS & PROGRAMS Utilities-Electric	220.4400.53110	16.200%	22,000
4200 RECREATION/GOLF OPERATING Utilities-Water And Sewer	220.4200.53113	0.884%	1,200
4300 RECREATION/POOL OPERATING Utilities-Water And Sewer	220.4300.53113	4.418%	6,000
4400 RECREATION/PARKS & PROGRAMS Utilities-Water And Sewer	220.4400.53113	2.577%	3,500
<b>Sub-Total Reimbursement --&gt;</b>		<b>100%</b>	<b>135,805</b>

	<u>= ACCOUNT =</u>	<u>= FUND FROM =</u>	<u>= FUND TO =</u>
180 KWH TAX COLLECTION FUND (GF) Reimb.-Shared Admin.Expenses	180.9800.59110	135,810	
100 GENERAL FUND Reimbursements-City Utilities	100.0000.49650		78,930
200 STREET CONST.MAINT.&REPAIR FD Reimbursements-City Utilities	200.0000.49650		5,980
220 RECREATION FUND Reimbursements-City Utilities	220.0000.49650		50,900

## 2023 ESTIMATED INTERNAL REIMBURSABLE COSTS - ALLOCATION OF SHARED AND DIRECT COSTS

### ALLOCATION BY FUND - SUMMARY

	<u>= ACCOUNT =</u>	<u>= FUND FROM =</u>	<u>= FUND TO =</u>
100 GENERAL FUND Reimb.-Shared Admin.Expenses	100.9800.59110	63,170	
100 GENERAL FUND Reimb.-Shared Labor Expenses-Twp	100.9800.59130	10,000	
180 KWH TAX COLLECTION FUND (GF) Reimb.-Shared Admin.Expenses	180.9800.59110	135,810	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5100.59130	30,000	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5110.59130	7,000	
200 STREET CONST.MAINT.&REPAIR FD Reimb.-Shared Labor Expenses	200.5120.59130	500	
210 EMS.TRANSPORT SERVICE FUND Reimb.-Shared Admin.Expenses	210.9800.59110	205,000	
272 COURT COMPUTERIZATION FUND Reimb.-Shared Admin.Expenses	272.9800.59110	10,000	
500 ELECTRIC UTILITY REVENUE FUND Reimb.-Shared Admin.Expenses	500.9800.59110	1,100,300	
500 ELECTRIC UTILITY REVENUE FUND Reimb.-Shared Labor Expenses	500.9800.59130	0	
510 WATER REVENUE FUND Reimb.-Shared Admin.Expenses	510.9800.59110	552,730	
510 WATER REVENUE FUND Reimb.-Shared Labor Expenses	510.9800.59130	5,000	
519 WATER PLANT IMPROV & RENO FUND Reimb.-Shared Labor Expenses	519.9800.59130	0	
520 SEWER UTILITY REVENUE FUND Reimb.-Shared Admin.Expenses	520.9800.59110	635,090	
520 SEWER UTILITY REVENUE FUND Reimb.-Shared Labor Expenses	520.9800.59130	15,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6400.59160	7,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6410.59160	20,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6411.59160	13,000	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6412.59160	7,500	
560 SANITATION (REFUSE)REVENUE FD Reimb-Direct Salary & Fringe	560.6420.59160	15,500	
560 SANITATION (REFUSE)REVENUE FD Reimb.-Shared Admin.Expenses	560.9800.59110	270,570	
<b>EXPENDITURE - GRAND TOTAL</b>		<b>3,103,170</b>	

100 GENERAL FUND Reimbursements-Internal	100.0000.49600	2,518,201
100 GENERAL FUND Reimbursements-City Utilities	100.0000.49650	78,930
200 STREET CONST.MAINT.&REPAIR FD Reimbursements-Internal	200.0000.49600	27,367
200 STREET CONST.MAINT.&REPAIR FD Reimbursements-City Utilities	200.0000.49650	5,980
220 RECREATION FUND Reimbursements-Internal	220.0000.49600	15,500
220 RECREATION FUND Reimbursements-City Utilities	220.0000.49650	50,900
500 ELECTRIC UTILITY REVENUE FUND Reimbursements-Internal	500.0000.49600	1,344
500 ELECTRIC UTILITY REVENUE FUND Reimbursements-City Utilities	500.0000.49650	0
510 WATER REVENUE FUND Reimbursements-Internal	510.0000.49600	22,778
510 WATER REVENUE FUND Reimbursements-City Utilities	510.0000.49650	0
520 SEWER UTILITY REVENUE FUND Reimbursements-Internal	520.0000.49600	46,205
520 SEWER UTILITY REVENUE FUND Reimbursements-City Utilities	520.0000.49650	0
560 SANITATION (REFUSE)REVENUE FD Reimbursements-Internal	560.0000.49600	8,621
560 SANITATION (REFUSE)REVENUE FD Reimbursements-City Utilities	560.0000.49650	0
600 CENTRAL GARAGE ROTARY FUND Reimbursements-Internal	600.0000.49600	327,346

<b>REVENUE - GRAND TOTAL</b>	<b>3,103,170</b>
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**ORDINANCE NO. 077-22**

**AN ORDINANCE ESTABLISHING A NEW POSITION  
CLASSIFICATION PAY PLAN FOR EMPLOYEES OF THE CITY  
OF NAPOLEON, OHIO FOR THE YEAR 2023; REPEALING  
ORDINANCE NO. 053-21; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council reviewed the proposed Year 2023 annual appropriation measure and finds, in general, as it relates to non-bargaining employees of the City of Napoleon, Ohio, that a compensation increase of three and one half percent (3.5%) is generally warranted subject to various considerations as contained herein; and,

**WHEREAS**, Exhibits A, B, and C attached hereto and incorporated herein, reflect pay scales for City of Napoleon non-bargaining employees. The pay scales noted in these Exhibits generally contain a three and one half percent (3.5%) pay increase from the 2022 pay scales; and,

**WHEREAS**, Council desires to make said compensation increases effective on the pay period commencing on or about December 26, 2022; and,

**WHEREAS**, Council now desires to adopt a new 2023 Classification Pay Plan for its non-bargaining employees as stated in this Ordinance and Exhibits A, B, and C;  
**Now Therefore,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio, (the "City") had previously established a new 2022 Position Classification Pay Plan ("Pay Plan") for its non-bargaining employees, passed by Council on December 20, 2021.

Section 2. That, effective with the first pay period for the Year 2023, that commences on or about December 26, 2022, the pay scale (steps) for the City's non bargaining employees (full time) positions of this city shall be provided, unless modified, as established in Exhibit A, attached and incorporated herein. Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 3 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level of compensation the Department Director or Appointing Authority deems appropriate as listed in Exhibit A.

Section 3. That, effective with the first pay period for the Year 2023, which commences on or about December 26, 2022, each non-bargaining employee (full time regular) (hourly), subject to Employment Policy Manual Policy §8.10 (Compensation Reviews), is eligible on such employee's annual hiring anniversary date of uninterrupted full time service with the City, to be advanced one (1) step in the Pay Plan until the maximum step is reached. The non-bargaining employee's (full time regular) (hourly) step location prior to advancement in the Pay Plan shall be determined by contrasting the base hourly rate said employee received prior to the enactment of this Ordinance with the table found in Exhibit A for the respective year. For new hires or current employees, the Department Director or Appointing Authority may place an employee within the scale where the Department Director or Appointing Authority deems appropriate considering

merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay. Step increases for transfer employees shall be in accordance with §197.09(e) of the Personnel Code. A mere reclassification of a current position, where job duties are substantially the same, does not constitute a transfer.

Section 4. That, effective with the first pay period for the Year 2023, that commences on or about December 26, 2022, the pay scale for non-bargaining employee (salaried) (full time) positions of this City which are exempt under the Fair Labor Standards Act (FLSA) as it relates to overtime, shall be provided, unless modified, as established in Exhibit B, attached and incorporated herein, (expressed in base biweekly salary amounts). Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 5 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit B.

Section 5. That, effective with the first pay period for the Year 2023, that commences on or about December 26, 2022, each non bargaining employee (salaried) (full time) position of this City as defined in Section 4 of this Ordinance, is eligible to have a minimum salary increase of three and one half percent (3.5%) for Year 2023, subject to Employment Policy Manual "Policy §8.10 (Compensation Reviews)," calculated from what the employee is making at the time just prior to the proposed increase period, and as reflected in the amounts expressed in Exhibit B. In no event shall any increase place the employee above the top scale as established in Section 4 of this Ordinance. For new hires or current employees, the Department Director or Appointing Authority may place an employee, at any time, within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay.

Section 6. That, effective with the first pay period of the Year 2023, that commences on or about December 26, 2022, the Pay Scale (steps) for part time, permanent part time, and temporary employees of this City shall be provided unless modified, as stated in the table found in Exhibit C (attached and incorporated herein), except when Federal or State minimum wage of a higher amount is required, then the higher amount of the Federal or State minimum wage shall apply. Subject to the provisions of the City's Personnel Code and Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit C. Employment Policy Manual 2014-1, Policy Section 8.10, (compensation reviews), is applicable only to permanent part time employees, not part time or temporary employees.

Section 7. That, all paid part time, permanent part time, and temporary employees of the City shall, effective with the first pay period of the Year 2023, that commences on or about December 26, 2022, have a minimum hourly base pay increase of three and one half percent (3.5%) for Year 2023 calculated from what the employee's base rate was just prior to this proposed increase, and as is reflected in the amounts expressed in Exhibit C (the amounts include the three and one half percent (3.5%) increase). Only permanent part time employees are subject to Employment Policy Manual 2014-1 Policy §8.10 (compensation reviews), when applicable. For new hires or current employees of the City, the Appointing Authority or Department Director may

place an employee within the scale where the Appointing Authority or Department Director deems appropriate considering merit and fitness. Nothing in this section shall be construed to prohibit a decrease in pay. The non-full time status positions found in Exhibit "C" (i.e. temporary part time or permanent part time) may be modified by the Appointing Authority or Department Director at any time, except that Council shall approve any modification to a full time status. Additionally, the position of Probation Officer PIIG Grant is hereby set as expressed in Exhibit C.

Section 8. That, compensation for employees' appointments made in order to fill temporarily vacant positions shall be at a rate established by the Department Director or Appointing Authority, except that it shall not exceed the top pay scale established in this Ordinance for the position being filled. Temporary positions being filled by temporary employees for whom no pay scale has been established shall be at a pay scale established by the Department Director or Appointing Authority by comparing the temporary position created to the most similar position established within the same department that is utilizing the temporary employee. In the event no such similar position exists, then it shall be paid in an amount as determined appropriate by the Department Director or Appointing Authority so long as the amount paid may be accomplished without exceeding the department's annual budget.

Section 9. That, notwithstanding any section of this Ordinance to the contrary, compensation of the Clerk of the Napoleon Municipal Court shall be as found in Section 4 of this Ordinance and as stated in Exhibit B unless otherwise set by the Municipal Court Judge pursuant to ORC §1901.31 (C).

Section 10. That, compensation for the Chief Deputy Clerk and all other Deputy Clerks of the Napoleon Municipal Court shall be as set by the Clerk of the Napoleon Municipal Court pursuant to ORC §1901.31 and as stated in Exhibits A, B, and C.

Section 11. That, the compensation for Municipal Court Bailiff and/or Deputy Bailiff shall be established by the Municipal Court pursuant to ORC §1901.32 and as stated in Exhibits A, B, and C.

Section 12. That, all positions and/or classifications found in this Ordinance shall be deemed created, established, and existing in and for the City of Napoleon, Ohio. The status of part time employees may be further defined by the Department Director or Appointing Authority as permanent part time, temporary, seasonal, or intermittent employees without affecting the compensation status as stated in this Ordinance. Nothing in this Ordinance shall be construed as mandating that each and every position and/or classification be filled by this City.

Section 13. That, this Ordinance allows the terms and conditions of this pay increase to be retroactively applied, the same being hereby approved as it so exists.

Section 14. That, those employees who are covered by collective bargaining agreements shall be paid in accordance with the respective collective bargaining agreement.

Section 15. That, all compensation paid under this Ordinance is subject to appropriation of funds by Council.

Section 16. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 17. That, all pay scales reflected in this Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 18. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 19. That, any employee who is employed by the City in more than one position shall be paid overtime in accordance with State and Federal wage and salary laws (specifically, after forty hours of work within one week the person should receive overtime based on the salary or wage for the position they are working when they surpass forty hours for that work week). However, but for the employee's normal scheduled employment, the department that causes the overtime shall be liable for the payment of overtime regardless of where the hours were worked.

Section 20. That, Ordinance No. 053-21 is repealed in its entirety effective December 26, 2022.

Section 21. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 22. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 23. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper processing of wages to employees, this being essential to the harmony of the necessary workforce, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain  
Attest:

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Marrisa Flogaus, Clerk of Council

*I, Marrisa Flogaus, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 077-22 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

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*Marrisa Flogaus, Clerk of Council*



EXHIBIT "A"  
(BASE HOURLY RATE)

Title	A	B	C	D
Clerk-Typist II	\$13.26	\$15.26	\$16.37	\$17.56
Receptionist	\$15.00	\$17.19	\$18.43	\$19.82
Administrative Assistant	\$18.27	\$21.08	\$22.64	\$24.37
Front Desk Administrator	\$13.26	\$14.97	\$15.69	\$16.59
Service Building Secretary	\$13.26	\$14.97	\$15.69	\$16.59
Senior Service Building Secretary	\$16.48	\$18.90	\$20.32	\$21.94
Executive Assistant to Appointing Authority	\$22.18	\$23.64	\$25.16	\$26.77
Executive Assistant/Paralegal to Law Director	\$26.77	\$29.23	\$31.39	\$33.55
Account Clerk I	\$13.26	\$14.97	\$15.69	\$16.58
Account Clerk II	\$16.48	\$18.90	\$20.33	\$21.94
Utility Billing Administrator	\$18.71	\$21.54	\$23.07	\$27.40
Senior Account Clerk	\$18.27	\$21.08	\$22.65	\$26.78
Records Clerk/Recorder	\$16.48	\$18.90	\$20.32	\$21.93
Accounts Payable Clerk	\$16.48	\$18.90	\$20.32	\$23.07
Tax Administrator	\$18.71	\$21.54	\$23.07	\$27.40
Engineering Technician	\$20.09	\$23.07	\$24.72	\$26.52
Senior Engineering Technician	\$23.86	\$27.47	\$29.40	\$31.54
Staff Engineer	\$22.17	\$25.56	\$27.47	\$29.51
Licensed Staff Engineer	\$30.02	\$32.27	\$34.71	\$38.82
Construction Inspector*	\$26.86	\$30.86	\$33.07	\$36.34
Senior Electric Engineering Technician	\$22.17	\$25.56	\$27.47	\$29.50
Electrical Construction/Maintenance Inspector*	\$29.78	\$34.27	\$36.74	\$39.39
Zoning Administrator	\$22.17	\$25.56	\$27.47	\$29.50
Assistant Water Superintendent	\$32.02	\$33.22	\$35.05	\$36.88
Chief Water Treatment Operator	\$23.86	\$27.47	\$29.40	\$33.25
Chief Wastewater Treatment Operator	\$23.86	\$26.93	\$29.40	\$33.25
Police Lieutenant	\$0.00	\$34.88	\$36.53	\$38.36
Deputy Court Clerk	\$17.71	\$19.28	\$20.68	\$22.16
Chief Probation Officer	\$21.39	\$0.00	\$0.00	\$23.64
IT Specialist	\$19.69	\$21.78	\$23.89	\$25.99

• 3.5% increase

2023 Pay Ordinance

EXHIBIT "B"  
(BASED ON AN 80 HOUR PAY PERIOD)

Title	BOTIOM	Top
Assistant to the City Engineer	\$2,985.66	\$3,445.00
City Engineer	\$3,502.41	\$4,248.82
Public Works Director *	\$4,165.52	\$4,987.36
Golf Course & Grounds Superintendent	\$2,127.29	\$2,859.52
Parks & Recreation Director/Cemetery	\$1,927.82	\$3,350.58
Assistant Finance Director	\$3,181.37	\$3,693.04
Electrical Engineer	\$3,313.21	\$3,858.62
Electric Distribution Superintendent	\$3,377.97	\$4,161.17
IT Administrator	\$2,084.11	\$3,096.00
Human Resources Director	\$2,376.15	\$3,605.91
Municipal Court Bailiff	\$1,628.14	\$1,831.65
Municipal Court Clerk	\$2,013.83	\$3,526.57
Assistant Fire Chief	\$2,354.09	\$3,445.00
Fire Chief	\$2,928.24	\$3,865.96
Operations Superintendent	\$2,429.17	\$3,445.00
Water Superintendent	\$2,659.54	\$3,584.34
Wastewater Superintendent	\$2,659.54	\$3,584.34
Chief of Police	\$3,087.24	\$3,980.80

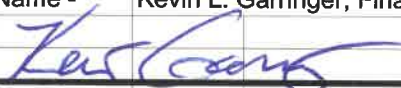
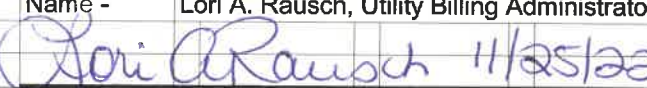
• 3.5% Increase

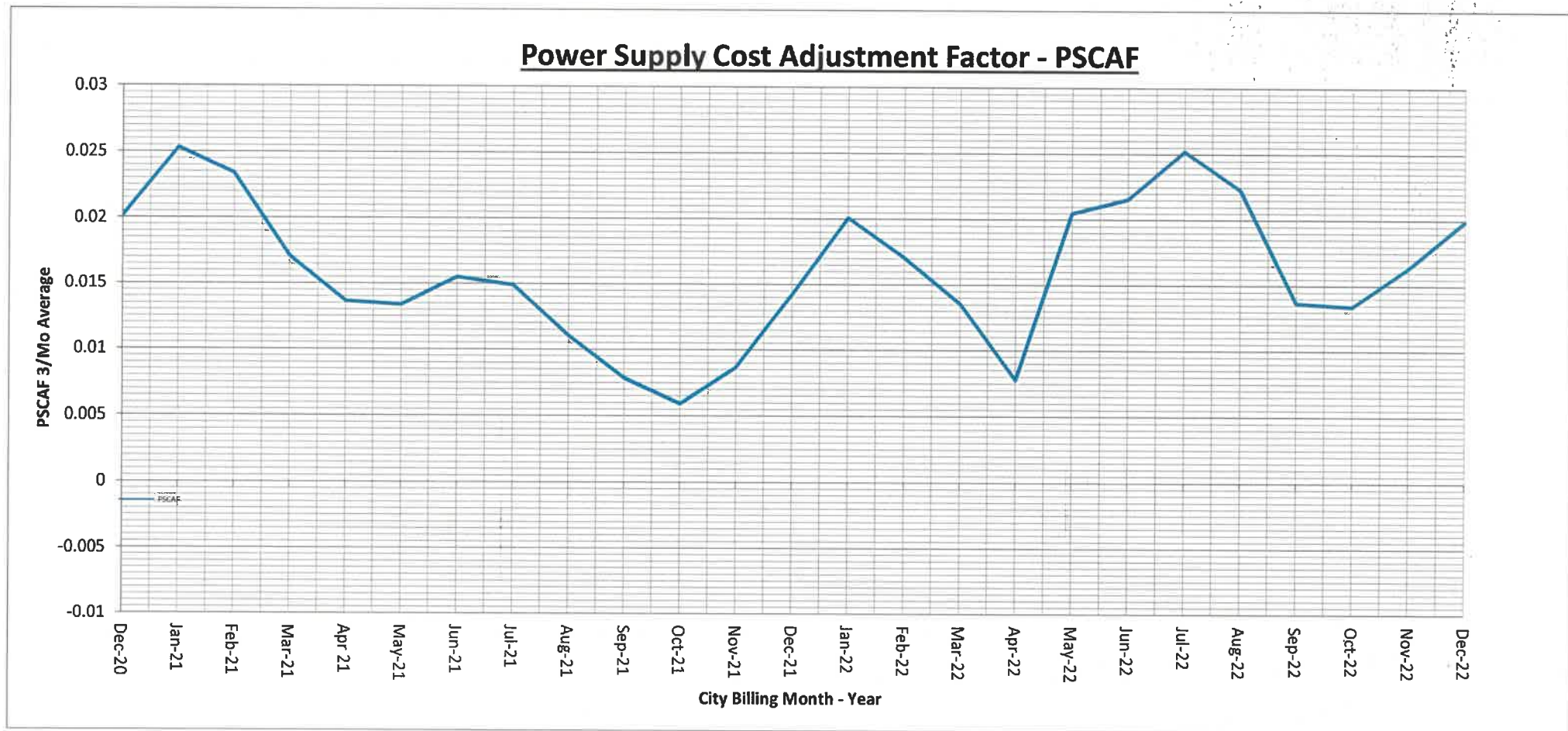
2023 Pay Ordinance

EXHIBIT "C"  
(BASE HOURLY  
RATE)

Title	Bottom	Top
Front Desk Administrator (Part Time)	\$10.67	\$14.57
Legal Clerk (Temporary)	\$15.34	\$24.63
Probationary/Trainee Fire Fighter/EMT	\$9.49	\$14.47
All Fire/Rescue Department (Part Time)	\$13.59	\$18.86
Deputy Court Clerk (Part Time)	\$11.82	\$16.24
Deputy Court Bailiff (Part Time)	\$0.00	\$15.55
Probation Officer Grant	\$0.00	\$17.57
Construction Inspection (Temporary)	\$14.33	\$15.36
Construction Engineer (Temporary) Engineering Dept.	\$43.50	\$46.62
Income Tax/Collection Clerk (Part Time)	\$10.67	\$18.82
Lifeguard (Seasonal)	\$9.49	\$15.94
Seasonal Laborer - Other	\$9.49	\$15.94
Recreation Worker (Seasonal)	\$9.49	\$15.94
Parks Maintenance Worker (Seasonal)	\$9.49	\$15.94
Golf Course Clubhouse Attendant (Seasonal)	\$9.49	\$15.94
Senior Center Fitness Coordinator (Part Time)	\$9.49	\$15.94
Code Enforcement Inspector	\$20.67	\$32.16
Adjunct EMS Instructor for the Fire Department (Part Time)	\$0.00	\$22.08
Adjunct Fire Instructor for the Fire Department (Part Time)	\$0.00	\$22.08

• 3.5% Increase

CITY OF NAPOLEON, OHIO - PSCAF											
POWER SUPPLY COST ADJUSTMENT FACTOR (PSCAF) - COMPUTATION OF MONTHLY PSCAF											
COMPUTATIONS WITH CORRECTED DATA FROM JULY, 2015, THROUGH MARCH, 2017											
AMP Billed Usage Month	PSCAF City Billing Month	AMP - kWh Delivered As Listed on AMP Invoices	Purchased Power Supply Costs (*=Net of Known) (+ OR - Other Cr's)	Rolling 3-Month Totals Current + Prior 2 Months		Rolling 3 Month Average Cost	Less: Fixed Base Power Supply Cost	PSCA Dollar Difference + or (-)	PSCA-Corrt'd. 3 MONTH AVG.FACTOR + Line Loss	Total Residential Cost / kWh For Month	
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)		
		Actual Billed	Actual Billed w/Cr's	c + prior 2 Mo	d + prior 2 Mo	f / e	\$0.07194 Fixed	g + h	i X 1.075		
Nov 20	Jan 21	11,652,657	\$ 1,113,624.87	35,042,648	\$ 3,345,829.38	\$ 0.09548	\$ (0.07194)	\$ 0.02354	\$ 0.02531	0.1340	
Dec 20	Feb 21	12,648,166	\$ 1,124,907.42	35,945,880	\$ 3,367,255.21	\$ 0.09368	\$ (0.07194)	\$ 0.02174	\$ 0.02337	0.1299	
Jan 21	Mar 21	12,962,585	\$ 1,034,448.66	37,263,408	\$ 3,272,980.95	\$ 0.08783	\$ (0.07194)	\$ 0.01589	\$ 0.01708	0.1236	
Feb 21	Apr 21	12,300,987	\$ 1,049,227.94	37,911,738	\$ 3,208,584.02	\$ 0.08463	\$ (0.07194)	\$ 0.01269	\$ 0.01364	0.1265	
Mar 21	May 21	11,917,978	\$ 1,053,961.87	37,181,550	\$ 3,137,638.47	\$ 0.08439	\$ (0.07194)	\$ 0.01245	\$ 0.01338	0.1237	
Apr 21	June 21	10,765,694	\$ 918,047.72	34,984,659	\$ 3,021,237.53	\$ 0.08636	\$ (0.07194)	\$ 0.01442	\$ 0.01550	0.1261	
May 21	July 21	11,537,945	\$ 964,238.17	34,221,617	\$ 2,936,247.76	\$ 0.08580	\$ (0.07194)	\$ 0.01386	\$ 0.01490	0.1232	
June 21	Aug 21	13,563,554	\$ 1,066,460.78	35,867,193	\$ 2,948,746.67	\$ 0.08221	\$ (0.07194)	\$ 0.01027	\$ 0.01104	0.1166	
July 21	Sept 21	14,499,118	\$ 1,106,204.19	39,600,617	\$ 3,136,903.14	\$ 0.07921	\$ (0.07194)	\$ 0.00727	\$ 0.00782	0.1133	
Aug 21	Oct 21	15,646,644	\$ 1,212,305.64	43,709,316	\$ 3,384,970.61	\$ 0.07744	\$ (0.07194)	\$ 0.00550	\$ 0.00591	0.1110	
Sept 21	Nov 21	12,554,924	\$ 1,097,036.16	42,700,686	\$ 3,415,545.99	\$ 0.07999	\$ (0.07194)	\$ 0.00805	\$ 0.00865	0.1175	
Oct 21	Dec 21	12,131,921	\$ 1,125,088.51	40,333,489	\$ 3,434,430.31	\$ 0.08515	\$ (0.07194)	\$ 0.01321	\$ 0.01420	0.1237	
Nov 21	Jan 22	12,362,753	\$ 1,135,197.78	37,049,598	\$ 3,357,322.45	\$ 0.09062	\$ (0.07194)	\$ 0.01868	\$ 0.02008	0.1281	
****Dec 21	Feb 22	12,816,596	\$ 1,016,008.94	37,311,270	\$ 3,276,295.23	\$ 0.08781	\$ (0.07194)	\$ 0.01587	\$ 0.01706	0.1238	
Jan 22	Mar 22	13,995,086	\$ 1,160,729.26	39,174,435	\$ 3,311,935.98	\$ 0.08454	\$ (0.07194)	\$ 0.01260	\$ 0.01355	0.1199	
Feb 22 ‡	Apr 22	12,258,331	\$ 1,108,306.10	39,070,013	\$ 3,285,044.30	\$ 0.08408	\$ (0.07194)	\$ 0.01214	\$ 0.01305	0.1205	
Mar 22	May 22	12,370,598	\$ 1,125,556.75	38,624,015	\$ 3,394,592.11	\$ 0.08789	\$ (0.07194)	\$ 0.01595	\$ 0.01715	0.1297	
Apr 22*	June 22	11,096,205	\$ 1,163,207.66	35,725,134	\$ 3,397,070.51	\$ 0.09509	\$ (0.07194)	\$ 0.02315	\$ 0.02156	0.1313	
May 22	July 22	11,848,670	\$ 1,079,183.13	35,315,473	\$ 3,367,947.54	\$ 0.09537	\$ (0.07194)	\$ 0.02343	\$ 0.02519	0.1333	
June 22	Aug 22	13,396,810	\$ 1,124,595.07	36,341,685	\$ 3,366,985.86	\$ 0.09265	\$ (0.07194)	\$ 0.02071	\$ 0.02226	0.1267	
July 22	Sept 22	14,463,421	\$ 1,156,720.13	39,708,901	\$ 3,360,498.33	\$ 0.08463	\$ (0.07194)	\$ 0.01269	\$ 0.01364	0.1189	
August 22	Oct 22	14,545,533	\$ 1,297,447.92	42,405,764	\$ 3,578,763.12	\$ 0.08439	\$ (0.07194)	\$ 0.01245	\$ 0.01338	0.1195	
Sept 22	Nov 22	12,300,554	\$ 1,144,216.53	41,309,508	\$ 3,598,384.58	\$ 0.08711	\$ (0.07194)	\$ 0.01517	\$ 0.01631	0.1259	
Oct 22	Dec 22	11,441,904	\$ 1,020,760.83	38,287,991	\$ 3,462,425.28	\$ 0.09043	\$ (0.07194)	\$ 0.01849	\$ 0.01988		
** Reduction of \$100,000 from actual invoice from AMP to be taken from reserve as approved by Council to lessen PSCA for month due to COVID-19 Pandemic.											
**** Addition of \$344,986.22 from sale of JV5 Recs on February 2022 City Billing Month- AMP December 2021 Power Billing Invoice											
‡ Addition of \$193,082.78 from sale of JV5 Recs on April 2022 City Billing Month- AMP February 2022 Power Billing Invoice											
* reduced PSCAF for June 22 from \$ .02489 to \$ .02156 to reflect corrected PSCAF with adjustment for May 22 by -\$ .003330.											
PSCAF - Preparers Signature:						PSCAF - Reviewers Signature:					
Name -		Kevin L. Garringer, Finance Director				Name -		Lori A. Rausch, Utility Billing Administrator			
		11-25-22						11/25/22			
Signature		Date				Signature		Date			





**AMERICAN MUNICIPAL POWER, INC.**  
1111 Schrock Rd, Suite 100  
COLUMBUS, OHIO 43229  
PHONE: (614) 540-1111  
FAX: (614) 540-1078

INVOICE NUMBER: 1004328  
INVOICE DATE: 15-NOV-22  
DUE DATE: 30-NOV-22  
TOTAL AMOUNT DUE: \$1,020,760.83  
CUSTOMER NUMBER 5020  
CUSTOMER P.O. #:

**City of Napoleon**  
255 West Riverview Avenue  
P.O. Box 151  
Napoleon, OH 43545-0151

MAKE CHECK PAYABLE TO AMP.  
DIRECT INVOICE QUESTIONS TO BILLING@AMPPARTNERS.ORG

**City of Napoleon Power Billing – October, 2022**

Municipal Peak: 19,780 kW  
Total Metered Energy: 11,501,895 kWh

Total Power Charges:	\$764,758.30
Total Transmission/Capacity/Ancillary Services:	\$246,604.93
Total Other Charges:	\$9,397.60
Total Miscellaneous Charges:	\$0.00

**TOTAL CHARGES** **\$1,020,760.83**

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\*To avoid a delayed payment charge, payment must be made to provide available funds for use by AMP on or before the due date.

**Wire or ACH Transfer Information:**

Huntington National Bank  
Columbus, Ohio  
Account No. 0189-2204055  
ABA: #44 000024

**Mailing Address:**

AMP Inc.  
Department L614  
Columbus, OH 43260



**DETAIL INFORMATION OF POWER CHARGES October, 2022**  
**City of Napoleon**

**FOR THE MONTH OF: October, 2022**

**Total Metered Load kWh: 11,501,895**  
**Transmission Losses kWh: -59,991**  
**Distribution Losses kWh: 0**  
**Total Energy Req. kWh: 11,441,904**

**Time of Pool Peak: 10/20/2022 @ H.E. 10:00**  
**Time of Municipal Peak: 10/20/2022 @ H.E. 13:00**  
**Transmission Peak: June,29,2021 @ H.E. 15:00**

**Coincident Peak kW: 19,755**  
**Municipal Peak kW: 19,780**  
**Transmission Peak kW: 30,320**  
**PJM Capacity Requirement kW: 28,916**

**City of Napoleon Resources**

**AMP CT - Sched @ ATSI**

Demand Charge:	\$2.944540 kW	12,400 kW =	\$36,512.30
Transmission Credit:			-\$52,956.26
Capacity Credit:	\$1.326620 kW	-12,400 kW =	-\$16,450.09
<b>Subtotal</b>			<b>-\$32,894.05</b>

**Fremont - sched @ Fremont**

Demand Charge:	\$3.521790 kW	8,767 kW =	\$30,875.53
Energy Charge:	\$0.033930 kWh	4,168,945 kWh =	\$141,453.64
Net Congestion, Losses, FTR:			\$23,671.56
Capacity Credit:	\$1.541809 kW	-8,767 kW =	-\$13,517.04
Debt Service:	\$4.615970 kW	8,767 kW =	\$40,468.21
Adjustment for prior month:			\$13.07
<b>Subtotal</b>		<b>4,168,945 kWh</b>	<b>\$222,964.97</b>

**AMP Hydro CSW - Sched @ PJMC**

Demand Charge:	\$53.540000 kW	3,498 kW =	\$187,282.92
Energy Charge:	\$0.026000 kWh	1,223,652 kWh =	\$31,814.96
Net Congestion, Losses, FTR:			\$8,988.17
Capacity Credit:	\$5.194797 kW	-3,498 kW =	-\$18,171.40
REC Credit (Estimate):			-\$8,259.65
MISO Market Credits	-\$0.068718 kWh	1,223,652 kWh =	-\$84,086.54
<b>Subtotal</b>		<b>1,223,652 kWh</b>	<b>\$117,568.46</b>

**Meldahl Hydro - Sched @ Meldahl Bus**

Demand Charge:	\$32.007579 kW	504 kW =	\$16,131.82
Energy Charge:	\$0.026000 kWh	134,688 kWh =	\$3,501.88
Net Congestion, Losses, FTR:			-\$189.75
Capacity Credit:	\$2.140119 kW	-504 kW =	-\$1,078.62
REC Credit (Estimate):			-\$909.14
<b>Subtotal</b>		<b>134,688 kWh</b>	<b>\$17,456.19</b>

**JV6 - Sched @ ATSI**

Demand Charge:	\$7.991822 kW	225 kW =	\$1,798.16
Energy Charge:		15,421 kWh =	
Transmission Credit:	\$0.185378 kW	-225 kW =	-\$41.71
Capacity Credit:	\$0.100356 kW	-225 kW =	-\$22.58
<b>Subtotal</b>			<b>\$1,733.87</b>

**Greenup Hydro - Sched @ Greenup Bus**

Demand Charge:	\$26.199606 kW	330 kW =	\$8,645.87
Energy Charge:	\$0.009000 kWh	158,274 kWh =	\$1,424.47
Net Congestion, Losses, FTR:			-\$166.03
Capacity Credit:	\$1.340212 kW	-330 kW =	-\$442.27
REC Credit (Estimate):			-\$1,068.35
<b>Subtotal</b>		<b>158,274 kWh</b>	<b>\$8,393.69</b>

**Prairie State - Sched @ PJMC**

Demand Charge:	\$11.951075 kW	4,976 kW =	\$59,468.55
Energy Charge:	\$0.005451 kWh	1,634,461 kWh =	\$8,909.78
Net Congestion, Losses, FTR:			\$15,363.19
Capacity Credit:	\$1.638493 kW	-4,976 kW =	-\$8,153.14
Debt Service:	\$22.991365 kW	4,976 kW =	\$114,405.03
Transmission from PSEC to PJM/MISO, including non-Prairie State variable charges/credits:	\$0.013652 kWh	1,634,461 kWh =	\$22,312.88
<b>Subtotal</b>		<b>1,634,461 kWh</b>	<b>\$212,306.29</b>

# **DETAIL INFORMATION OF POWER CHARGES October, 2022**

## **City of Napoleon**

### **NYPA - Sched @ NYIS**

Demand Charge:	\$4.074032 kW	940 kW =	\$3,829.59
Energy Charge:	\$0.020259 kWh	575,632 kWh =	\$11,562.00
Net Congestion, Losses, FTR:			\$6,214.12
Capacity Credit:	\$1.523711 kW	-935 kW =	-\$1,424.67
Adjustment for prior month:			\$5,351.63
<b>Subtotal</b>		<b>575,632 kWh</b>	<b>\$25,632.67</b>

### **JV5 - 7X24 @ ATSI**

Demand Charge:	\$13.092617 kW	3,088 kW =	\$40,430.00
Energy Charge:	\$0.019837 kWh	2,297,472 kWh =	\$45,574.67
Transmission Credit:	\$6.159479 kW	-3,088 kW =	-\$19,020.47
Capacity Credit:	\$1.523714 kW	-3,088 kW =	-\$4,705.23
Debt Service (current month):	\$17.660712 kW	3,088 kW =	\$54,536.28
<b>Subtotal</b>		<b>2,297,472 kWh</b>	<b>\$116,815.25</b>

### **JV5 Losses - Sched @ ATSI**

Energy Charge:		33,463 kWh =	
<b>Subtotal</b>		<b>33,463 kWh</b>	<b>\$0.00</b>

### **JV2 - Sched @ ATSI**

Demand Charge:	\$3.010000 kW	264 kW =	\$794.64
Energy Charge:		494 kWh =	
Transmission Credit:	\$5.009470 kW	-264 kW =	-\$1,322.50
Capacity Credit:	\$1.800530 kW	-264 kW =	-\$475.34
JV2 Project Fuel Costs not recovered through Energy Sales to Market :			\$39.05
<b>Subtotal</b>		<b>494 kWh</b>	<b>-\$964.15</b>

### **AMP Solar Phase I - Sched @ ATSI**

Demand Charge:		1,040 kW =	
Energy Charge:	\$0.041279 kWh	113,951 kWh =	\$4,703.80
Transmission Credit:			-\$3,857.68
Capacity Credit:	\$0.677404 kWh	-1,040 kWh =	-\$704.50
<b>Subtotal</b>		<b>113,951 kWh</b>	<b>\$141.62</b>

### **Efficiency Smart Power Plant 2020-23**

ESPP 2020-2023 obligation @ \$1.650 /MWh x 139,116.5 MWh / 12:			\$19,128.51
<b>Subtotal</b>			<b>\$19,128.51</b>

### **Northern Power Pool -**

On Peak Energy Charge: (M-F HE 08-23 EDT)	\$0.067353 kWh	669,608 kWh =	\$45,100.42
Off Peak Energy Charge:	\$0.047714 kWh	829,032 kWh =	\$39,556.53
Sale of Excess Non-Pool Resources to Pool:	\$0.058595 kWh	-413,190 kWh =	-\$24,210.67
Pool Congestion Hedge:			-\$3,971.30
<b>Subtotal</b>		<b>1,085,450 kWh</b>	<b>\$56,474.98</b>

### **TRANSMISSION / CAPACITY / ANCILLARY SERVICES -**

Demand Charge:	\$6.159478 kW	30,320 kW =	\$186,755.37
Energy Charge:	\$0.000825 kWh	9,144,432 kWh =	\$7,546.66
RPM (Capacity) Charges:	\$1.808788 kW	28,916 kW =	\$52,302.90
<b>Subtotal</b>			<b>\$246,604.93</b>

### **OTHER CHARGES:**

Dispatch Center Charges:		11,501,895 kWh =	
Service Fee A	\$0.000229 kWh	11,906,100 kWh =	\$2,726.50
Service Fee B	\$0.000580 kWh	11,501,895 kWh =	\$6,671.10
<b>Subtotal</b>			<b>\$9,397.60</b>

Total Demand Charges		\$457,397.58
Total Energy Charges		\$307,360.72
Total Transmission/Capacity/Ancillary Services		\$246,604.93
Total Other Charges		\$9,397.60
Total Miscellaneous Charges		\$0.00

**GRAND TOTAL POWER INVOICE**

**\$1,020,760.83**



# BILLING SUMMARY AND CONSUMPTION for BILLING CYCLE -December, 2022

2022 - DECEMBER BILLING WITH OCTOBER 2022 AMP BILLING PERIOD AND NOVEMBER 2022 CITY CONSUMPTION AND BILLING DATA

PREVIOUS MONTH'S POWER BILLS - PURCHASED POWER KWH AND COST ALLOCATIONS BY DEMAND & ENERGY:

DATA PERIOD	MONTH / YR	DAYS IN MONTH	MUNICIPAL PEAK						
AMP-Ohio Bill Month	OCT,2022	31	19,780.000						
City-System Data Month	NOV,2022	30							
City-Monthly Billing Cycle	DEC,2022	31							
=====CONTRACTED AND OPEN MARKET POWER=====									
=====PEAKING=====									
=====HYDRO POWER=====									
PURCHASED POWER-RESOURCES -> (	AMP CT	FREMONT	PRAIRIE STATE	MORGAN STNLY	NORTHERN	JV-2	AMP-HYDRO	MELDAHL-HYDRO	GREENUP HYDRO
(	SCHED. @ ATSI	SCHEDULED	SCHED. @ PJMC	REPLMT @ PJMC	7x24 @ AD	POOL	SCHED. @ ATSI	SCHED. @ PJMC	SCHED. @
Delivered kWh (On Peak) ->	0	4,168,945	1,634,461			669,608	494	1,223,652	134,688
Delivered kWh (Off Peak) ->						829,032			158,274
Delivered kWh (Replacement/Losses/Offset) ->									
Delivered kWh/Sale (Credits) ->						-413,190			
Net Total Delivered kWh as Billed ->	0	4,168,945	1,634,461	0	1,085,450	494	1,223,652	134,688	158,274
Percent % of Total Power Purchased->	0.0000%	36.4360%	14.2849%	0.0000%	9.4866%	0.0043%	10.6945%	1.1771%	1.3833%
<b>COST OF PURCHASED POWER:</b>									
<b>DEMAND CHARGES (+Debits)</b>									
Demand Charges	\$36,512.30	\$30,875.53	\$59,468.55			\$794.64	\$187,282.92	\$16,131.82	\$8,645.87
Debt Services (Principal & Interest)		\$40,468.21	\$114,405.03						
<b>DEMAND CHARGES (-Credits)</b>									
Transmission Charges (Demand-Credits)	-\$52,956.26					-\$1,322.50			
Capacity Credit	-\$16,450.09	-\$13,517.04	-\$8,153.14			-\$475.34	-\$18,171.40	-\$1,078.62	-\$442.27
Sub-Total Demand Charges	-\$32,894.05	\$57,826.70	\$165,720.44	\$0.00	\$0.00	-\$1,003.20	\$169,111.52	\$15,053.20	\$8,203.60
<b>ENERGY CHARGES (+Debits):</b>									
Energy Charges - (On Peak)		\$141,453.64	\$8,909.78		\$45,100.42		\$31,814.96	\$3,501.88	\$1,424.47
Energy Charges - (Replacement/Off Peak)					\$39,556.53				
Net Congestion, Losses, FTR		\$23,671.56	\$15,363.19				\$8,988.17		
Transmission Charges (Energy-Debits)			\$22,312.88						
ESPP Charges									
Bill Adjustments (General & Rate Levelization)					-\$3,971.30	\$39.05			
<b>ENERGY CHARGES (-Credits or Adjustments):</b>									
Energy Charges - On Peak (Sale or Rate Stabilization)					-\$24,210.67				
Net Congestion, Losses, FTR								-\$189.75	-\$166.03
MISO Market Credits							-\$84,086.54		
Bill Adjustments (General & Rate Levelization)		\$13.07					-\$8,259.65	-\$909.14	-\$1,068.35
Sub-Total Energy Charges	\$0.00	\$165,138.27	\$46,585.85	\$0.00	\$56,474.98	\$39.05	-\$51,543.06	\$2,402.99	\$190.09
<b>TRANSMISSION &amp; SERVICE CHARGES, MISC.:</b>									
RPM / PJM Charges Capacity - (+Debit)									
RPM / PJM Charges Capacity - (-Credit)									
Service Fees AMP-Dispatch Center - (+Debit/-Credit)									
Service Fees AMP-Part A - (+Debit/-Credit)									
Service Fees AMP-Part B - (+Debit/-Credit)									
Other Charges & Bill Adjustments - (+Debit/-Credit)									
Sub-Total Service Fees & Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL NET COST OF PURCHASED POWER	-\$32,894.05	\$222,964.97	\$212,306.29	\$0.00	\$56,474.98	-\$964.15	\$117,568.46	\$17,456.19	\$8,393.69
Percent % of Total Power Cost->	-3.2225%	21.8430%	20.7988%	0.0000%	5.5326%	-0.0945%	11.5177%	1.7101%	0.8223%
Purchased Power Resources - Cost per kWh->	\$0.000000	\$0.053482	\$0.129894	\$0.000000	\$0.052029	-\$1.951721	\$0.096080	\$0.129605	\$0.053033

**BILLING SUMMARY AND CONS**

2022 - DECEMBER BILLING WITH OCTOBER 20

**PREVIOUS MONTH'S POWER BILLS - PU****DATA PERIOD**

AMP-Ohio Bill Month

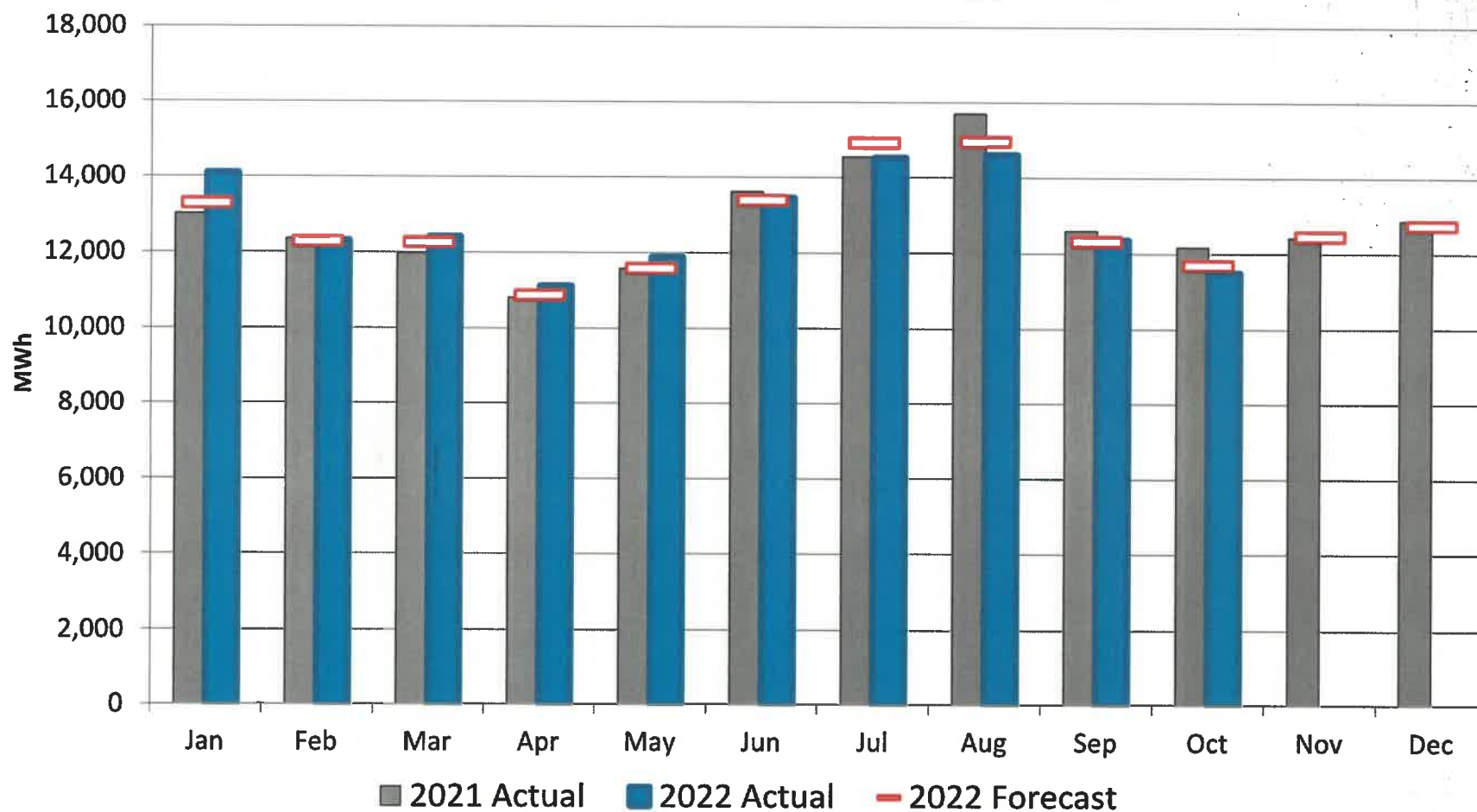
City-System Data Month

City-Monthly Billing Cycle

	=====WIND=====		=====SOLAR=====		=====TRANSMISSION, SERVICE FEES & MISC. CONTRACTS=====				
	NYPA	JV-5	JV-6	AMP SOLAR	EFFNCY.SMART	TRANSMISSION	SERVICE FEES	MISCELLANEOUS	TOTAL -
	HYDRO	HYDRO	WIND	PHASE 1	POWER PLANT	CHARGES	DISPATCH, A & B	CHARGES &	ALL
PURCHASED POWER-RESOURCES ->	SCHED. @ NYIS	7x24 @ ATSI	SCHED. @ ATSI	SCHED. @ ATSI	2017 - 2020	Other Charges	Other Charges	LEVELIZATION	RESOURCES
Delivered kWh (On Peak) ->	575,632	2,297,472	15,421	113,951	0	0	0	0	10,992,598
Delivered kWh (Off Peak) ->									829,032
Delivered kWh (Replacement/Losses/Offset) ->		33,463							33,463
Delivered kWh/Sale (Credits) ->									-413,190
Net Total Delivered kWh as Billed ->	575,632	2,330,935	15,421	113,951	0	0	0	0	11,441,903
Percent % of Total Power Purchased->	5.0309%	20.3719%	0.1348%	0.9959%	0.0000%	0.0000%	0.0000%	0.0000%	100.0002%
								Verification Total ->	100.0000%
<b>COST OF PURCHASED POWER:</b>									
<b>DEMAND CHARGES (+Debits)</b>									
Demand Charges	\$3,829.59	\$40,430.00	\$1,798.16		\$0.00	\$186,755.37			\$572,524.75
Debt Services (Principal & Interest)		\$54,536.28							\$209,409.52
<b>DEMAND CHARGES (-Credits)</b>									
Transmission Charges (Demand-Credits)		-\$19,020.47	-\$41.71						-\$73,340.94
Capacity Credit	-\$1,424.67	-\$4,705.23	-\$22.58						-\$64,440.38
Sub-Total Demand Charges	\$2,404.92	\$71,240.58	\$1,733.87	\$0.00	\$0.00	\$186,755.37	\$0.00	\$0.00	\$644,152.95
<b>ENERGY CHARGES (+Debits):</b>									
Energy Charges - (On Peak)	\$11,662.00	\$45,574.67		\$4,703.80		\$7,546.66			\$301,692.28
Energy Charges - (Replacement/Off Peak)									\$39,556.53
Net Congestion, Losses, FTR	\$6,214.12								\$54,237.04
Transmission Charges (Energy-Debits)				-\$3,857.68					\$18,455.20
ESPP Charges					\$19,128.51				\$19,128.51
Bill Adjustments (General & Rate Levelization)	\$5,351.63								\$1,419.38
<b>ENERGY CHARGES (-Credits or Adjustments):</b>									
Energy Charges - On Peak (Sale or Rate Stabilization)									-\$24,210.67
Net Congestion, Losses, FTR				-\$704.50					-\$1,060.28
MISO Market Credits									-\$84,086.54
Bill Adjustments (General & Rate Levelization)									-\$10,224.07
Sub-Total Energy Charges	\$23,227.75	\$45,574.67	\$0.00	\$141.62	\$19,128.51	\$7,546.66	\$0.00	\$0.00	\$314,907.38
<b>TRANSMISSION &amp; SERVICE CHARGES, MISC.:</b>									
RPM / PJM Charges Capacity - (+Debit)						\$52,302.90		\$0.00	\$52,302.90
RPM / PJM Charges Capacity - (-Credit)									\$0.00
Service Fees AMP-Dispatch Center - (+Debit/-Credit)									\$0.00
Service Fees AMP-Part A - (+Debit/-Credit)							\$2,726.50		\$2,726.50
Service Fees AMP-Part B - (+Debit/-Credit)							\$6,671.10		\$6,671.10
Other Charges & Bill Adjustments - (+Debit/-Credit)									\$0.00
Sub-Total Service Fees & Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,302.90	\$9,397.60	\$0.00	\$61,700.50
TOTAL NET COST OF PURCHASED POWER	\$25,632.67	\$116,815.25	\$1,733.87	\$141.62	\$19,128.51	\$246,604.93	\$9,397.60	\$0.00	\$1,020,760.83
Percent % of Total Power Cost->	2.5111%	11.4439%	0.1699%	0.0139%	1.8739%	24.1589%	0.9206%	0.0000%	100.000%
								Verification Total ->	\$1,020,760.83
Purchased Power Resources - Cost per kWh->	\$0.044530	\$0.050115	\$0.112436	\$0.001243	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.089213
									(Northern Pool Power - On-Peak + Off-Peak - Energy Charge/kWh) = JV2 Electric Service Rate -> \$0.055688
									(Northern Pool Power - On-Peak + Off-Peak - Energy Charge/kWh) = JV5 Electric Service Rate -> \$0.055688

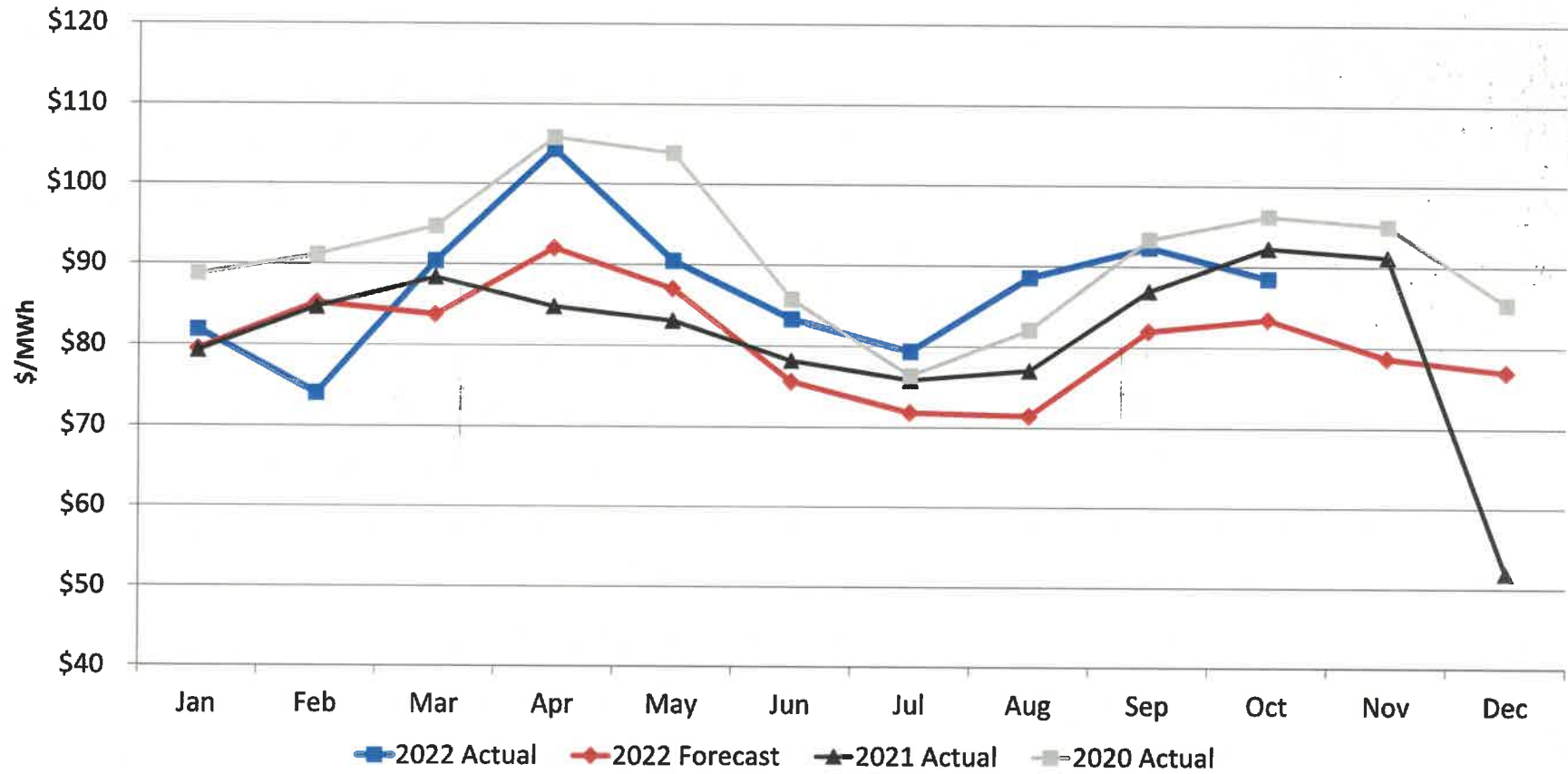
Napoleon Capacity Plan - Actual													
Oct	2022	ACTUAL DEMAND =		19.78	MW								
Days	31	ACTUAL ENERGY =		11,502	MWH								
	SOURCE	DEMAND MW	DEMAND MW-MO	ENERGY MWH	LOAD FACTOR	DEMAND RATE \$/KW	ENERGY RATE \$/MWH	CONGESTION/L OSSES \$/MWH	CAPACITY CREDIT RATE \$/KW	TRANSMISSION CREDIT RATE \$/KW	TOTAL CHARGES \$/MWH	EFFECTIVE RATE \$/MWH	% OF DOLLARS
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(16)	(17)	(18)
1	NYPA - Ohio	0.94	0.94	576	82%	\$4.07	\$29.56	\$10.80	-\$1.52		\$25,633	\$44.53	2.5%
2	JV6	3.09	3.09	2,297	100%	\$30.75	\$19.84		-\$1.52	-\$6.16	\$116,815	\$50.85	11.5%
3	JV5 Losses	0.00	0.00	33	0%						\$0		0.0%
4	JV6	0.23	0.23	15	9%	\$7.99			-\$0.10	-\$0.19	\$1,734	\$112.44	0.2%
5	AMP-Hydro	3.50	3.50	1,224	47%	\$53.54	-\$49.47	\$7.35	-\$5.19		\$117,568	\$96.08	11.5%
6	Meldahl	0.50	0.50	135	36%	\$32.01	\$19.25	-\$1.41	-\$2.14		\$17,456	\$129.61	1.7%
7	Greenup	0.33	0.33	158	64%	\$26.20	\$2.25	-\$1.05	-\$1.34		\$8,394	\$53.03	0.8%
8	AFEC	8.77	8.77	4,169	64%	\$8.14	\$33.93	\$5.68	-\$1.64		\$222,965	\$53.48	21.8%
9	Prairie State	4.98	4.98	1,634	44%	\$34.94	\$19.10	\$9.40	-\$1.64		\$212,306	\$129.89	20.9%
10	AMP Solar Phase I	1.04	1.04	114	15%		\$41.28		-\$0.68	-\$3.71	\$142	\$1.24	0.3%
11	AMPCT	12.40	12.40	0	0%	\$2.94			-\$1.33	-\$4.27	-\$32,894		-3.2%
12	JV2	0.26	0.26	0	0%	\$3.01			-\$1.80	-\$5.01	-\$964		-0.1%
13	NPP Pool Purchases	0.00	0.00	1,499	0%		\$53.84				\$80,686	\$53.84	7.9%
14	NPP Pool Sales	0.00		-413	0%		\$58.59				-\$24,211	\$58.59	-2.4%
	POWER TOTAL	36.03	36.03	11,442	43%	\$595,179	\$238,913	\$4.71	-\$65,145	-\$77,199	\$745,630	\$65.17	73.2%
15	Energy Efficiency			0							\$19,129		1.9%
16	Installed Capacity	28.92	28.92			\$1.81					\$52,303	\$4.55	5.1%
17	Transmission	30.32	30.32	9,144		\$6.16	\$0.83				\$194,302	\$16.89	19.1%
18	Service Fee B			11,502			\$0.58				\$6,671	\$0.58	0.7%
19	Dispatch Charge			11,502							\$0		0.0%
	OTHER TOTAL					\$239,058	\$33,346				\$272,405	\$23.66	26.8%
GRAND TOTAL PURCHASED				11,442							\$1,018,034		
Delivered to members		19,780	19,780	11,502	78%						\$1,018,034	\$88.51	100.0%
	2022 Forecast	20.13		11,700	78%						TOTAL \$	\$/MWh	Avg Temp
	2021 Actual	22.38		12,170	73%						\$976,346	\$83.45	52.3
	2020 Actual	20.14		11,704	78%						\$1,122,441	\$92.23	60.6
											\$1,125,940	\$96.21	52.6
											Actual Temp		54.2

## Napoleon 2022 Monthly Energy Usage





## Napoleon 2022 Monthly Rates

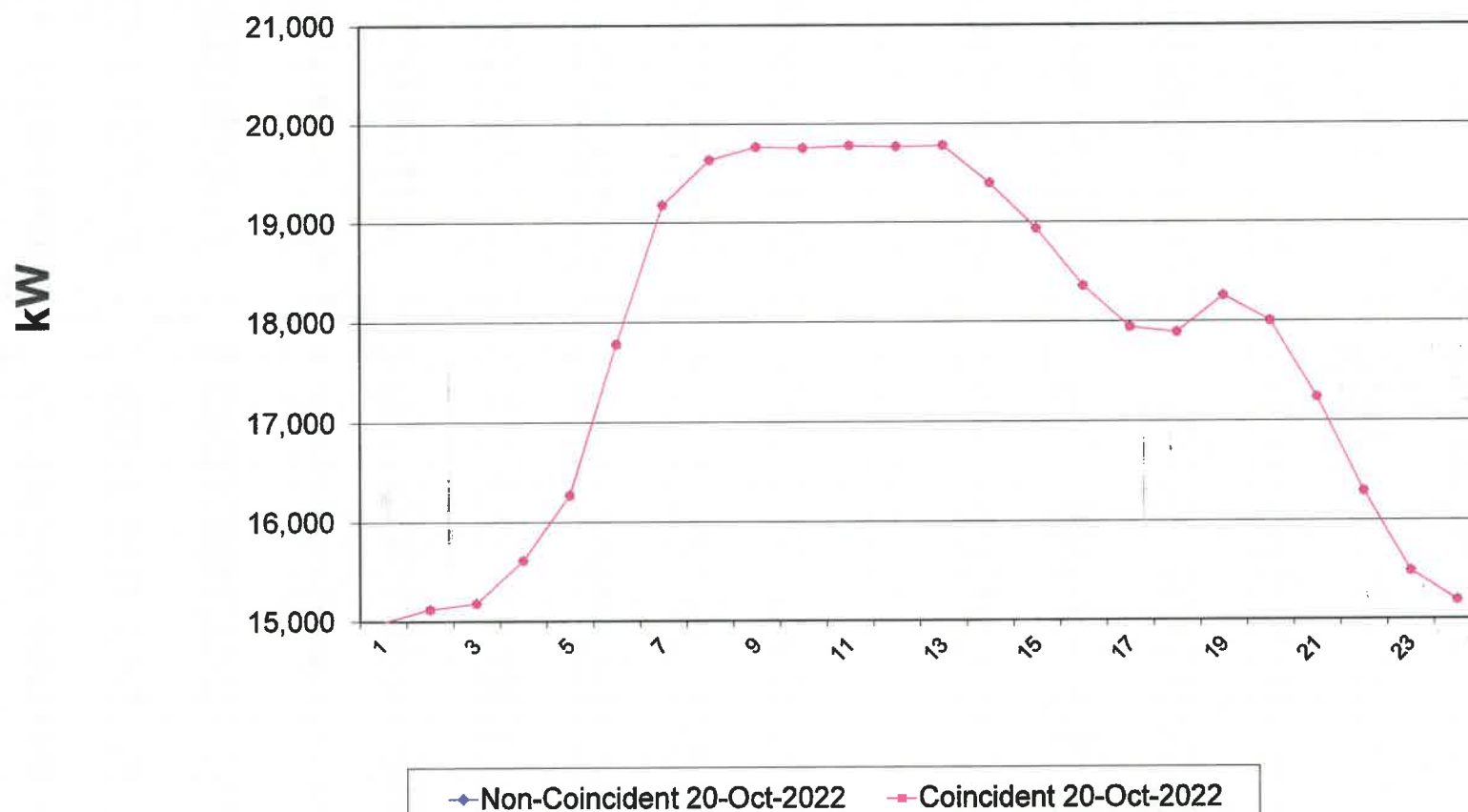


NAPOLEON

Date	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Hour	10/1/2022	10/2/2022	10/3/2022	10/4/2022	10/5/2022	10/6/2022	10/7/2022	10/8/2022	10/9/2022	10/10/2022	10/11/2022	10/12/2022	10/13/2022	10/14/2022	10/15/2022
100	12,534	11,894	12,777	13,553	13,327	13,516	13,718	12,789	12,740	13,200	13,279	13,672	13,639	14,140	12,792
200	12,443	11,867	12,592	13,458	13,136	13,435	13,512	12,727	12,522	13,224	13,207	13,281	13,512	13,896	12,711
300	12,456	11,624	12,742	13,616	13,173	13,418	13,447	12,563	12,381	13,124	12,969	13,282	13,466	13,999	12,598
400	12,544	11,733	13,059	13,925	13,773	13,703	13,802	12,651	12,577	13,388	13,555	13,650	13,773	14,278	12,716
500	12,664	11,959	13,758	14,519	14,403	14,291	14,396	12,933	12,707	14,103	14,406	14,121	14,601	14,876	12,961
600	13,133	12,251	15,202	15,859	15,674	15,696	15,715	13,494	13,102	15,255	15,474	15,494	15,939	16,389	13,494
700	13,944	12,896	16,516	17,315	16,836	16,762	17,046	14,173	13,920	16,528	16,819	16,923	17,362	17,544	14,054
800	14,677	13,269	17,067	17,677	17,021	17,005	17,329	14,621	14,267	16,850	17,119	17,086	17,460	17,797	14,256
900	14,957	13,863	17,321	17,779	17,292	17,207	17,537	15,127	14,605	17,035	17,343	17,383	17,710	18,169	14,619
1000	14,941	14,118	17,513	17,615	17,431	17,553	17,838	14,857	14,488	17,111	17,385	17,598	17,541	17,852	14,744
1100	14,965	14,380	17,512	17,521	17,542	17,792	17,786	14,818	14,465	17,272	17,626	17,808	17,523	17,827	14,614
1200	14,896	14,500	17,712	17,511	17,718	18,060	17,621	14,548	14,359	17,123	17,666	18,134	17,843	17,644	14,828
1300	14,718	14,476	17,757	17,435	17,712	18,134	17,417	14,382	14,174	17,144	17,785	17,919	17,886	17,503	14,792
1400	14,299	14,240	17,522	17,651	17,743	18,002	17,111	14,071	13,966	16,900	17,463	17,626	17,466	17,212	14,128
1500	13,952	13,836	17,139	17,210	17,307	17,448	16,803	13,979	13,788	16,793	17,059	17,609	17,085	16,949	13,911
1600	13,944	13,959	16,933	16,960	17,225	17,345	16,240	13,815	13,947	16,432	16,923	17,378	16,809	16,442	13,839
1700	14,014	14,007	16,729	16,672	17,006	16,976	15,964	13,832	14,118	16,188	16,675	17,435	16,412	16,061	13,924
1800	13,958	14,100	16,371	16,509	16,972	17,128	16,015	13,746	14,314	16,004	16,705	17,467	16,635	16,098	14,102
1900	14,088	14,595	16,798	16,658	17,200	17,343	16,049	14,375	14,836	16,533	17,082	17,576	17,197	16,354	14,560
2000	14,445	14,619	16,580	16,495	16,935	17,026	15,809	14,416	14,920	16,285	16,598	17,029	17,013	16,238	14,560
2100	13,915	14,039	15,872	15,517	16,054	16,207	15,581	14,140	14,273	15,567	15,926	16,349	16,387	15,855	14,220
2200	13,243	13,280	14,842	14,580	15,046	15,451	14,917	13,819	13,606	14,602	15,102	15,573	15,679	14,884	13,787
2300	12,663	13,123	14,046	13,957	14,096	14,575	13,857	13,405	13,637	13,785	14,475	14,471	14,876	13,727	13,350
2400	12,277	12,910	13,732	13,569	13,672	14,028	13,069	13,095	13,251	13,442	13,965	14,020	14,541	13,062	12,819
Total	329,670	321,538	378,092	383,561	384,294	388,101	378,579	332,376	330,983	373,888	382,606	388,884	388,355	384,796	332,379

Date	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday
Hour	10/16/2022	10/17/2022	10/18/2022	10/19/2022	10/20/2022	10/21/2022	10/22/2022	10/23/2022	10/24/2022	10/25/2022	10/26/2022	10/27/2022	10/28/2022	10/29/2022	10/30/2022	10/31/2022
100	12,682	13,415	14,434	14,701	14,990	14,968	13,328	12,327	13,177	13,459	13,827	13,684	13,799	13,166	12,335	12,997
200	12,658	13,520	14,279	14,545	15,119	14,899	13,257	12,104	13,249	13,265	13,634	13,630	13,686	13,134	12,299	12,806
300	12,619	13,636	14,145	14,766	15,180	15,037	13,220	11,976	13,078	13,193	13,460	13,510	13,691	13,103	12,237	12,742
400	12,750	14,114	14,433	15,095	15,611	15,347	13,544	12,099	13,626	13,504	13,912	13,740	14,078	13,491	12,334	13,127
500	12,953	14,962	15,084	15,639	16,271	16,248	13,684	12,308	14,383	14,307	14,487	14,480	14,785	13,877	12,511	14,109
600	13,185	16,428	16,486	17,162	17,780	17,304	14,014	12,594	15,774	15,656	15,731	16,031	15,910	14,264	12,804	15,567
700	13,916	17,689	18,061	18,474	19,180	18,555	14,617	13,240	16,986	16,762	17,025	17,379	17,407	14,932	13,715	16,861
800	14,407	17,599	18,320	18,504	19,636	18,606	14,960	13,583	16,994	17,001	17,182	17,597	17,529	15,196	14,316	17,333
900	14,477	18,079	18,484	18,637	19,766	18,691	15,423	14,053	17,184	17,190	17,570	17,727	17,640	15,445	14,566	17,537
1000	14,671	18,217	18,719	18,745	19,755	18,478	15,242	14,300	17,609	17,187	17,760	17,654	17,408	15,391	14,906	17,813
1100	14,612	18,330	18,709	18,961	19,779	18,534	15,288	14,799	17,978	17,602	17,929	17,553	16,983	15,148	15,089	17,860
1200	14,626	18,357	18,673	18,831	19,768	18,538	15,108	14,784	18,087	17,672	17,960	17,371	16,820	14,726	14,990	17,869
1300	14,337	18,300	18,294	18,504	19,780	18,201	14,896	14,940	18,011	17,892	17,801	17,052	16,623	14,401	14,970	17,881
1400	14,009	18,163	18,102	18,276	19,397	17,577	14,717	14,730	17,821	17,994	17,614	16,637	16,173	13,873	14,482	17,462
1500	14,110	17,900	17,965	18,052	18,937	17,191	14,703	14,564	17,703	17,645	17,275	16,344	16,027	13,446	14,116	17,001
1600	14,058	17,692	17,803	17,550	18,360	16,539	14,854	14,832	17,216	17,253	17,143	15,828	15,609	13,539	14,207	16,756
1700	14,317	17,506	17,751	17,107	17,945	16,222	14,722	14,922	16,880	17,074	17,076	15,894	15,291	13,650	14,228	16,183
1800	14,785	17,566	17,826	17,429	17,893	15,887	14,660	14,884	16,750	17,074	17,342	16,106	15,364	13,943	14,850	15,955
1900	15,352	17,932	18,341	18,122	18,259	16,114	15,137	15,495	17,256	17,426	17,713	16,568	15,875	14,365	15,306	16,261
2000	15,267	17,565	17,897	18,070	18,003	16,097	14,706	15,334	16,887	17,013	17,080	16,321	15,530	14,084	15,160	16,262
2100	14,743	16,897	17,102	17,537	17,237	15,654	14,360	14,523	16,025	16,166	16,547	15,764	15,545	13,869	14,628	15,639
2200	14,004	15,924	16,334	16,635	16,292	14,871	13,785	13,840	15,150	15,443	15,677	15,023	14,896	13,544	13,965	14,744
2300	13,791	15,089	15,605	15,726	15,486	14,252	13,278	13,462	14,696	14,890	14,890	14,378	14,150	13,055	13,651	14,124
2400	13,570	14,728	15,042	15,260	15,189	13,723	12,645	13,140	13,827	14,242	14,127	14,125	13,545	12,633	13,208	13,645
Total	335,899	384,880	407,889	412,328	425,613	397,533	344,148	332,833	385,952	386,716	390,762	380,396	374,364	336,275	334,873	378,604
											Maximum	19,780	Minimum	11,624	Grand Total	11,501,895

## Napoleon Peak Day Load Curve



**RATE REVIEW COMPARISONS - Current to Prior Month and Prior Year**

**2022 DECEMBER BILLING - ELECTRIC PSCAF - BILLING COMPARISONS TO PRIOR PERIODS**

Rate Comparisons to Prior Month and Prior Year for Same Period

	Service	Service	Current	Prior Month	Prior Year			Current	Prior Month	Prior Year
	Usage	Units	DECEMBER	NOVEMBER	DECEMBER	Service	Service	DECEMBER	NOVEMBER	DECEMBER
Customer Type	Usage	Units	2022 Rate	2022 Rate	2021 Rate	Usage	Units	2022 Rate	2022 Rate	2021 Rate
<b>Customer Type -&gt;</b>										
			<b>RESIDENTIAL USER - (w/Gas Heat)</b>					<b>RESIDENTIAL USER - (All Electric)</b>		
Customer Charge			\$6.00	\$6.00	\$6.00			\$6.00	\$6.00	\$6.00
Distribution Energy Charge			\$20.93	\$20.93	\$20.93			\$33.39	\$33.39	\$33.39
Distribution Demand Charge										
Power Supply Energy Charge	978	kWh	\$71.20	\$71.20	\$71.20	1,976	kWh	\$143.85	\$143.85	\$143.85
Power Supply Demand Charge										
PSCAF - Monthly Factor	978	kWh	\$19.44	\$15.95	\$13.89	1,976	kWh	\$39.28	\$32.23	\$28.06
kWh Tax- Level 1	978	kWh	\$4.55	\$4.55	\$4.55	1,976	kWh	\$9.19	\$9.19	\$9.19
kWh Tax- Level 2										
kWh Tax- Level 3										
<b>Total Electric</b>			<b>\$122.12</b>	<b>\$118.63</b>	<b>\$116.57</b>			<b>\$231.71</b>	<b>\$224.66</b>	<b>\$220.49</b>
Water	6	CCF	\$63.37	\$63.37	\$50.55	11	CCF	\$105.21	\$105.21	\$83.14
Sewer (w/Stm.Sew. & Lat.)	6	CCF	\$78.27	\$78.27	\$70.89	11	CCF	\$112.42	\$112.42	\$98.89
Storm Water (Rate/ERU)			\$9.50	\$9.50	\$9.50			\$9.50	\$9.50	\$9.50
Refuse (Rate/Service)			\$18.00	\$18.00	\$18.00			\$18.00	\$18.00	\$18.00
<b>Sub-Other Services</b>			<b>\$169.14</b>	<b>\$169.14</b>	<b>\$148.94</b>			<b>\$245.13</b>	<b>\$245.13</b>	<b>\$209.53</b>
<b>Total Billing - All Services</b>			<b>\$291.26</b>	<b>\$287.77</b>	<b>\$265.51</b>			<b>\$476.84</b>	<b>\$469.79</b>	<b>\$430.02</b>
Verification Totals->			\$291.26	\$287.77	\$265.51			\$476.84	\$469.79	\$430.02
				<i>Cr.Mo to Pr.Mo</i>	<i>Cr.Yr to Pr.Yr</i>				<i>Cr.Mo to Pr.Mo</i>	<i>Cr.Yr to Pr.Yr</i>
Dollar Chg.to Prior Periods				\$3.49	\$25.75				\$7.05	\$46.82
% Inc/Dec(-) to Prior Periods				1.21%	9.70%				1.50%	10.89%
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
Cost/kWh - Electric	978	kWh	\$0.12487	\$0.12130	\$0.11919	1,976	kWh	\$0.11726	\$0.11369	\$0.11158
% Inc/Dec(-) to Prior Periods				2.94%	4.77%				3.14%	5.09%
Cost/CCF - Water	6	CCF	\$10.56167	\$10.56167	\$8.42500	11	CCF	\$9.56455	\$9.56455	\$7.55818
Cost/GALLONS - Water	4,488	GAL	\$0.01412	\$0.01412	\$0.01126	8,229	GAL	\$0.01279	\$0.01279	\$0.01010
% Inc/Dec(-) to Prior Periods				0.00%	25.36%				0.00%	26.55%
Cost/CCF - Sewer	6	CCF	\$13.04500	\$13.04500	\$11.81500	11	CCF	\$10.22000	\$10.22000	\$8.99000
Cost/GALLON - Sewer	4,488	GAL	\$0.01744	\$0.01744	\$0.01580	8,229	GAL	\$0.01366	\$0.01366	\$0.01202
% Inc/Dec(-) to Prior Periods				0.00%	10.41%				0.00%	13.68%
(Listed Accounts Assume SAME USAGE for kWh and Water (CCF) for All Billing Periods)										
(One "1" Unit CCF of Water = "Hundred Cubic Foot" = 748.05 Gallons)										



**RATE REVIEW COMPARISONS - Current to Prior Month and Prior Year**

**2022 DECEMBER BILLING - E**

**Rate Comparisons to Prior Month and**

			<b>Current</b>	<b>Prior Month</b>	<b>Prior Year</b>				<b>Current</b>	<b>Prior Month</b>	<b>Prior Year</b>
	<b>Service</b>	<b>Service</b>	<b>DECEMBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>	<b>Service</b>	<b>Service</b>	<b>DECEMBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>	
<b>Customer Type</b>	<b>Usage</b>	<b>Units</b>	<b>2022 Rate</b>	<b>2022 Rate</b>	<b>2021 Rate</b>	<b>Usage</b>	<b>Units</b>	<b>2022 Rate</b>	<b>2022 Rate</b>	<b>2021 Rate</b>	
<b>Customer Type -&gt;</b>			<b>COMMERCIAL USER - (3 Phase w/Demand)</b>			<b>INDUSTRIAL USER - (3 Phase w/Demand)</b>					
<b>Customer Charge</b>			\$18.00	\$18.00	\$18.00			\$100.00	\$100.00	\$100.00	
<b>Distribution Energy Charge</b>	7,040	kWh	\$38.02	\$38.02	\$38.02	98,748	Reactive	\$2,303.85	\$2,303.85	\$2,303.85	
<b>Distribution Demand Charge</b>	20.32	kW/Dmd	\$92.86	\$92.86	\$92.86	1510.1	kW/Dmd	\$8,215.30	\$8,215.30	\$8,215.30	
<b>Power Supply Energy Charge</b>	7,040	kWh	\$623.04	\$623.04	\$623.04	866,108	kWh	\$39,165.42	\$39,165.42	\$39,165.42	
<b>Power Supply Demand Charge</b>								\$15,296.55	\$15,296.55	\$15,296.55	
<b>PSCAF - Monthly Factor</b>	7,040	kWh	\$139.96	\$114.82	\$99.97			\$16,357.32	\$13,419.92	\$11,683.80	
<b>kWH Tax- Level 1</b>			\$9.66	\$9.66	\$9.66			\$9.66	\$9.66	\$9.66	
<b>kWH Tax- Level 2</b>			\$20.80	\$20.80	\$20.80			\$56.24	\$56.24	\$56.24	
<b>kWH Tax- Level 3</b>								\$3,087.71	\$3,087.71	\$3,087.71	
<b>Total Electric</b>			<b>\$942.34</b>	<b>\$917.20</b>	<b>\$902.35</b>			<b>\$84,592.05</b>	<b>\$81,654.65</b>	<b>\$79,918.53</b>	
<b>Water</b>	25	CCF	\$217.77	\$217.77	\$170.92	300	CCF	\$2,446.61	\$2,446.61	\$1,936.11	
<b>Sewer (w/Stm.Sew. &amp; Lat.)</b>	25	CCF	\$209.44	\$209.44	\$177.29	300	CCF	\$2,087.69	\$2,087.69	\$1,717.29	
<b>Storm Water (Rate/ERU)</b>			\$9.50	\$9.50	\$9.50			\$330.00	\$330.00	\$330.00	
<b>Refuse (Rate/Service)</b>			\$5.00	\$5.00	\$5.00			\$5.00	\$5.00	\$5.00	
<b>Sub-Other Services</b>			<b>\$441.71</b>	<b>\$441.71</b>	<b>\$362.71</b>			<b>\$4,869.30</b>	<b>\$4,869.30</b>	<b>\$3,988.40</b>	
<b>Total Billing - All Services</b>			<b>\$1,384.05</b>	<b>\$1,358.91</b>	<b>\$1,265.06</b>			<b>\$89,461.35</b>	<b>\$86,523.95</b>	<b>\$83,906.93</b>	
<b>Verification Totals-&gt;</b>			\$1,384.05	\$1,358.91	\$1,265.06			\$89,461.35	\$86,523.95	\$83,906.93	
				<b>Cr.Mo to Pr.Mo</b>	<b>Cr.Yr to Pr.Yr</b>				<b>Cr.Mo to Pr.Mo</b>	<b>Cr.Yr to Pr.Yr</b>	
<b>Dollar Chg.to Prior Periods</b>				\$25.14	\$118.99				\$2,937.40	\$5,554.42	
<b>% Inc/Dec(-) to Prior Periods</b>				1.85%	9.41%				3.39%	6.62%	
=====											
<b>Cost/kWH - Electric</b>	7,040	kWh	\$0.13386	\$0.13028	\$0.12817	866,108	kWh	\$0.09767	\$0.09428	\$0.09227	
<b>% Inc/Dec(-) to Prior Periods</b>				2.75%	4.44%				3.60%	5.85%	
<b>Cost/CCF - Water</b>	25	CCF	\$8.71080	\$8.71080	\$6.83680	300	CCF	\$8.15537	\$8.15537	\$6.45370	
<b>Cost/GALLONS - Water</b>	18,701	GAL	\$0.01164	\$0.01164	\$0.00914	224,415	GAL	\$0.01090	\$0.01090	\$0.00863	
<b>% Inc/Dec(-) to Prior Periods</b>				0.00%	27.41%				0.00%	26.37%	
<b>Cost/CCF - Sewer</b>	25	CCF	\$8.37760	\$8.37760	\$7.09160	300	CCF	\$6.95897	\$6.95897	\$5.72430	
<b>Cost/GALLON - Sewer</b>	18,701	GAL	\$0.01120	\$0.01120	\$0.00948	224,415	GAL	\$0.00930	\$0.00930	\$0.00765	
<b>% Inc/Dec(-) to Prior Periods</b>				0.00%	18.13%				0.00%	21.57%	
(Listed Accounts Assume SAME USA)											
(One "1" Unit CCF of Water = "Hundre											

**BILLING SUMMARY ANISUMPTION for BILLING CYCLE -December, 2022****2022 - DECEMBER BILLING WITH OCT/2 AMP BILLING PERIOD AND NOVEMBER 2022 CITY CONSUMPTION AND BILLING DATA**

Class and/or Schedule	Nov-22 # of Bills	Nov-22 (kWh Usage)	Nov-22 Billed	Billed kVa of Demand	Cost / kWh For Month	Prior 12 Mo Average	Dec-21 # of Bills	Dec-21 (kWh Usage)	Dec-21 Billed	Cost / kWh For Month
Residential (Dom-In)	3,426	1,932,575	\$243,110.30	0	\$0.1258	\$0.1249	3,427	1,869,765	\$231,933.25	\$0.1240
Residential (Dom-In) w/Ecosmart	5	2,768	\$348.76	0	\$0.1260	\$0.1275	6	2,289	\$294.75	\$0.1288
Residential (Dom-In - All Electric)	649	350,381	\$44,245.02	0	\$0.1263	\$0.1232	654	421,249	\$51,540.91	\$0.1224
Res. (Dom-In - All Elec.) w/Ecosmart	1	532	\$67.26	0	\$0.1264	\$0.1255	1	625	\$76.67	\$0.1227
<b>Total Residential (Domestic)</b>	<b>4,081</b>	<b>2,286,256</b>	<b>\$287,771.34</b>	<b>0</b>	<b>\$0.1259</b>	<b>\$0.1246</b>	<b>4,088</b>	<b>2,293,928</b>	<b>\$283,845.58</b>	<b>\$0.1237</b>
Residential (Rural-Out)	812	615,163	\$81,862.36	0	\$0.1331	\$0.1311	808	692,541	\$89,633.45	\$0.1294
Residential (Rural-Out) w/Ecosmart	4	2,295	\$315.07	0	\$0.1373	\$0.1336	4	2,934	\$385.49	\$0.1314
Residential (Rural-Out - All Electric)	360	299,983	\$39,560.14	0	\$0.1319	\$0.1294	358	364,023	\$46,444.38	\$0.1276
Res. (Rural-Out - All Electric) w/Ecosmart	2	1,218	\$165.98	0	\$0.1363	\$0.1304	2	1,871	\$240.31	\$0.1284
Residential (Rural-Out w/Dmd)	15	13,790	\$1,801.74	209	\$0.1307	\$0.1241	15	65,202	\$7,796.69	\$0.1196
Residential (Rural-Out - All Electric w/Dmd)	8	7,453	\$958.05	59	\$0.1285	\$0.1299	9	10,857	\$1,367.21	\$0.1259
<b>Total Residential (Rural)</b>	<b>1,201</b>	<b>939,902</b>	<b>\$124,663.34</b>	<b>268</b>	<b>\$0.1326</b>	<b>\$0.1303</b>	<b>1,196</b>	<b>1,137,428</b>	<b>\$145,867.53</b>	<b>\$0.1282</b>
Commercial (1 Ph-In - No Dmd)	79	35,631	\$5,688.54	0	\$0.1597	\$0.1580	79	34,894	\$5,518.13	\$0.1581
Commercial (1 Ph-Out - No Dmd)	51	8,760	\$1,777.67	0	\$0.2029	\$0.1924	50	11,215	\$2,068.29	\$0.1844
<b>Total Commercial (1 Ph) No Dmd</b>	<b>130</b>	<b>44,391</b>	<b>\$7,466.21</b>	<b>0</b>	<b>\$0.1682</b>	<b>\$0.1651</b>	<b>129</b>	<b>46,109</b>	<b>\$7,586.42</b>	<b>\$0.1645</b>
Commercial (1 Ph-In - w/Demand)	262	283,461	\$44,133.64	1847	\$0.1557	\$0.1535	258	255,321	\$39,279.78	\$0.1538
Commercial (1 Ph-Out - w/Demand)	24	43,527	\$6,196.30	201	\$0.1424	\$0.1407	24	38,177	\$5,312.26	\$0.1391
<b>Total Commercial (1 Ph) w/Demand</b>	<b>286</b>	<b>326,988</b>	<b>\$50,329.94</b>	<b>2,048</b>	<b>\$0.1539</b>	<b>\$0.1518</b>	<b>282</b>	<b>293,498</b>	<b>\$44,592.04</b>	<b>\$0.1519</b>
Commercial (3 Ph-Out - No Dmd)	2	120	\$51.96	11	\$0.4330	\$0.1476	2	40	\$41.24	\$1.0310
<b>Total Commercial (3 Ph) No Dmd</b>	<b>2</b>	<b>120</b>	<b>\$51.96</b>	<b>11</b>	<b>\$0.4330</b>	<b>\$0.1476</b>	<b>2</b>	<b>40</b>	<b>\$41.24</b>	<b>\$1.0310</b>
Commercial (3 Ph-In - w/Demand)	222	1,859,082	\$247,265.85	6972	\$0.1330	\$0.1333	217	1,721,749	\$225,471.25	\$0.1310
Commercial (3 Ph-Out - w/Demand)	38	364,973	\$48,968.99	1551	\$0.1342	\$0.1303	37	433,544	\$55,170.21	\$0.1273
Commercial (3 Ph-Out - w/Dmd.&Sub-St)	3	157,240	\$19,253.18	534	\$0.1224	\$0.1238	3	82,860	\$10,124.46	\$0.1226
Commercial (3 Ph-In - w/Demand, No Ta)	1	4,800	\$646.82	22	\$0.1348	\$0.1359	1	2,560	\$396.92	\$0.1550
Commercial (3 Ph-In - w/Dmd.&Sub-St.C)	1	124,462	\$14,823.28	313	\$0.1191	\$0.1199	1	143,040	\$16,632.64	\$0.1163
<b>Total Commercial (3 Ph) w/Demand</b>	<b>265</b>	<b>2,510,557</b>	<b>\$330,958.12</b>	<b>9,392</b>	<b>\$0.1318</b>	<b>\$0.1316</b>	<b>259</b>	<b>2,383,453</b>	<b>\$307,795.48</b>	<b>\$0.1291</b>
Large Power (In - w/Dmd & Rct)	14	1,950,955	\$204,396.74	4169	\$0.1048	\$0.1053	14	1,985,158	\$196,046.77	\$0.0988
Large Power (In - w/Dmd & Rct, w/SbCr)	2	886,470	\$87,421.67	1706	\$0.0986	\$0.1013	2	964,979	\$92,554.03	\$0.0959
Large Power (Out - w/Dmd & Rct, w/SbCr)	1	33,601	\$14,035.44	579	\$0.4177	\$0.1212	1	285,706	\$32,979.35	\$0.1154
Large Power (In - w/Dmd & Rct, w/SbCr)	2	87,452	\$8,863.32	171	\$0.1014	\$0.1153	2	100,341	\$9,503.46	\$0.0947
<b>Total Large Power</b>	<b>19</b>	<b>2,958,478</b>	<b>\$314,717.17</b>	<b>6,625</b>	<b>\$0.1064</b>	<b>\$0.1055</b>	<b>19</b>	<b>3,336,184</b>	<b>\$331,083.61</b>	<b>\$0.0992</b>
Industrial (In - w/Dmd & Rct, w/SbCr)	1	835,462	\$79,615.17	1531	\$0.0953	\$0.0982	1	828,290	\$77,805.37	\$0.0939
Industrial (In - w/Dmd & Rct, No/SbCr)	1	949,853	\$89,399.34	1689	\$0.0941	\$0.0953	1	1,124,441	\$101,900.31	\$0.0906
<b>Total Industrial</b>	<b>2</b>	<b>1,785,315</b>	<b>\$169,014.51</b>	<b>3,220</b>	<b>\$0.0947</b>	<b>\$0.0966</b>	<b>2</b>	<b>1,952,731</b>	<b>\$179,705.68</b>	<b>\$0.0920</b>
Interdepartmental (In - No Dmd)	9	21,631	\$3,068.44	117	\$0.1419	\$0.1314	9	22,155	\$2,878.26	\$0.1299
Interdepartmental (Out - w/Dmd)	2	850	\$137.17	0	\$0.1614	\$0.1639	2	808	\$129.87	\$0.1607
Interdepartmental (In - w/Dmd)	26	26,705	\$3,864.24	0	\$0.1447	\$0.1410	27	46,153	\$6,360.34	\$0.1378
Interdepartmental (3Ph-In - w/Dmd)	12	133,493	\$17,279.33	469	\$0.1294	\$0.1294	11	170,036	\$22,206.29	\$0.1306
Interdepartmental (Street Lights)	6	30,685	\$2,694.14	0	\$0.0878	\$0.0958	6	30,685	\$2,967.93	\$0.0967
Interdepartmental (Traffic Signals)	8	1,189	\$109.97	0	\$0.0925	\$0.0925	8	1,322	\$122.23	\$0.0925
Generators (JV2 Power Cost Only)	1	16,451	\$1,688.04	31	\$0.1026	\$0.0000	1	20,335	\$1,191.22	\$0.0586
Generators (JV5 Power Cost Only)	0	0	\$0.00	0	\$0.0000	\$0.0000	0	0	\$0.00	\$0.0000
<b>Total Interdepartmental</b>	<b>64</b>	<b>231,004</b>	<b>\$28,841.33</b>	<b>617</b>	<b>\$0.1249</b>	<b>\$0.1257</b>	<b>64</b>	<b>291,494</b>	<b>\$35,856.14</b>	<b>\$0.1230</b>
<b>SUB-TOTAL CONSUMPTION &amp; DEMAND</b>	<b>6,050</b>	<b>11,083,011</b>	<b>\$1,313,813.92</b>	<b>22,181</b>	<b>\$0.1185</b>	<b>\$0.1185</b>	<b>6,041</b>	<b>11,734,865</b>	<b>\$1,336,373.72</b>	<b>\$0.1139</b>
Street Lights (In)	13	0	\$13.76	0	\$0.0000	\$0.0000	13	0	\$13.91	\$0.0000
Street Lights (Out)	2	0	\$1.91	0	\$0.0000	\$0.0000	2	0	\$1.91	\$0.0000
<b>Total Street Light Only</b>	<b>15</b>	<b>0</b>	<b>\$15.67</b>	<b>0</b>	<b>\$0.0000</b>	<b>\$0.0000</b>	<b>15</b>	<b>0</b>	<b>\$15.82</b>	<b>\$0.0000</b>
<b>TOTAL CONSUMPTION &amp; DEMAND</b>	<b>6,065</b>	<b>11,083,011</b>	<b>\$1,313,829.59</b>	<b>22,181</b>	<b>\$0.1185</b>	<b>\$0.1186</b>	<b>6,056</b>	<b>11,734,865</b>	<b>\$1,336,389.54</b>	<b>\$0.1139</b>



BILLING SUMMARY AND																			
2022 - DECEMBER BILLING WITH OCT																			
	Jan-22					Feb-22					Mar-22					Apr-22			
Class and/or	# of	Jan-22	Jan-22	Cost / kWh	# of	Feb-22	Feb-22	Cost / kWh	# of	Mar-22	Mar-22	Cost / kWh	# of	Apr-22	Apr-22	Cost / kWh			
Schedule	Bills	(kWh Usage)	Billed	For Month	Bills	(kWh Usage)	Billed	For Month	Bills	(kWh Usage)	Billed	For Month	Bills	(kWh Usage)	Billed	For Month			
Residential (Dom-In)	3,433	2,092,664	\$269,470.14	\$0.1288	3,426	2,370,678	\$295,326.35	\$0.1246	3,437	2,404,340	\$290,833.61	\$0.1210	3,433	2,149,232	\$261,077.25	\$0.1215			
Residential (Dom-In) w/Ecosmart	5	2,264	\$299.25	\$0.1322	5	2,352	\$302.61	\$0.1287	5	2,265	\$284.58	\$0.1256	5	2,076	\$262.31	\$0.1264			
Residential (Dom-In - All Electric)	653	589,827	\$74,056.45	\$0.1256	653	721,055	\$87,473.42	\$0.1213	647	861,011	\$100,615.41	\$0.1169	653	697,240	\$81,920.90	\$0.1175			
Res.(Dom-In - All Elec.) w/Ecosmart	1	581	\$75.10	\$0.1293	1	478	\$61.40	\$0.1285	1	561	\$69.06	\$0.1231	1	546	\$67.10	\$0.1229			
Total Residential (Domestic)	4,092	2,685,336	\$343,900.94	\$0.1281	4,085	3,094,563	\$383,163.78	\$0.1238	4,090	3,268,177	\$391,802.66	\$0.1199	4,092	2,849,094	\$343,327.56	\$0.1205			
Residential (Rural-Out)	806	764,980	\$102,627.67	\$0.1342	806	909,599	\$117,737.46	\$0.1294	806	972,758	\$121,916.22	\$0.1253	803	791,084	\$100,247.66	\$0.1267			
Residential (Rural-Out) w/Ecosmart	4	2,736	\$378.26	\$0.1383	4	3,286	\$436.32	\$0.1328	4	3,460	\$445.19	\$0.1287	4	2,581	\$340.94	\$0.1321			
Residential (Rural-Out - All Electric)	358	422,365	\$55,785.97	\$0.1321	359	519,789	\$66,253.24	\$0.1275	360	584,553	\$71,997.58	\$0.1232	358	452,648	\$56,334.15	\$0.1245			
Res. (Rural-Out - All Electric) w/Ecosmart	2	2,416	\$318.68	\$0.1319	2	2,912	\$371.23	\$0.1275	2	3,404	\$418.62	\$0.1230	2	2,789	\$345.19	\$0.1238			
Residential (Rural-Out w/Dmd)	15	106,601	\$13,279.09	\$0.1246	15	130,055	\$15,755.67	\$0.1211	15	43,783	\$5,263.42	\$0.1202	15	30,180	\$3,661.73	\$0.1213			
Residential (Rural-Out - All Electric w/Dmd)	9	18,961	\$2,430.13	\$0.1282	9	10,711	\$1,381.26	\$0.1290	9	8,818	\$1,122.58	\$0.1273	8	7,467	\$950.67	\$0.1273			
Total Residential (Rural)	1,194	1,318,059	\$174,819.80	\$0.1326	1,195	1,576,352	\$201,935.18	\$0.1281	1,196	1,616,776	\$201,163.61	\$0.1244	1,190	1,286,749	\$161,880.34	\$0.1258			
Commercial (1 Ph-In - No Dmd)	79	38,830	\$6,259.94	\$0.1612	78	41,787	\$6,525.38	\$0.1562	78	48,977	\$7,311.83	\$0.1493	78	43,688	\$6,602.63	\$0.1511			
Commercial (1 Ph-Out - No Dmd)	50	12,148	\$2,261.20	\$0.1861	50	12,801	\$2,312.59	\$0.1807	50	14,091	\$2,435.58	\$0.1728	50	9,982	\$1,895.58	\$0.1899			
Total Commercial (1 Ph) No Dmd	129	50,978	\$8,521.14	\$0.1672	128	54,588	\$8,837.97	\$0.1619	128	63,068	\$9,747.41	\$0.1546	128	53,670	\$8,498.21	\$0.1583			
Commercial (1 Ph-In - w/Demand)	263	250,009	\$39,354.03	\$0.1574	262	269,652	\$40,916.05	\$0.1517	261	302,351	\$43,988.27	\$0.1455	263	274,144	\$40,625.98	\$0.1482			
Commercial (1 Ph-Out - w/Demand)	24	42,581	\$6,180.88	\$0.1452	24	40,796	\$5,755.90	\$0.1411	24	44,374	\$5,977.07	\$0.1347	24	40,663	\$5,574.18	\$0.1371			
Total Commercial (1 Ph) w/Demand	287	292,590	\$45,534.91	\$0.1556	286	310,448	\$46,671.95	\$0.1503	285	346,725	\$49,965.34	\$0.1441	287	314,807	\$46,200.16	\$0.1468			
Commercial (3 Ph-Out - No Dmd)	2	11,840	\$1,651.26	\$0.1395	2	16,120	\$2,185.83	\$0.1356	2	1,840	\$275.57	\$0.1498	2	600	\$113.82	\$0.1897			
Total Commercial (3 Ph) No Dmd	2	11,840	\$1,651.26	\$0.1395	2	16,120	\$2,185.83	\$0.1356	2	1,840	\$275.57	\$0.1498	2	600	\$113.82	\$0.1897			
Commercial (3 Ph-In - w/Demand)	218	1,607,951	\$219,724.02	\$0.1366	218	1,660,780	\$220,105.95	\$0.1325	218	1,762,076	\$225,778.00	\$0.1281	218	1,644,391	\$211,650.33	\$0.1287			
Commercial (3 Ph-Out - w/Demand)	37	404,346	\$54,006.94	\$0.1336	37	289,726	\$38,769.83	\$0.1338	36	328,071	\$42,282.49	\$0.1289	36	277,135	\$35,930.39	\$0.1296			
Commercial (3 Ph-Out - w/Dmd.&Sub-St.)	3	80,000	\$10,309.19	\$0.1289	3	95,760	\$11,961.34	\$0.1249	3	113,520	\$13,653.89	\$0.1203	3	106,880	\$12,986.52	\$0.1215			
Commercial (3 Ph-In - w/Demand, No Tax)	1	1,240	\$178.35	\$0.1438	1	1,320	\$181.10	\$0.1372	1	1,360	\$180.58	\$0.1328	1	1,360	\$179.72	\$0.1321			
Commercial (3 Ph-In - w/Dmd.&Sub-St.C)	1	136,320	\$16,651.13	\$0.1221	1	121,440	\$14,637.81	\$0.1205	1	121,920	\$14,265.49	\$0.1170	1	105,600	\$12,435.41	\$0.1178			
Total Commercial (3 Ph) w/Demand	260	2,229,857	\$300,869.63	\$0.1349	260	2,169,026	\$285,656.03	\$0.1317	259	2,326,947	\$296,160.45	\$0.1273	259	2,135,366	\$273,182.37	\$0.1279			
Large Power (In - w/Dmd & Rct)	14	1,817,810	\$194,183.93	\$0.1068	14	1,692,314	\$182,005.92	\$0.1075	14	1,957,121	\$191,916.55	\$0.0981	14	1,777,337	\$181,549.78	\$0.1021			
Large Power (In - w/Dmd & Rct, w/SbCr)	2	928,978	\$95,194.13	\$0.1025	2	859,065	\$86,069.60	\$0.1002	2	930,878	\$91,181.64	\$0.0980	2	742,000	\$74,554.88	\$0.1005			
Large Power (Out - w/Dmd & Rct, w/SbCr)	1	254,207	\$30,929.19	\$0.1217	1	241,403	\$27,510.53	\$0.1140	1	253,801	\$27,258.51	\$0.1074	1	236,376	\$25,171.28	\$0.1065			
Large Power (In - w/Dmd & Rct, w/SbCr)	2	91,430	\$9,498.37	\$0.1039	2	150,230	\$5,848.96	\$0.0389	2	73,370	\$6,538.16	\$0.0891	2	90,243	\$10,998.18	\$0.1219			
Total Large Power	19	3,092,425	\$329,805.62	\$0.1066	19	2,943,012	\$301,435.01	\$0.1024	19	3,215,170	\$316,894.86	\$0.0986	19	2,845,956	\$292,274.12	\$0.1027			
Industrial (In - w/Dmd & Rct, w/SbCr)	1	774,707	\$79,348.60	\$0.1024	1	704,007	\$71,887.25	\$0.1021	1	911,662	\$85,067.15	\$0.0933	1	748,422	\$72,166.79	\$0.0964			
Industrial (In - w/Dmd & Rct, No/SbCr)	1	1,029,537	\$101,097.89	\$0.0982	1	944,746	\$90,674.81	\$0.0960	1	1,034,091	\$92,499.48	\$0.0895	1	868,416	\$80,783.52	\$0.0930			
Total Industrial	2	1,804,244	\$180,446.29	\$0.1000	2	1,648,753	\$162,562.06	\$0.0986	2	1,945,753	\$177,566.63	\$0.0913	2	1,616,838	\$152,950.31	\$0.0946			
Interdepartmental (In - No Dmd)	10	28,201	\$3,752.72	\$0.1331	9	40,165	\$5,012.69	\$0.1248	9	45,168	\$5,386.87	\$0.1193	9	35,804	\$4,350.94	\$0.1215			
Interdepartmental (Out - w/Dmd)	2	696	\$119.31	\$0.1714	2	733	\$122.15	\$0.1666	2	763	\$123.50	\$0.1619	2	660	\$109.75	\$0.1663			
Interdepartmental (In - w/Dmd)	28	55,273	\$7,885.43	\$0.1427	28	74,754	\$10,313.92	\$0.1380	28	87,712	\$11,733.07	\$0.1338	27	54,317	\$7,361.22	\$0.1355			
Interdepartmental (3Ph-In - w/Dmd)	12	182,778	\$23,879.10	\$0.1306	12	209,220	\$26,131.56	\$0.1249	12	229,937	\$27,788.50	\$0.1209	12	180,122	\$22,610.67	\$0.1255			
Interdepartmental (Street Lights)	6	30,685	\$2,961.57	\$0.0965	6	30,685	\$2,963.94	\$0.0966	6	30,685	\$2,964.71	\$0.0966	6	30,685	\$2,961.57	\$0.0965			
Interdepartmental (Traffic Signals)	8	1,131	\$104.59	\$0.0925	8	1,249	\$115.51	\$0.0925	8	1,281	\$118.44	\$0.0925	8	1,114	\$103.02	\$0.0925			
Generators (JV2 Power Cost Only)	1	12,411	\$768.99	\$0.0620	1	21,411	\$762.66	\$0.0356	1	25,992	\$888.15	\$0.0342	1	18,816	\$695.06	\$0.0369			
Generators (JV5 Power Cost Only)	0	0	\$0.00	\$0.0000	0	0	\$0.00	\$0.0000	0	0	\$0.00	\$0.0000	0	0	\$0.00	\$0.0000			
Total Interdepartmental	67	311,175	\$39,471.71	\$0.1268	66	378,217	\$45,422.43	\$0.1201	66	421,538	\$49,003.24	\$0.1162	65	321,518	\$38,192.23	\$0.1188			
SUB-TOTAL CONSUMPTION & DEMAND	6,052	11,796,504	\$1,425,021.30	\$0.1208	6,043	12,191,079	\$1,437,870.24	\$0.1179	6,047	13,205,994	\$1,492,579.77	\$0.1130	6,044	11,424,598	\$1,316,619.12	\$0.1152			
Street Lights (In)	13	0	\$13.76	\$0.0000	13	0	\$13.75	\$0.0000	14	0	\$14.29	\$0.0000	13	0	\$13.76	\$0.0000			
Street Lights (Out)	2	0	\$1.92	\$0.0000	2	0	\$1.91	\$0.0000	2	0	\$1.91	\$0.0000	2	0	\$1.91	\$0.0000			
Total Street Light Only	15	0	\$15.68	\$0.0000	15	0	\$15.66	\$0.0000	16	0	\$16.20	\$0.0000	15	0	\$15.67	\$0.0000			
TOTAL CONSUMPTION & DEMAND	6,067	11,796,504	\$1,425,036.98	\$0.1208	6,058	12,191,079	\$1,437,885.90	\$0.1179	6,063	13,205,994	\$1,492,595.97	\$0.1130	6,059	11,424,598	\$1,316,634.79	\$0.1152			



<b>BILLING SUMMARY AND</b>																	
<b>2022 - DECEMBER BILLING WITH OCT</b>																	
Class and/or Schedule	May-22 # of Bills	May-22 (kWh Usage)	May-22 Billed	Cost / kWh For Month	Jun-22 # of Bills	Jun-22 (kWh Usage)	Jun-22 Billed	Cost / kWh For Month	Jul-22 # of Bills	Jul-22 (kWh Usage)	Jul-22 Billed	Cost / kWh For Month	Aug-22 # of Bills	Aug-22 (kWh Usage)	Aug-22 Billed	Cost / kWh For Month	
Residential (Dom-In)	3,436	1,834,534	\$239,521.63	\$0.1306	3,433	1,806,656	\$238,049.09	\$0.1318	3,438	2,249,960	\$299,713.95	\$0.1332	3,436	3,095,614	\$391,134.70	\$0.1264	
Residential (Dom-In) w/Ecosmart	5	2,259	\$299.57	\$0.1326	5	2,551	\$337.14	\$0.1322	5	3,382	\$449.50	\$0.1329	5	3,773	\$486.94	\$0.1291	
Residential (Dom-In - All Electric)	655	527,792	\$66,908.18	\$0.1268	650	431,573	\$55,866.75	\$0.1294	648	408,532	\$54,562.63	\$0.1336	649	489,888	\$63,222.11	\$0.1291	
Res. (Dom-In - All Elec.) w/Ecosmart	1	442	\$58.75	\$0.1329	1	503	\$66.56	\$0.1323	1	749	\$98.91	\$0.1321	1	973	\$123.83	\$0.1273	
<b>Total Residential (Domestic)</b>	<b>4,097</b>	<b>2,365,027</b>	<b>\$306,788.13</b>	<b>\$0.1297</b>	<b>4,089</b>	<b>2,241,283</b>	<b>\$294,319.54</b>	<b>\$0.1313</b>	<b>4,092</b>	<b>2,662,623</b>	<b>\$354,824.99</b>	<b>\$0.1333</b>	<b>4,091</b>	<b>3,590,248</b>	<b>\$454,967.58</b>	<b>\$0.1267</b>	
Residential (Rural-Out)	804	720,415	\$97,386.42	\$0.1352	808	631,405	\$87,084.41	\$0.1379	809	733,834	\$102,567.59	\$0.1398	808	895,868	\$120,771.68	\$0.1348	
Residential (Rural-Out) w/Ecosmart	4	2,481	\$347.72	\$0.1402	4	2,343	\$333.14	\$0.1422	4	3,696	\$515.81	\$0.1396	4	4,272	\$577.26	\$0.1351	
Residential (Rural-Out - All Electric)	359	400,926	\$53,308.52	\$0.1330	359	332,487	\$45,190.01	\$0.1359	359	340,203	\$47,390.26	\$0.1393	358	422,236	\$56,696.49	\$0.1343	
Res. (Rural-Out - All Electric) w/Ecosmart	2	2,399	\$317.55	\$0.1324	2	1,813	\$246.83	\$0.1361	2	1,452	\$206.91	\$0.1425	2	1,509	\$209.84	\$0.1391	
Residential (Rural-Out w/Dmd)	15	24,852	\$3,227.32	\$0.1299	15	23,411	\$3,074.09	\$0.1313	15	15,053	\$2,086.95	\$0.1386	15	11,779	\$1,631.07	\$0.1385	
Residential (Rural-Out - All Electric w/Dmd)	8	6,841	\$928.51	\$0.1357	8	6,210	\$856.92	\$0.1380	8	6,944	\$973.93	\$0.1403	8	7,913	\$1,075.19	\$0.1359	
<b>Total Residential (Rural)</b>	<b>1,192</b>	<b>1,157,914</b>	<b>\$155,516.04</b>	<b>\$0.1343</b>	<b>1,196</b>	<b>997,669</b>	<b>\$136,785.40</b>	<b>\$0.1371</b>	<b>1,197</b>	<b>1,101,182</b>	<b>\$153,741.45</b>	<b>\$0.1396</b>	<b>1,195</b>	<b>1,343,577</b>	<b>\$180,961.53</b>	<b>\$0.1347</b>	
Commercial (1 Ph-In - No Dmd)	78	38,229	\$6,180.82	\$0.1617	79	36,648	\$6,016.00	\$0.1642	80	37,789	\$6,322.69	\$0.1673	83	39,614	\$6,501.32	\$0.1641	
Commercial (1 Ph-Out - No Dmd)	50	9,241	\$1,868.06	\$0.2021	51	8,619	\$1,804.19	\$0.2093	51	9,071	\$1,899.47	\$0.2094	51	9,536	\$1,937.51	\$0.2032	
<b>Total Commercial (1 Ph) No Dmd</b>	<b>128</b>	<b>47,470</b>	<b>\$8,048.88</b>	<b>\$0.1696</b>	<b>130</b>	<b>45,267</b>	<b>\$7,820.19</b>	<b>\$0.1728</b>	<b>131</b>	<b>46,860</b>	<b>\$8,222.16</b>	<b>\$0.1755</b>	<b>134</b>	<b>49,150</b>	<b>\$8,438.83</b>	<b>\$0.1717</b>	
Commercial (1 Ph-In - w/Demand)	264	282,496	\$43,577.76	\$0.1543	262	240,391	\$38,973.69	\$0.1621	263	270,155	\$45,378.36	\$0.1680	263	334,072	\$52,777.78	\$0.1580	
Commercial (1 Ph-Out - w/Demand)	24	43,043	\$6,169.53	\$0.1433	24	40,669	\$5,907.11	\$0.1452	24	43,013	\$6,467.00	\$0.1503	24	49,412	\$7,103.09	\$0.1438	
<b>Total Commercial (1 Ph) w/Demand</b>	<b>288</b>	<b>325,539</b>	<b>\$49,747.29</b>	<b>\$0.1528</b>	<b>286</b>	<b>281,060</b>	<b>\$44,880.80</b>	<b>\$0.1597</b>	<b>287</b>	<b>313,168</b>	<b>\$51,845.36</b>	<b>\$0.1656</b>	<b>287</b>	<b>383,484</b>	<b>\$59,880.87</b>	<b>\$0.1561</b>	
Commercial (3 Ph-Out - No Dmd)	2	120	\$52.46	\$0.4372	2	120	\$52.59	\$0.4383	2	80	\$47.35	\$0.5919	2	40	\$41.56	\$1.0390	
<b>Total Commercial (3 Ph) No Dmd</b>	<b>2</b>	<b>120</b>	<b>\$52.46</b>	<b>\$0.4372</b>	<b>2</b>	<b>120</b>	<b>\$52.59</b>	<b>\$0.4383</b>	<b>2</b>	<b>80</b>	<b>\$47.35</b>	<b>\$0.5919</b>	<b>2</b>	<b>40</b>	<b>\$41.56</b>	<b>\$1.0390</b>	
Commercial (3 Ph-In - w/Demand)	218	1,550,181	\$212,017.03	\$0.1368	222	1,580,830	\$219,923.61	\$0.1391	221	1,707,063	\$243,057.13	\$0.1424	223	1,942,106	\$267,665.93	\$0.1378	
Commercial (3 Ph-Out - w/Demand)	36	243,247	\$33,867.29	\$0.1392	36	219,875	\$31,534.61	\$0.1434	36	247,617	\$35,893.72	\$0.1450	36	298,036	\$41,731.51	\$0.1400	
Commercial (3 Ph-Out - w/Dmd.&Sub-St.)	3	129,720	\$16,389.96	\$0.1263	3	144,360	\$18,468.72	\$0.1279	3	127,640	\$16,816.73	\$0.1318	3	221,040	\$27,045.81	\$0.1224	
Commercial (3 Ph-In - w/Demand, No Ta)	1	1,200	\$173.72	\$0.1448	1	1,360	\$193.85	\$0.1425	1	1,840	\$243.70	\$0.1868	1	5,160	\$728.16	\$0.1411	
Commercial (3 Ph-In - w/Dmd.&Sub-St.)	1	126,720	\$15,579.47	\$0.1229	1	120,000	\$14,879.25	\$0.1240	1	133,440	\$17,038.06	\$0.1277	1	136,320	\$16,970.43	\$0.1245	
<b>Total Commercial (3 Ph) w/Demand</b>	<b>259</b>	<b>2,051,068</b>	<b>\$278,027.17</b>	<b>\$0.1356</b>	<b>263</b>	<b>2,066,425</b>	<b>\$285,000.04</b>	<b>\$0.1379</b>	<b>262</b>	<b>2,217,600</b>	<b>\$313,149.34</b>	<b>\$0.1412</b>	<b>264</b>	<b>2,602,662</b>	<b>\$354,141.84</b>	<b>\$0.1361</b>	
Large Power (In - w/Dmd & Rct)	14	1,749,970	\$192,161.06	\$0.1098	14	1,938,738	\$212,555.38	\$0.1096	14	1,999,569	\$228,072.04	\$0.1141	14	2,001,693	\$221,706.41	\$0.1108	
Large Power (In - w/Dmd & Rct, w/SbCr)	2	739,657	\$78,271.01	\$0.1058	2	786,399	\$84,299.90	\$0.1072	2	763,301	\$85,040.60	\$0.1114	2	772,584	\$82,024.70	\$0.1062	
Large Power (Out - w/Dmd & Rct, w/SbCr)	1	223,885	\$25,192.07	\$0.1125	1	229,664	\$25,837.83	\$0.1125	1	205,897	\$25,441.16	\$0.1236	1	182,168	\$23,354.29	\$0.1282	
Large Power (In - w/Dmd & Rct, w/SbCr)	2	102,188	\$10,214.52	\$0.1000	2	78,460	\$16,879.00	\$0.2151	2	57,722	\$15,130.12	\$0.2621	2	76,974	\$7,873.78	\$0.1023	
<b>Total Large Power</b>	<b>19</b>	<b>2,815,700</b>	<b>\$305,838.66</b>	<b>\$0.1086</b>	<b>19</b>	<b>3,033,261</b>	<b>\$339,572.11</b>	<b>\$0.1119</b>	<b>19</b>	<b>3,026,489</b>	<b>\$353,683.92</b>	<b>\$0.1169</b>	<b>19</b>	<b>3,033,419</b>	<b>\$334,959.18</b>	<b>\$0.1104</b>	
Industrial (In - w/Dmd & Rct, w/SbCr)	1	804,792	\$82,342.20	\$0.1023	1	793,964	\$80,161.24	\$0.1010	1	796,040	\$83,301.23	\$0.1046	1	799,135	\$81,907.94	\$0.1025	
Industrial (In - w/Dmd & Rct, No/SbCr)	1	992,604	\$97,689.52	\$0.0984	1	992,761	\$98,609.45	\$0.0993	1	1,011,239	\$101,668.59	\$0.1005	1	926,100	\$93,313.31	\$0.1008	
<b>Total Industrial</b>	<b>2</b>	<b>1,797,396</b>	<b>\$180,031.72</b>	<b>\$0.1002</b>	<b>2</b>	<b>1,786,725</b>	<b>\$178,770.69</b>	<b>\$0.1001</b>	<b>2</b>	<b>1,807,279</b>	<b>\$184,969.82</b>	<b>\$0.1023</b>	<b>2</b>	<b>1,725,235</b>	<b>\$175,221.25</b>	<b>\$0.1016</b>	
Interdepartmental (In - No Dmd)	9	29,348	\$3,908.78	\$0.1332	9	23,402	\$3,223.79	\$0.1378	9	23,498	\$3,423.53	\$0.1457	9	27,853	\$3,981.31	\$0.1429	
Interdepartmental (Out - w/Dmd)	2	692	\$119.04	\$0.1720	2	878	\$145.49	\$0.1659	2	976	\$162.59	\$0.1666	2	880	\$146.39	\$0.1664	
Interdepartmental (In - w/Dmd)	27	47,744	\$6,866.48	\$0.1438	26	27,787	\$4,154.89	\$0.1495	26	20,950	\$3,286.85	\$0.1569	27	21,653	\$3,334.82	\$0.1540	
Interdepartmental (3Ph-In - w/Dmd)	12	191,038	\$25,070.61	\$0.1312	12	153,252	\$20,915.68	\$0.1365	12	145,376	\$20,782.88	\$0.1430	12	163,284	\$21,852.66	\$0.1338	
Interdepartmental (Street Lights)	6	30,685	\$2,950.80	\$0.0962	6	30,685	\$2,971.73	\$0.0968	6	30,685	\$2,963.94	\$0.0966	6	30,685	\$2,963.08	\$0.0966	
Interdepartmental (Traffic Signals)	8	1,182	\$109.31	\$0.0925	8	1,185	\$109.56	\$0.0925	8	1,225	\$113.25	\$0.0924	8	1,190	\$110.02	\$0.0925	
Generators (JV2 Power Cost Only)	1	19,242	\$3,303.66	\$0.1717	1	14,879	\$1,098.67	\$0.0738	1	14,006	\$1,080.42	\$0.0771	1	12,569	\$664.02	\$0.0528	
Generators (JV5 Power Cost Only)	0	0	\$0.00	\$0.0000	0	0	\$0.00	\$0.0000	0	0	\$0.00	\$0.0000	0	0	\$0.00	\$0.0000	
<b>Total Interdepartmental</b>	<b>65</b>	<b>319,931</b>	<b>\$42,328.68</b>	<b>\$0.1323</b>	<b>64</b>	<b>252,068</b>	<b>\$32,619.81</b>	<b>\$0.1294</b>	<b>64</b>	<b>236,716</b>	<b>\$31,813.46</b>	<b>\$0.1344</b>	<b>65</b>	<b>258,114</b>	<b>\$33,052.30</b>	<b>\$0.1281</b>	
<b>SUB-TOTAL CONSUMPTION &amp; DEMAND</b>	<b>6,052</b>	<b>10,880,165</b>	<b>\$1,326,379.33</b>	<b>\$0.1219</b>	<b>6,051</b>	<b>10,703,878</b>	<b>\$1,319,821.17</b>	<b>\$0.1233</b>	<b>6,056</b>	<b>11,411,997</b>	<b>\$1,452,297.85</b>	<b>\$0.1273</b>	<b>6,059</b>	<b>12,985,929</b>	<b>\$1,601,664.94</b>	<b>\$0.1233</b>	
Street Lights (In)	13	0	\$13.76	\$0.0000	13	0	\$13.76	\$0.0000	13	0	\$13.76	\$0.0000	13	0	\$13.76	\$0.0000	
Street Lights (Out)	2	0	\$1.91	\$0.0000	2	0	\$1.92	\$0.0000	2	0	\$1.92	\$0.0000	2	0	\$1.91	\$0.0000	
<b>Total Street Light Only</b>	<b>15</b>	<b>0</b>	<b>\$15.67</b>	<b>\$0.0000</b>	<b>15</b>	<b>0</b>	<b>\$15.68</b>	<b>\$0.0000</b>	<b>15</b>	<b>0</b>	<b>\$15.68</b>	<b>\$0.0000</b>	<b>15</b>	<b>0</b>	<b>\$15.67</b>	<b>\$0.0000</b>	
<b>TOTAL CONSUMPTION &amp; DEMAND</b>	<b>6,067</b>	<b>10,880,165</b>	<b>\$1,326,395.00</b>	<b>\$0.1219</b>	<b>6,066</b>	<b>10,703,878</b>	<b>\$1,319,836.85</b>	<b>\$0.1233</b>	<b>6,071</b>	<b>11,411,997</b>	<b>\$1,452,313.53</b>	<b>\$0.1273</b>	<b>6,074</b>	<b>12,985,929</b>	<b>\$1,601,680.61</b>	<b>\$0.1233</b>	



BILLING SUMMARY AND																
2022 - DECEMBER BILLING WITH OCT																
Class and/or Schedule	Sep-22 # of Bills	Sep-22 (kWh Usage)	Sep-22 Billed	Cost / KWH For Month	Oct-22 # of Bills	Oct-22 (kWh Usage)	Oct-22 Billed	Cost / KWH For Month	Nov-22 # of Bills	Nov-22 (kWh Usage)	Nov-22 Billed	TOTAL KWH USAGE PRIOR 12 MO	TOTAL BILLING PRIOR 12 MO	Avg.Cost Per KWH For Period	Avg.Num. of Bills For Period	Avg.Per.% of Bills For Period
Residential (Dom-In)	3,431	3,314,563	\$393,414.50	\$0.1187	3,432	2,896,729	\$345,682.61	\$0.1193	3,426	1,932,575	\$243,110.30	28,017,310	\$3,499,267.38	\$0.1249	3,432	56.5863%
Residential (Dom-In) w/Ecosmart	5	4,017	\$481.88	\$0.1200	5	3,513	\$424.26	\$0.1208	5	2,768	\$348.76	33,509	\$4,271.55	\$0.1275	5	0.0838%
Residential (Dom-In - All Electric)	649	526,150	\$63,077.88	\$0.1199	654	467,400	\$56,373.25	\$0.1206	649	350,381	\$44,245.02	6,492,098	\$799,862.91	\$0.1232	651	10.7353%
Res.(Dom-In - All Elec.) w/Ecosmart	1	1,025	\$121.31	\$0.1184	1	865	\$103.07	\$0.1192	1	532	\$67.26	7,880	\$989.02	\$0.1255	1	0.0165%
Total Residential (Domestic)	4,086	3,845,755	\$457,095.57	\$0.1189	4,092	3,368,507	\$402,583.19	\$0.1195	4,081	2,286,256	\$287,771.34	34,550,797	\$4,304,390.86	\$0.1246	4,090	67.4218%
Residential (Rural-Out)	808	973,599	\$122,162.96	\$0.1255	809	822,261	\$104,229.61	\$0.1268	812	615,163	\$81,862.36	9,523,507	\$1,248,227.49	\$0.1311	807	73.3085%
Residential (Rural-Out) w/Ecosmart	4	4,571	\$575.51	\$0.1259	4	3,563	\$456.55	\$0.1281	4	2,295	\$315.07	38,218	\$5,107.26	\$0.1336	4	0.0659%
Residential (Rural-Out - All Electric)	360	457,934	\$57,258.99	\$0.1250	358	382,903	\$48,351.99	\$0.1263	360	299,983	\$39,560.14	4,980,050	\$644,571.72	\$0.1294	359	5.9158%
Res. (Rural-Out - All Electric) w/Ecosmart	2	1,622	\$210.08	\$0.1295	2	1,469	\$191.77	\$0.1305	2	1,218	\$165.98	24,874	\$3,242.99	\$0.1304	2	0.0330%
Residential (Rural-Out w/Dmd)	15	15,442	\$1,958.16	\$0.1268	15	13,834	\$1,766.19	\$0.1277	15	13,790	\$1,801.74	493,982	\$61,302.12	\$0.1241	15	0.2473%
Residential (Rural-Out - All Electric w/Dm	8	9,575	\$1,201.56	\$0.1255	8	8,573	\$1,081.92	\$0.1262	8	7,453	\$958.05	110,323	\$14,327.93	\$0.1299	8	0.1374%
Total Residential (Rural)	1,197	1,462,743	\$183,367.26	\$0.1254	1,196	1,232,603	\$156,078.03	\$0.1266	1,201	939,902	\$124,663.34	15,170,954	\$1,976,779.51	\$0.1303	1,195	19.7079%
Commercial (1 Ph-In - No Dmd)	83	41,917	\$6,459.80	\$0.1541	79	40,171	\$6,174.13	\$0.1537	79	35,631	\$5,688.54	478,175	\$75,561.21	\$0.1580	79	1.3093%
Commercial (1 Ph-Out - No Dmd)	52	9,886	\$1,912.99	\$0.1935	51	9,581	\$1,858.71	\$0.1940	51	8,760	\$1,777.67	124,931	\$24,031.84	\$0.1924	51	0.8339%
Total Commercial (1 Ph) No Dmd	135	51,803	\$8,372.79	\$0.1616	130	49,752	\$8,032.84	\$0.1615	130	44,391	\$7,466.21	603,106	\$99,593.05	\$0.1651	130	2.1432%
Commercial (1 Ph-In - w/Demand)	265	379,074	\$55,600.33	\$0.1467	263	354,974	\$51,913.91	\$0.1462	262	283,461	\$44,133.64	3,496,100	\$536,519.58	\$0.1535	262	4.3263%
Commercial (1 Ph-Out - w/Demand)	24	53,355	\$7,147.96	\$0.1340	24	49,834	\$6,713.44	\$0.1347	24	43,527	\$6,196.30	529,444	\$74,504.72	\$0.1407	24	0.3957%
Total Commercial (1 Ph) w/Demand	289	432,429	\$62,748.29	\$0.1451	287	404,808	\$58,627.35	\$0.1448	286	326,988	\$50,329.94	4,025,544	\$611,024.30	\$0.1518	286	4.7219%
Commercial (3 Ph-Out - No Dmd)	2	40	\$41.22	\$1.0305	2	1,120	\$181.64	\$0.1622	2	120	\$51.96	32,080	\$4,736.50	\$0.1476	2	0.0330%
Total Commercial (3 Ph) No Dmd	2	40	\$41.22	\$1.0305	2	1,120	\$181.64	\$0.1622	2	120	\$51.96	32,080	\$4,736.50	\$0.1476	2	0.0330%
Commercial (3 Ph-In - w/Demand)	220	2,144,293	\$275,257.26	\$0.1284	224	2,206,893	\$283,798.31	\$0.1286	222	1,859,082	\$247,265.85	21,387,395	\$2,851,714.67	\$0.1333	220	3.6256%
Commercial (3 Ph-Out - w/Demand)	35	1,035,272	\$120,069.86	\$0.1160	38	281,633	\$38,061.54	\$0.1351	38	364,973	\$48,968.99	4,423,475	\$576,287.38	\$0.1303	37	0.6017%
Commercial (3 Ph-Out - w/Dmd.&Sub-St.	2	80,680	\$9,720.39	\$0.1205	3	164,600	\$18,255.42	\$0.1181	3	157,240	\$19,253.18	1,494,000	\$184,985.61	\$0.1238	3	0.0481%
Commercial (3 Ph-In - w/Demand, No Ta	1	7,960	\$988.81	\$0.1242	1	7,280	\$896.25	\$0.1231	1	4,800	\$646.82	37,440	\$5,087.98	\$0.1359	1	0.0165%
Commercial (3 Ph-In - w/Dmd.&Sub-St.C	1	139,200	\$16,157.10	\$0.1161	1	174,720	\$19,775.13	\$0.1132	1	124,462	\$14,823.28	1,583,182	\$189,845.20	\$0.1199	1	0.0165%
Total Commercial (3 Ph) w/Demand	259	3,407,405	\$422,193.42	\$0.1239	267	2,825,126	\$360,786.65	\$0.1277	265	2,510,557	\$330,958.12	28,925,492	\$3,807,920.84	\$0.1316	261	4.3084%
Large Power (In - w/Dmd & Rct)	14	2,129,228	\$215,783.28	\$0.1013	14	2,083,734	\$209,720.83	\$0.1006	14	1,950,955	\$204,396.74	23,083,627	\$2,430,098.69	\$0.1053	14	0.2308%
Large Power (In - w/Dmd & Rct, w/SbCr)	2	834,791	\$79,890.11	\$0.0957	2	917,273	\$88,986.88	\$0.0970	2	886,470	\$87,421.67	10,126,375	\$1,025,489.15	\$0.1013	2	0.0330%
Large Power (Out - w/Dmd & Rct, w/SbC	1	178,343	\$21,616.83	\$0.1212	1	127,761	\$17,906.63	\$0.1402	1	33,601	\$14,035.44	2,452,812	\$297,233.11	\$0.1212	1	0.0165%
Large Power (In - w/Dmd & Rct, w/SbCr)	2	76,974	\$7,244.38	\$0.0941	2	79,465	\$14,176.17	\$0.1784	2	87,452	\$8,863.32	1,064,949	\$122,768.42	\$0.1153	2	0.0330%
Total Large Power	19	3,219,336	\$324,534.60	\$0.1008	19	3,208,233	\$330,790.51	\$0.1031	19	2,958,478	\$314,717.17	36,727,663	\$3,875,589.37	\$0.1055	19	0.3132%
Industrial (In - w/Dmd & Rct, w/SbCr)	1	890,353	\$82,143.13	\$0.0923	1	900,092	\$85,015.07	\$0.0945	1	835,462	\$79,615.17	9,786,926	\$960,761.14	\$0.0982	1	0.0165%
Industrial (In - w/Dmd & Rct, No/SbCr)	1	1,011,177	\$94,061.70	\$0.0930	1	1,005,043	\$92,008.13	\$0.0915	1	949,853	\$89,399.34	11,890,008	\$1,133,705.85	\$0.0953	1	0.0165%
Total Industrial	2	1,901,530	\$176,204.83	\$0.0927	2	1,905,135	\$177,023.20	\$0.0929	2	1,785,315	\$169,014.51	21,676,934	\$2,094,466.99	\$0.0966	2	0.0330%
Interdepartmental (In - No Dmd)	9	23,640	\$3,105.13	\$0.1314	9	22,707	\$3,067.88	\$0.1351	9	21,631	\$3,068.44	343,572	\$45,160.34	\$0.1314	9	0.1497%
Interdepartmental (Out - w/Dmd)	2	986	\$152.61	\$0.1548	2	872	\$137.53	\$0.1577	2	850	\$137.17	9,794	\$1,605.40	\$0.1639	2	0.0330%
Interdepartmental (In - w/Dmd)	26	24,661	\$3,527.26	\$0.1430	26	19,801	\$2,889.63	\$0.1459	26	26,705	\$3,864.24	507,510	\$71,578.15	\$0.1410	27	0.4424%
Interdepartmental (3Ph-In - w/Dmd)	12	171,672	\$21,753.17	\$0.1267	12	167,959	\$21,291.92	\$0.1268	12	133,493	\$17,279.33	2,098,167	\$271,562.37	\$0.1294	12	0.1965%
Interdepartmental (Street Lights)	6	30,685	\$2,951.66	\$0.0962	6	30,685	\$2,967.81	\$0.0967	6	30,685	\$2,694.14	368,220	\$35,282.88	\$0.0958	6	0.0989%
Interdepartmental (Traffic Signals)	8	1,312	\$121.32	\$0.0925	8	1,156	\$106.90	\$0.0925	8	1,189	\$109.97	14,536	\$1,344.12	\$0.0925	8	0.1319%
Generators (JV2 Power Cost Only)	1	12,569	\$944.94	\$0.0752	1	13,515	\$5,955.11	\$0.4406	1	16,451	\$1,688.04	202,196	\$19,040.94	\$0.0942	1	0.0165%
Generators (JV5 Power Cost Only)	0	0	\$0.00	\$0.0000	0	0	\$0.00	\$0.0000	0	0	\$0.00	0	\$0.00	\$0.0000	0	0.0000%
Total Interdepartmental	64	265,525	\$32,556.09	\$0.1226	64	256,695	\$36,416.78	\$0.1419	64	231,004	\$28,841.33	3,543,995	\$445,574.20	\$0.1257	65	1.0689%
SUB-TOTAL CONSUMPTION & DEMAND	6,053	14,586,566	\$1,667,114.07	\$0.1143	6,059	13,251,979	\$1,530,520.19	\$0.1155	6,050	11,083,011	\$1,313,813.92	145,256,565	\$17,220,075.62	\$0.1185	6,051	99.7513%
Street Lights (In)	13	0	\$13.76	\$0.0000	13	0	\$13.76	\$0.0000	13	0	\$13.76	0	\$165.79	\$0.0000	13	0.2157%
Street Lights (Out)	2	0	\$1.91	\$0.0000	2	0	\$1.91	\$0.0000	2	0	\$1.91	0	\$22.95	\$0.0000	2	0.0330%
Total Street Light Only	15	0	\$15.67	\$0.0000	15	0	\$15.67	\$0.0000	15	0	\$15.67	0	\$188.74	\$0.0000	15	0.2487%
TOTAL CONSUMPTION & DEMAND	6,068	14,586,566	\$1,667,129.74	\$0.1143	6,074	13,251,979	\$1,530,535.86	\$0.1155	6,065	11,083,011	\$1,313,829.59	145,256,565	\$17,220,264.36	\$0.1186	6,066	100.0000%

To Whom it may concern,

Dec 5, 2022

My father, [REDACTED], died on Nov [REDACTED] 2022. My mother was attempting to drive him to the Napoleon, Ohio emergency room when he died. My sister, [REDACTED], lives at [REDACTED] in [REDACTED] OH.

The Napoleon Police were called to collect my sister and get her to the hospital to be with my mother and drive her home after my father passed.

The Napoleon Police Department went above and beyond the call of duty and *displayed incredible tenderness with my sister.* [REDACTED] *I wanted to show my appreciation for the work they do everyday that does not get recognized.*

The officers' names are not known to me, but I wanted to give a donation to the entire Napoleon Police Department for any additional training they might need to receive that is not in their annual budget. *If there is no additional training that is available, then any infrastructure that needs additional resources, I would like to* contribute to that initiative.

The Napoleon Mayor, Jason Maassel, has been very helpful in helping me find a way to give-back to those that protect us every day. Jason has also been able to provide official Napoleon addresses so that I can send my contribution to the right

Police Force.

Thank you,

[REDACTED]  
[REDACTED]  
[REDACTED]



# City of NAPOLEON, Ohio

## Wastewater Treatment Plant

735 E. Washington St. P.O. Box 151, Napoleon, OH 43545

Phone: 419-592-3936

# Memorandum

### Wastewater Superintendent

Jeremy Okuley

Chief Operator

Mike Wenner

Operators

Kent Bacon

Stewart Graf

Jason Kupfersmith

Robert Nagel

To: Chad Lulfs

From: Jeremy Okuley, WWTP Superintendent

Date: 12-15-2022

Subject: Kent's award

Chad,

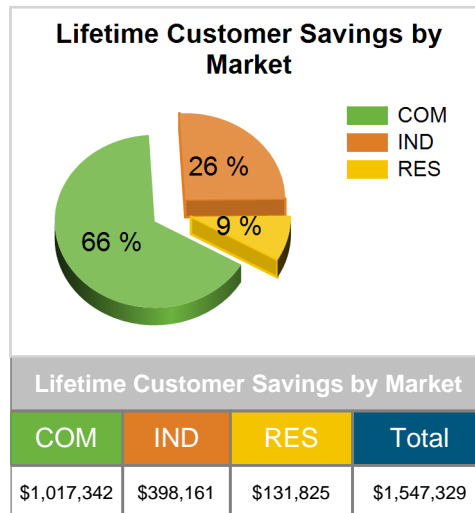
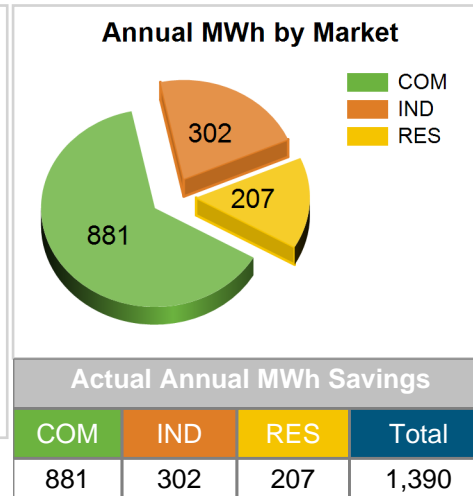
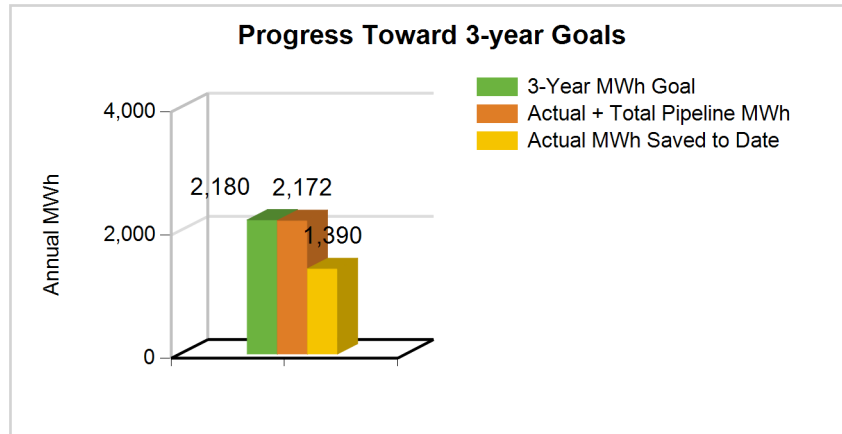
*On 12-7-22 Kent Bacon was recognized by the Northwest Section of the Ohio Water Environment Association by receiving the Kathleen M. Cook Laboratory Analyst of the Year Award at their meeting in Fostoria Ohio. Kent starts his 43<sup>rd</sup> year tomorrow, and we hope he chooses to continue his work for many years to come.*

Jeremy Okuley





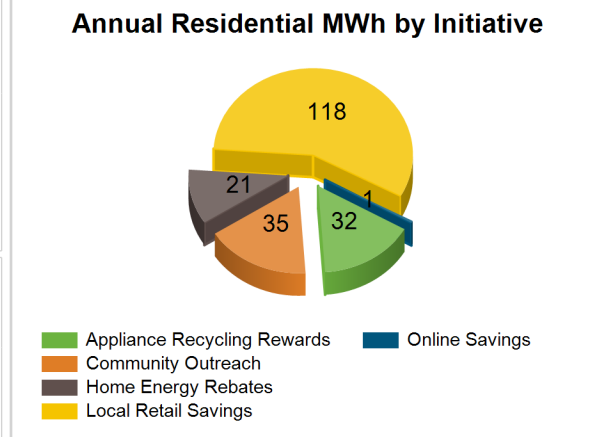
## Actuals



## Achieved

**64%**  
Percent of  
3-Year  
MWh Goal

**1,390**  
MWh Saved



**\$1,547,329**

Lifetime Customer Savings for  
City of Napoleon

**943** Completed Residential Transactions

**26** Completed C & I Projects

## Total Pipeline

### Planned Residential Initiatives

<b>2</b> Projects	<b>35</b> MWh
----------------------	------------------

### Active C&I Projects

#### Agreement Signed

<b>1</b> Projects	<b>7</b> MWh
----------------------	-----------------

#### Agreement Sent

<b>3</b> Projects	<b>114</b> MWh
----------------------	-------------------

#### Analysis Underway

<b>7</b> Projects	<b>214</b> Estimated MWh
----------------------	-----------------------------

### Project Leads

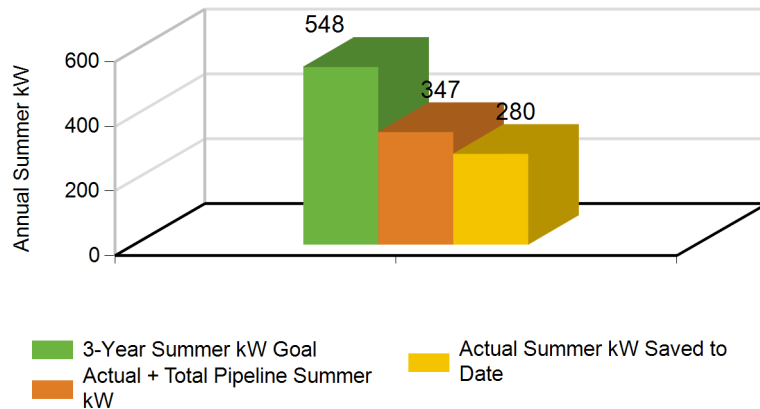
<b>4</b> Projects	<b>412</b> MWh
----------------------	-------------------

### Total in Pipeline

<b>17</b> Projects	<b>782</b> MWh
-----------------------	-------------------

## Summer kW Actuals

Progress Toward 3-year Goals



### Achieved

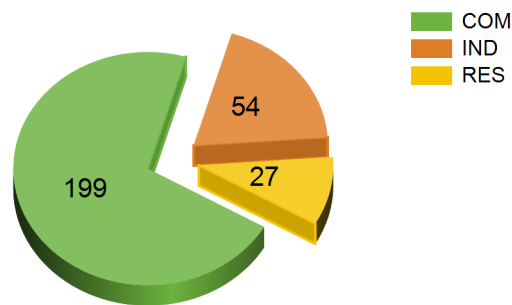
# 51%

Percent of  
3-Year  
Summer kW Goal

# 280

Summer kW Saved

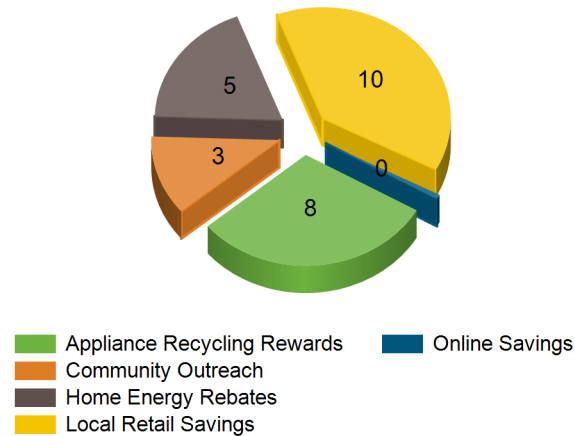
Annual Summer kW by Market



Actual Annual Summer kW Savings

COM	IND	RES	Total
199	54	27	280

Annual Residential Summer kW by Initiative



## Total Summer kW Pipeline

### Planned Residential Initiatives

2 Projects	3 Summer kW
---------------	----------------

### Active C&I Projects

#### Agreement Signed

1 Projects	7 Summer kW
---------------	----------------

#### Agreement Sent

3 Projects	11 Summer kW
---------------	-----------------

#### Analysis Underway

7 Projects	31 Est. Summer kW
---------------	----------------------

### Project Leads

4 Projects	21 Summer kW
---------------	-----------------

### Total in Pipeline

17 Projects	72 Summer kW
----------------	-----------------



## **Efficiency Smart 2020 Contract Cumulative to Date Summary Report for City of Napoleon**

**Reporting Period: 1/1/2020 through 11/30/2022**

### **Summary of All Sectors Installed Efficiency Measures (Residential, Commercial, & Industrial)**

<b>Sector</b>	<b>Quantity of Measures</b>	<b>MWh Savings</b>	<b>Lifetime MWh Savings</b>	<b>Summer kW Savings</b>	<b>Annual Customer Savings</b>	<b>Lifetime Customer Savings</b>
Large Business Solutions	6,426	1,092	14,877	222	\$95,929	\$1,302,120
Residential	3,517	207	1,097	27	\$23,808	\$131,825
Small Business Solutions	1,054	91	1,349	31	\$7,674	\$113,384
<b>Total</b>	<b>10,997</b>	<b>1,390</b>	<b>17,323</b>	<b>280</b>	<b>\$127,411</b>	<b>\$1,547,329</b>

## Summary of Residential Installed Efficiency Measures

Measure Desc	Qty of Measure	MWh Savings	Summer kW Savings	Annual Customer Savings
Advanced Thermostat	14	5	2	\$1,657
Dehumidifier Recycling	8	9	2	\$1,075
Ductless single-head variable speed heat pump	2	2	1	\$260
Energy Star Clothes Dryer	24	4	0	\$497
Energy Star Clothes Washer	15	1	0	\$230
Energy Star clothes washer CEE Tier 2	18	2	0	\$518
Energy Star Dehumidifier	3	0	0	\$45
Energy star refrigerator	19	1	0	\$139
ENERGY STAR Residential Dehumidifier Most Efficient tier	1	0	0	\$18
Freezer early retirement program, secondary	2	1	0	\$227
Furnace fan motor	1	1	0	\$109
Heat Pump Water Heater	2	3	0	\$379
LED Screw Base Lamp	3,352	153	13	\$15,119
Motor, Pool Pump	1	1	1	\$112
Refrigerator early retirement program, secondary	21	10	1	\$2,014
Room Air Conditioner Recycling	34	11	4	\$1,408
<b>Total</b>	<b>3,517</b>	<b>207</b>	<b>27</b>	<b>\$23,808</b>

\*The information provided in this report is confidential and should not be communicated with end users or other outside parties.

Report Produced: 12/13/2022

## AMP Update for Dec. 9, 2022

American Municipal Power, Inc. <webmaster@ampppartners.org>

Fri 12/9/2022 5:25 PM

To: MARRISA FLOGAUS <mflogaus@napoleonohio.com>



**Dec. 9, 2022**

### AMP Scholarships Program nominations must be submitted by Dec. 13

*By Holly Karg – assistant vice president of communications and public relations*

There is less than one week left to submit nominations for the Lyle B. Wright and Richard H. Gorsuch scholarships. All nominations must be submitted by Dec. 13. Member communities may nominate one student for each of these awards. AMP member municipal electric officials are responsible for selecting their own nominees and are encouraged to work closely with their local high school guidance office in their search for qualified candidates.



The [Richard H. Gorsuch Scholarship](#) is a one-time award of \$3,000 that is presented to as many as five students who have a parent or guardian who is an employee of an AMP member electric utility, member joint action agency or AMP. The [Lyle B. Wright Scholarship](#) is a one-time award of \$3,000 that is presented to as many as five students who live in a household that receives electricity from an AMP member electric utility.

Scholarship recipients will be chosen based on academic performance, extracurricular activities and their score on a public power test administered by AMP. AMP staff and the AMP Scholarship Committee will review the nominations and recommend candidates to the AMP Board of Trustees.

Additional information and the online nomination forms are [available here](#). If you have questions about the AMP Scholarships Program or how to nominate a student, please contact me at 614.540.6407 or [hkarg@amppartners.org](mailto:hkarg@amppartners.org).

### PJM winter transmission peak shaving

*By Nathan Saintignon – power supply planning engineer*

A new winter peaking season is approaching, and all AMP members located in PJM have the opportunity to help manage their transmission costs for the following year by peak shaving during coincident peak (CP) events. Transmission zones that peaked in the winter last year include APS, Penelec, and PPL. Other transmission zones that have peaked in previous winters are AEP and Dominion. All other transmission zones traditionally peak in the summer months.

Member's transmission rates are calculated based on the municipality's tie line at the time of the local transmission utility's CP, which is the highest load hour of the year. This hour is typically in the morning during the winter. Peak shaving during this hour lowers transmission rates for the following calendar year. Peak shaving is voluntary and can be done through running behind-the-meter generation or voluntary load reduction.

AMP will maintain a careful watch on load forecasts and send regular updates throughout the season. AMP will also send out alerts when a likely peak shaving hour is approaching. If you would like to be added to the peak shaving distribution list, please contact me at 614.540.0985 or [nsaintignon@amppartners.org](mailto:nsaintignon@amppartners.org).

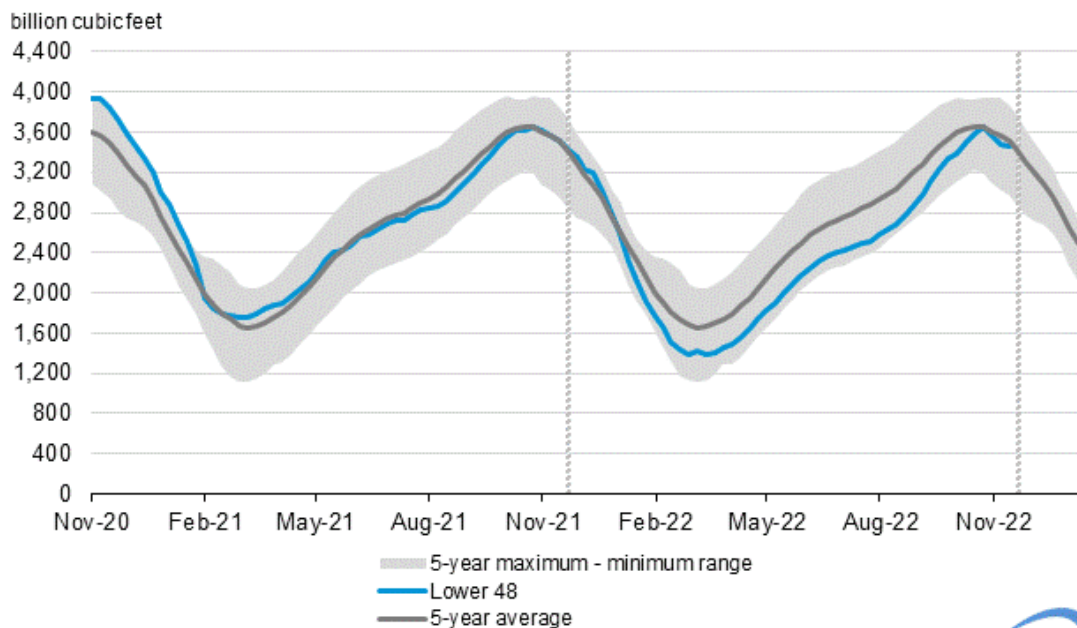
## Energy market update

*By Jerry Willman – assistant vice president of energy marketing*

The January 2023 natural gas contract increased \$0.239/MMBTU to close at \$5.962 yesterday. The EIA reported a withdraw of 21 Bcf for the week ending Dec. 2, which was less than market expectations of 26 Bcf. Last year was a withdraw of 59 Bcf, and the five-year average was -49 Bcf. Storage is now 3,462 Bcf, 1.5 percent below a year ago and 1.6 percent below the five-year average.

On-peak power prices for 2023 at AD Hub closed yesterday at \$73.50/MWh, which was \$8.95/MWh lower for the week.

### Working gas in underground storage compared with the 5-year maximum and minimum



Data source: U.S. Energy Information Administration



## On Peak (16 hour) prices into AEP/Dayton

Week ending Dec. 9

MON	TUE	WED	THU	FRI
\$60.10	\$59.12	\$52.76	\$54.88	\$56.34

Week ending Dec. 2

MON	TUE	WED	THU	FRI
\$59.48	\$51.32	\$58.74	\$69.49	\$56.52

Week ending Dec. 10, 2021

MON	TUE	WED	THU	FRI
\$44.95	\$52.15	\$56.16	\$44.46	\$38.62

AEP/Dayton 2023 5x16 price as of Dec. 8 — \$73.50

AEP/Dayton 2023 5x16 price as of Dec. 1 — \$82.45

### AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) was in 2x1 configuration for the week. The plant cleared offline overnight Saturday and Sunday based on PJM day-ahead economics. Duct fire operated for nine hours this week. For the week, the plant generated at a 65.6 percent capacity factor (based on 675-MW rating).

### AES Ohio (Dayton Power & Light) retail auction sees increase for June 2023

By Charlie Cicci – power supply analyst

The auction for AES Ohio (formerly Dayton Power & Light) to purchase 35 percent of their retail load starting in June 2023 was completed on Nov. 29. The auction cleared at a price of \$113.42/MWh or 11.3 cents/kWh with five suppliers winning the bids. This price compares to the average price that AES Ohio paid for the current June 2022–May 2023 planning year of \$98.82/MWh or 9.9 cents/kWh. If the future price for the remaining 65 percent of their load clears at the same price, then the year-over-year change would be an increase of 1.4 cents/kWh. Assuming all other costs remain unchanged, AES Ohio customers would see their current total residential rate of around 15.7 cents/kWh increase to around 17.1 cents/kWh, representing a one-year increase of 9 percent and a two-year increase of around 66 percent (which includes a generation rate increase of 153 percent). AES Ohio is scheduled to run two additional auctions to acquire the remaining 65 percent of their load in March 2023. Information on AES Ohio's retail auctions can be found at [www.aes-ohioauction.com](http://www.aes-ohioauction.com).

### Seeking volunteers for Light Up Navajo IV; volunteer meeting scheduled for Dec. 15

By Michelle Palmer, P.E. – vice president of technical services and compliance

Light Up Navajo IV (LUN IV) is set to begin on April 3 and end on July 1 and is currently seeking volunteers to take part in the effort. The Navajo Tribal Utility Authority (NTUA) is planning to host four crews a week with the goal of connecting at least 300 homes to electric.



NTUA will hold a virtual planning meeting for volunteers on Dec. 15 from 3-4:30 p.m. Members who would like to attend the planning meeting can email Jennifer Flockerzie, AMP manager of technical services logistics, at [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org).

For those interested in volunteering, NTUA will provide equipment, materials, lodging and meals to those volunteers who are available (and qualified) to assist in the construction of electric infrastructure. Lodging and meals will be provided from the day of arrival through the day of departure from the Navajo Nation.

The AMP Board of Trustees has set aside sponsorship funding to support the LUN IV effort. Available funds will be reserved on a first-come, first-served basis, with consideration given to those crews who have not previously participated. Funds are intended to cover travel expenses in the form of airfare, car rentals and food to and from Navajo Nation. Funds will be dispersed in the form of reimbursement for the actual amount expended.

To qualify for sponsorship, crews must:

- Provide a request in writing to AMP for the number of individuals assisting from your member community to reserve funds with an email or letter from the top utility administrator approving participation.
- Complete the necessary paperwork to NTUA for registration to the event, and after acceptance, notify AMP of the dates your community will provide assistance.
- After attending the event, volunteers should provide a copy of their travel receipts for reimbursement along with copies of any pictures.

APPA and NTUA are focusing on a specialized labor force and crew composition for LUN IV, specifically a crew of four journeyman lineworkers. Apprentices are also welcome when accompanied by a journeyman. If you are unable to send a crew of four lineworkers, NTUA will welcome one, two or three members of your team. NTUA can merge or combine a smaller crew or individuals with another volunteer lineworker crew. AMP can also assist in pairing individuals within the AMP network before registration, as full crews will likely be placed first. NTUA community projects will require a large workforce due to the length of the power lines. In these situations, NTUA may have volunteer crews join forces to build the project.

Construction is primarily single phase (14.4 kV) with a service line drop, or just a service drop, to the home. Due to the terrain, there will be situations where obstacles prevent the use of bucket trucks and much of the electric line construction will be work on the pole; therefore, lineworkers should bring their climbing gear. Most of the work is off road. During registration, NTUA will ask you to complete an equipment survey — which will help determine if additional equipment is needed for the crews.

If your community is interested in providing one or more volunteers and would like a copy of the information package and volunteer presentation, please contact Jennifer Flockerzie at [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org), or me at [mpalmer@amppartners.org](mailto:mpalmer@amppartners.org) by Dec. 30. Please provide the number of individuals from your community who are interested in assisting; if you have or plan to seek approval from your community leaders to assist; and if individuals from your utility have already registered for the volunteer effort.

Find additional information on LUN IV [here](#) and a video on the lineworker experience [here](#).

## **AMP now offering Active Shooter Awareness Class and Drill**

*By Kyle Weygandt – director of member safety*

Recent events show that violence can happen anywhere at any time, including at work. That is why it is vital to include active shooter response in any emergency action plan in order to keep



employees safe. With this in mind, AMP is offering an Active Shooter Awareness Class and Drill to all interested members.

Courses are open to as many as 25-30 participants, depending on the location, and all municipal employees are welcome. Interested members may also schedule more than one training session.

During the training, participants will take part in a mix of lecture and hands-on training exercises, followed by an active shooter drill where they can practice and test what they have learned. Participants will learn about:

- The definition of active shooter/killers
- The Run-Hide-Fight model
- The importance of zero tolerance in violence and reporting
- Identifying and dealing with risk factors that lead to workplace violence
- Emergency responder relationships
- Dealing with an active shooter/terrorist in the workplace.

Following the training class, a mock evacuation drill may also be conducted if requested.

Members who are interested in this training opportunity or who have questions can contact me at 330.323.1269 or [kweygandt@amppartners.org](mailto:kweygandt@amppartners.org).



*On Dec. 8, AMP conducted an Active Shooter Awareness Class and Drill in the Village of New Bremen. Fifteen municipal employees attended the training, where they learned about active shooter incidents and how to properly respond.*

## **Borders and Gunder presented with Hard Hat Safety Awards**

*By Jim Eberly – safety/OSHA compliance coordinator*

Randy Borders, electric department line foreman for Hillsdale, and Scott Gunder, crew chief for Shelby, were presented with Hard Hat Safety Awards this week. Borders and Gunder were selected for the award because of their excellent commitment to safety in the workplace.

Please join me in congratulating Randy and Scott on these well-deserved awards.



*Randy Borders (left), electric department line foreman for Hillsdale, was presented with a Hard Hat Safety Award by Jim Eberly, AMP safety/OSHA compliance coordinator.*





*Scott Gunder (left), crew chief for Shelby, was presented with a Hard Hat Safety Award by Doug Sturgeon, AMP manager of member training and safety.*

## **Alex Henry joins AMP as senior transmission planning engineer**

*By Alex Lousos – director of transmission planning*

Alex Henry, PE, joined AMP on Nov. 28 as a senior transmission planning engineer. In his new role, Henry will be responsible for supporting AMP Transmission (AMPT) PJM Regional Transmission Expansion Plan (RTEP) activities by establishing, maintaining and ensuring an accurate representation of AMPT's transmission system for various electric system models. He also will assist in identifying and developing AMPT transmission opportunities for the purchase of existing and/or planning for future transmission facilities.



Prior to joining AMP, Henry served as a protection and control engineer for American Electric Power (AEP) in Tulsa, Okla., where he was responsible for line, transformer, bus and feeder relay settings on the AEP system, reviewed protection and control engineering packages and developed line relay settings for transmission lines ranging from 69 kilovolt (kV) to 345 kV. He also served as a transmission planning engineer for AEP. Henry holds a Bachelor of Science in electrical engineering from Oklahoma State University.

Please join me in welcoming Alex to AMP.

## Seeking member input on 2023 Focus Forward and virtual safety training topics

*By Erin Miller – assistant vice president of energy policy and sustainability*

AMP is asking members to provide feedback on topics that you would like covered by Focus Forward and virtual safety training in 2023.

Input for Focus Forward can be provided by taking this [simple 2-minute survey](#) before Dec. 12. The Focus Forward initiative, led by the Focus Forward Advisory Council, aims to educate and inform members about emerging industry trends and AMP initiatives to prepare for further integration of distributed energy resources. If you have questions about the survey or would like to join the Advisory Council, please contact me at 614.540.1019 or [emiller@amppartners.org](mailto:emiller@amppartners.org).

Input for virtual safety topics can be provided directly to Kyle Weygandt, AMP director of member safety, at 330.323.1269 or [kweygandt@amppartners.org](mailto:kweygandt@amppartners.org). All suggestions and ideas will be helpful in continuing efforts to serve members' needs. Examples of past topics include Arc Flash Safety, Personal Protective Equipment Review, Fire Prevention at Work and Home and Back Feed Safety.

## Efficiency Smart drives traffic and energy savings for Columbiana Ace Hardware

*By Steven Nyeste – senior marketing project manager, Efficiency Smart*



Efficiency Smart® is no stranger to Columbiana's locally owned Ace Hardware store. Efficiency Smart has worked closely with the store manager, Steve Grappy, for several years, starting with an LED project in 2016.

With Efficiency Smart's support, the hardware store replaced all of its old, flickering fluorescent lights with LEDs. The result is a brighter, more vibrant store for customers and electric savings of \$130,000 over the lifetime of the lights.

The hardware store became a participating retailer in Efficiency Smart's local retail savings program a year later. This program provides double benefits for participating communities: energy-saving LEDs for a discounted price for residents and increased traffic to local businesses.

"We've offered Efficiency Smart to our customers for over ten years," Lance Willard, Columbiana city manager, said. "The council really likes pointing residents and business owners toward their programs. It's a great resource, and we love all the projects and creative programs they come up with."

To date, Columbiana Ace Hardware has sold more than 7,000 discounted LED bulbs through the program.

"Customers love to say, 'I got this LED bulb at Ace for 99 cents,'" Grappy said. "They spread the word to their neighbors, or people hear about the discount through advertising from Efficiency Smart. Everybody really likes the program, and it helps bring more customers to the store."

[Click here](#) to read more about Efficiency Smart and Columbiana Ace Hardware's work together.

Efficiency Smart provides energy efficiency services to subscribing AMP member communities. If you would like more information about the program, please contact Steve Dupee, assistant vice president of energy efficiency and programs, at 614.540.6945 or [sdupee@amppartners.org](mailto:sdupee@amppartners.org).

## ***Amplifier* features article and video on AMP's SCADA and Real-Time Systems team**

By Zachary Hoffman – manager of communications and publications

The latest edition of [\*Amplifier\*](#) features an AMP Profiles article on AMP's Supervisory, Control and Data Acquisition (SCADA) and Real-Time Systems team.



SCADA systems are computerized controls that enable the automation of or remote access to industrial processes, while also storing and transmitting data to system operators. In the case of electric generators, a SCADA system allows operators to run and monitor multiple utility-scale systems from one central location.

An early adopter of SCADA technology, AMP developed and installed its first SCADA system in the mid-1980s.

AMP's SCADA systems have grown with time, linking together AMP and member facilities across the member footprint. It is through the effective operation of these systems that AMP's power dispatch team can work with member utilities to effectively meet the needs of their approximately 650,000 customers.

"Much of what we do isn't directly visible to AMP members and directly supports other teams at AMP, such as dispatch, but it is vital to the organization and to our members," Joe Morris, manager of SCADA and real-time systems, said. "We are involved any time there is a need to retrieve field data, such as when a new substation or generator is set up, or whenever the ability to remotely control generation is required."

To read the full article, click here: [AMP Profiles: SCADA and Real-Time Systems](#).

Keep an eye out for more articles like this in future editions of *Amplifier* by signing up to receive our email alerts when new content goes live: <https://amplifiermagazine.org/subscribe-to-amplifier/>.

If you have questions about *Amplifier* or need help subscribing for email alerts, please contact me at 614.540.1011 or [zhoffman@amppartners.org](mailto:zhoffman@amppartners.org).







## Phishing kit scams

Article provided by KnowBe4

Some people think that phishing scams take a long time to create and launch, but that is not always the case. Cybercriminals can buy something called a "phishing kit," which contains the resources they need to launch a convincing phishing scam.

### What is a phishing kit?

A phishing kit is a set of resources that cybercriminals can use to create convincing phishing attacks. Phishing kits can contain premade phishing emails, web pages, malicious code, graphics and more. Since the resources are premade, cybercriminals do not need extensive coding knowledge to launch a phishing attack.

### What makes phishing kits so effective?

Imagine receiving an email that claims your PayPal account has been compromised. If the email only contained text and did not have a header, images or a footer, would you think the email was legitimate? You would probably notice these red flags and decide not to trust the email. But what if the email contained the official PayPal logo and a footer with PayPal contact information? What if the link in the email led to a website that looked like the real PayPal website? With all of these resources to support the email, you may not realize that it's a phishing attack.

Each resource that supports a phishing email will increase its appearance of legitimacy. High-quality phishing scams typically take attention to detail, skill and time, but phishing kits make it easy for any cybercriminal to set up a convincing scam in no time.

### What can I do to stay safe?

Do not fall for phishing kit scams. Follow the tips below to stay safe:

- If you receive an email claiming you have an account issue, always go to the organization's website directly to log in.
- Never click a link in an email that you were not expecting, even if the email includes logos or links that look official. Always think before you click.
- Verify that urgent messages are legitimate before taking action. Contact the person or organization directly by using another line of communication.

*KnowBe4 is the world's largest integrated platform for security awareness training combined with simulated phishing attacks.*

**Classifieds**

**Members interested in posting classifieds in *Update* may send a job description with start and end advertisement dates to [zhoffman@amppartners.org](mailto:zhoffman@amppartners.org). There is no charge for this service.**

## City of Bowling Green seeks journeyman lineworker

The City of Bowling Green is seeking applicants for the position of journeyman lineworker. This position is responsible for constructing, maintaining, troubleshooting and repairing the city's electrical distribution system. The lineworker operates equipment; maintains service lines; analyzes and repairs outage situations; connects new customers to electrical power; maintains streetlights; informs public of work. Applicants must have a high school diploma or equivalent; successful completion of a lineworker apprenticeship program; a commercial class A driver's license; three to five years of relevant experience. A copy of the job description is [available here](#).

Employees accrue vacation leave and sick leave per the collective bargaining agreement which is [available here](#). Employees can participate in group medical, dental and vision coverage, first of the month following employment. Insurance information is [available here](#). Retirement benefits are through the Ohio Public Employees Retirement System: [www.opers.org](http://www.opers.org).

Interested persons must complete an application packet that is available either by visiting the Department of Human Resources of the City of Bowling Green at 304 N. Church St., Bowling Green, OH 43402-2399 or by [accessing it online here](#). Resumes may be included but will not substitute for a completed application. Application materials must be returned to the one of the following methods: by email to [humanresources@bgohio.org](mailto:humanresources@bgohio.org), fax to 419.352.1262 or U.S. Mail or hand-delivery to the address above. Office hours are Monday through Friday, 8 a.m. to 4:30 p.m. You may reach the Department of Human Resources by phone at 419.354.6200. The city considers applicants for positions without regard to a person's actual or perceived, race, immigration status, source of income, color, religion, gender/sex, pregnancy, national origin, age, marital status, sexual orientation, creed, ancestry, disability, political ideology, veteran status, military status, gender expression, gender identity, family status, physical characteristics, HIV-status, genetic information or any other legally protected status. The deadline for making application is Dec. 16, 4:30 p.m. AA/EEO

## Village of Beach City seeks electric lineworker

The Village of Beach City is seeking applicants for the position of electric lineworker. Under the direction of the superintendent, the lineworker builds, maintains, troubleshoots and repairs the electric distribution system, operates heavy equipment, responds to outages 24/7, maintains grounds, buildings and equipment, adheres to all safety guidelines and policies, and assists other village departments as assigned. Candidates must be certified lineworkers, should have basic mechanical, computer and math skills, and should also have an understanding of GIS mapping, tracing and locating. The successful candidate must be able to perform physically demanding tasks and be able to work overtime, weekends and on call as needed.

This position requires a high school diploma or GED, successful completion of a lineman apprenticeship program and a valid journeyman lineman card. Candidates must currently have, or have the ability to obtain, a valid Ohio driver's license with a CDL Class A endorsement within six months of hire and the ability to pass a pre-employment drug screen and background check. Interested candidates may send resume to [vill-admin@beachcityohio.org](mailto:vill-admin@beachcityohio.org) or by mail to Village of Beach City offices, 105 E. main St. P.O. Box 328, Beach City, OH 44608. Applications can be picked up at the Village of Beach City offices. The Village of Beach City is an Equal Opportunity Employer.

## City of Marshall seeks senior lineworker

The City of Marshall is seeking applicants for the position of senior lineworker. This position is responsible for the construction, operation and maintenance of overhead and underground electric distribution lines and services that are energized at electric distribution voltages. The

senior lineworker responds to and manages electric utility power outage service restoration. Applicants must be certified as a journeyman lineworker and have a valid Michigan driver's license with CDL Class A endorsement. Starting pay is \$40.62 per hour, plus a full benefits package.

Located at the intersection of I-94 and I-69, Marshall, Mich., is a small town with a rich history. Visitors enjoy touring the city's many restored sites and a vibrant downtown within one of the nation's largest historic landmark districts. Our local businesses take advantage of a highly skilled workforce and the award-winning Marshall Public Schools.

Visit [www.cityofmarshall.com](http://www.cityofmarshall.com) to complete an [online application](#) and view the [full job description](#). Questions can be directed to the City of Marshall Human Resources department by email: [thall@cityofmarshall.com](mailto:thall@cityofmarshall.com) or phone: 269.558.0306.

The City of Marshall is an Equal Opportunity Employer and a Drug Free Workplace.

## Cleveland Public Power seeks journeyman senior lineworker

Cleveland Public Power is seeking applicants for the position of journeyman senior lineworker. This position builds and maintains overhead and underground transmission and distribution lines up to and including 15 kV using hot line tools according to industry standards; clears hazards and restores service as assigned; repairs and maintains constant current regulators, fuse and line disconnects, air brake switches and reclosures in the field; performs various operations such as transferring circuit loads by making cuts and ties, isolating and installing bypass facilities for underground services, switching overhead and underground transmission and distribution on circuits and switching customers' vault service; changes distribution transformers under emergency conditions; changes voltage taps; phases out and banks multi-phase transformers; makes proper connections; phases out feeders; repairs and maintains transmission switches and lighting protective equipment in the field, up to 15,000 volts; directs and trains employees assigned to him/her; performs other similar and less skilled work; and performs the duties of a lineworker.

The successful applicant will have a high school diploma or GED and will have completed an electrical lineworker program or a four-year apprenticeship program. Two years of full-time paid experience as a high-tension lineworker or equivalent is required. A valid Ohio CDL Class A driver's license with air brake endorsement is required. The successful applicant may be required to work overtime during emergencies and for emergency callouts. Applicants must be able to lift and carry 75 pounds. The rate of pay for senior lineworkers is \$42.17 per hour. Interested applicants can [apply online](#) or send resumes to: Office of Commissioner, Cleveland Public Power, 1300 Lakeside Avenue, Cleveland, OH 44114. The deadline to apply is Dec. 30.

## City of Lebanon seeks deputy director of electrical engineering

The City of Lebanon is seeking applicants for the position of deputy director of electrical engineering in the Lebanon Electric Department. The deputy director of electrical engineering will work under the direction of the director of electric and will provide professional leadership and management of the city's electric department. The electric department is the electric utility inside Lebanon city limits and has an annual budget of \$35 million and 19 full-time personnel. This position's responsibilities include managing all facets of an electric utility, including construction and operation of generation, transmission and distribution; renewable energy resources; wholesale power purchases; system fault studies; system protection reviews; and private development review. The deputy director will serve as a critical member of the electric department and the city management team. See the full job description [here](#).

Qualified candidates should hold a bachelor's degree in electrical engineering through a university accredited by the Accreditation Board for Engineering and Technology, Inc., at least three years of documented electric utility experience in either the public or private sector, possess a valid state of Ohio driver's license and have outstanding communication and public service skills. Applications may be obtained at the Lebanon City Building, 50 S. Broadway, Lebanon, OH, 45036, or downloaded at [www.lebanonohio.gov](http://www.lebanonohio.gov). Applications accompanied by a cover letter and



resume should be submitted to the Personnel Department at the above address. Applications will be accepted until the position is filled. The City of Lebanon requires post-offer, pre-employment drug screen, physical and background check. The salary range for this position is \$120,000 to \$140,000. EOE.

## Opportunities available at AMP

AMP is seeking applicants for the following positions:

- Director — hydro operations and projects
- Director of transmission finance
- IT intern — helpdesk and infrastructure
- Legal counsel
- Senior engineer — system protection and control
- System analyst — revenue metering
- Vice president of financial planning and settlement operations

For complete job descriptions, please visit the [AMP careers page](#).



### Mission:

To serve Members through public power joint action, innovative solutions, robust advocacy and cost-effective management of power supply and energy services.

### Vision:

To be public power's trusted leader in providing Members and their customers the highest-quality, forward-looking services and solutions.

### Values:

Integrity, Member Focus, Partnership, Employee Engagement, Stewardship, Innovation and Accountability.

### STAY CONNECTED



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